

City of Isle Council Meeting

Regular Meeting Minutes – May 9th, 2017

At 7:00 pm the regular meeting was called to order with the Pledge of Allegiance. First order of business was roll call of council members present: Robert Koelfgen, Donald Dahlen Ernie Frie, and Ginger Houle. Terry Coe was absent. Other staff present were: Jamie Hubbell, Jason Minenko, Mark Reichel, Shannon Schminkey, Damien Toven, David Miller, Tim Schug and Mike Rude. Citizens presents: Evan Orbeck (Messenger), Tina Chapman, Monica Keddling, Deloris Haggberg and Lynn Gallise (Mille Lacs Water and Soil).

The meeting began with a motion to approve the amended agenda by Donald Dahlen; Ginger Houle seconded the motion. All in favor, motion carried. Next, a motion from Ginger Houle to approve the April 11th council meeting minutes. Donald Dahlen seconded, all in favor; motion carried. Don Dahlen made a motion to approve the April final claims totaling \$252,168.95. Ginger Houle seconded the motion, all in favor; motion carried. Ginger Houle had one question about the claim for Midwest Machinery and Jason explained it was for lawnmower maintenance items. Ginger Houle then made a motion to approve May month to date claims, totaling \$113,645.40. Don Dahlen seconded the motion. All were in favor, none opposed. Motion carried.

Open Forum: Lynn Gallice from Mille Lacs Water and Soil was present to discuss the Clean Water grant opportunity for the city to apply for working on the storm sewer flow plan. Part of the Lake Water quality mitigation process. 75%/25% matching funds to implement a plan that would cost approximately \$40K. Ernie Frie suggested they table this decision until the full council was present and after the audit presentation.

Public Hearings: 2016 City Financial Audit will be tabled until next month. Full report was complete but had some errors. Carl Nordquist requested one more month to complete and report to the council. Robert Patterson submitted a request to disconnect his new property at 2330 Hwy 47 from the City utilities and no longer be responsible to pay the sewer base monthly. Clerk Hubbell explained the Sewer rate ordinance and why there was still a base charge applied, but informed the council it was up to their discretion. Donald Dahlen made the motion to not allow the disconnect with Ginger Houle seconding. Bob Koelfgen and Ernie Frie opposed. With a tie Ernie suggested to table the motion until next month. Bob Koelfgen seconded that motion. Motion carried.

Requests and/or Complaints: None

Department Reports:

Public Works - Jason presented the department report for council's review. Usual monthly duties completed. Jason commented that they saved the city their first \$1000 by using the new boom truck to change out all of the banners and completed a pump lift. Mowing season has started.

Police Department- Chief Reichel submitted 221 call reports. Mark reviewed his report with two accidents, four assists, four alarm calls, two animal complaints, one burglary, one criminal damage to property, one sexual misconduct, four disturbances to peace, one driving complaint, three found property, three family services, one firearms complaint, three fraud scams, one funeral escort, one report of firearm sales, three juvenile complaints, one lock out, eleven medicals, two motorist assist, three parking complaints, one property exchange, one property check, one public assist, three remove unwanted, one suicidal, three suspicious activity, five thefts, one traffic stop, one warrant service.

Liquor Store Operations- Shannon was present to present her report to the council. Gross sales for April were \$56,974.23. Sales down 12% from 2016. Expenses were up \$8375.18 from 2016 at \$53,061.73. A third bid was received per council's request and Nobelwear was still the lowest bidder. Shannon placed the summer wear order with Nobel. The floor cleaning was completed with great results. Shannon requested approval for Stranded to play both Friday and Saturday nights of the fishing opener. Donald Dahlen made the motion to approve them for \$1000. Ginger Houle seconded; all in favor, motion carried. Shannon requested that the council promote the Lead Bartender to full time with benefits. Ernie stated that when Shannon can show the council where the extra \$12,000 would come out of her budget then they will consider it, "but right now they just can't afford her to be full time." Then the Mayor and Vice Mayor stated that they could come and help out

on the busy nights behind the bar as bar backs and off sale restock helpers. Lastly, she let the council know about the cornhole tournament on June 24th and will combine with customer appreciation weekend. **Resolution 2017-05A** to approve hiring of Heidi Owens, Part time off sale and cleaner was moved by Ginger Houle, seconded by Bob Koelfgen. All in favor, none opposed. Motion carried. Clerk Hubbell presented the balance of the 609 Liquor fund and recommended to not transfer the monthly budget transfer again for the third month in a row. Ginger Houle made the motion to not transfer with Bob Koelfgen seconding. All in favor, none opposed. Motion carried.

Fire Department- Both David and Tim were present to discuss Fire Hall construction progress. They let the council know that they have reviewed some quotes on tearing out the old septic and replacing it. The best quote they have received was for \$12,150 with the option to provide our own holding tank which they felt they could get at cost, so that would reduce the contractor's maximum price. Ginger Houle made the motion to approve them to proceed with the septic replacement with a cap expense of \$12,150. Donald Dahlen made the second. All were in favor; motion carried. David explained that there will be two holding tanks; one for floor drains and the other for restrooms and sink flow. The fire department volunteers have a window from May 19-23rd to complete painting the interior areas. Next proposal #6 was reviewed to bore in direct water lines to the fire hall from the hydrant line from the school. The total added expense to the project would be \$46,869.00. Don asked if this is something that could be added in the future and Mike Rude confirmed that it did not have to occur now during the project. With that Ginger Houle made the motion to not accept the proposal to add a direct water line. Bob Koelfgen seconded. All in favor, none opposed; motion carried. Proposal #7 to add electrical outlet to add a microwave to the hood system was reviewed. PR#7 will add \$321.00 to the current contract and does not include the appliances. David Miller stated that he would search for a good deal for a micro-hood combo. Donald Dahlen made the motion to approve with Ginger Houle making the second. All were in favor, none opposed. Motion carried. ASI #2 to replace the door frames noted and ASI#3 to move the heating units to allow access to the OA Louvers with motorized dampers were both unanimously verbally approved. A June 21st completion date is still expected with one possible exception dependent on the sale and removal of the old fire hall. The new parking area cannot be completed until that is sold and removed. Donald Dahlen made the motion to advertise for sealed bids with a closing date of May 31st, 2017 at 4:30pm. Clerk to post in the paper of register for two weeks. Bob Koelfgen seconded the motion. All in favor, none opposed. Motion carried. Lastly the seventh request for payment was presented by Project One in the amount of \$89,885.20. With no discussion, Ginger Houle made the motion to approve with Donald Dahlen seconding. All in favor, none opposed. Motion carried.

City Engineer – Mike Rude continued his report letting council know that legislature was getting closer to their last days in office and we would have an answer on the transportation bill soon regarding the bridge project. Mike then suggested that the council consider another pre-meeting before June's council meeting to review a storm water plan so that they could decide on whether to apply for the grant next month. Clerk will post the pre-meeting at 5:30-6:30pm before the regular 7:00pm meeting.

Planning Commission Reports: Linda was absent; Ginger read a provided report from Linda Dahlen that reviewed the May Planning Commission meeting. The Flea Market has sparked a lot of interest and will be held on Saturdays at the DaVita grass lot.

Airport Committee – Don reviewed the minutes from the Airport commission. They are discussing leases with the hangar owners and continuing to work on removing trees and vegetation. The curtesy car has been purchased and is available to their members. The club plans to hold its pancake fly-in breakfast again this year for isle days. Lastly Don reviewed the Federal Aviation guidelines for drones and flying regulations in and near the airport.

Unfinished Business- Damien recommended that council consider rescinding the motion from April that closed Central Ave at Main St on Saturdays for the Farmer's Market due to a new property owner at the adjoining lot. Donald Dahlen made the motion to rescind that motion with Bob Koelfgen seconding. All in favor, none opposed. motion carried.

New Business – Resolution 2017-05B approving the administration of the Minnesota Wetland Conservation Act. Motion by Don Dahlen; second by Ginger Houle. All in favor, motion carried. Isle Baseball Association submitted their permit for a temporary liquor license for the beer gardens at Isle Days. The license covers July 6-9th with Tyler Soderstrom as the organization officer this year. Ginger Houle made the motion to approve with Bob Koelfgen seconding. All in favor, none opposed. Motion carried. **Resolution 2017-05C** donations from Mille Lacs DriftSkippers in the amount of \$1500. Pass thru for Isle Days kids activities (\$500) donation to Isle Fire Department for the fire hall (\$500) and donation to Isle Police department equipment request (\$500). Motion by Ginger Houle, second by Bob Koelfgen. All in favor, none opposed. Motion carried. In Kind donation of trailer services from Miller Trucking approved on **Resolution 2017-05D** by motion from Ginger Houle and second by Bob Koelfgen. All in favor, none opposed. Motion carried. Next, a resignation letter from Councilmember Terry Coe was read. Donald Dahlen made the motion to accept his resignation with Ginger Houle seconding. All in favor; none opposed, motion carried. Ernie Frie declared the open seat and requested a motion to table the decision to appoint or open to application to fill the position. Donald Dahlen made that motion with Ginger Houle seconding. All were in favor, none opposed. Motion carried.

Clerk’s Report –Clerk Hubbell had no city business to report. Hubbell’s letter of resignation was presented to council and the public. Donald Dahlen made the motion to accept her resignation with Ginger Houle seconding. All were in favor, none opposed. motion carried. **Resolution 2017-05E** ordering the clerk to post the open position and set a closing date of May 31, 2017 at 4:00pm. motion by Donald Dahlen, Ginger Houle abstained, Bob Koelfgen gave his opposition which left Ernie Frie to make the second, leaving the motion at a tie, Bob Koelfgen stated he would pass it but didn’t want to. Motion carried. Monthly financial reports and bank statements enclosed for council review.

Closed meeting – To discuss employee reinstatement. Don Dahlen made the motion to close the meeting with Ginger Houle seconding. All were in favor. Discuss regarding two employees proceeded. Ginger Houle made the motion to open the meeting back to the public. Don Dahlen made the second. All in favor, none opposed; motion carried. Donald Dahlen made a motion to increase the minimum wage for all new employees at the muni to \$10.00 per hour to act as an incentive for new hires. Ginger Houle seconded the motion. All in favor, none opposed. Motion carried. Ginger Houle made the motion to apply the new increased wage to all current employees that were under \$10.00 per hour. Donald Dahlen seconded the motion. All were in favor, none opposed. Motion carried. Shannon requested the council to consider waiving the prescreening drug test with a unanimous response of no.

Adjourn – Donald Dahlen made the motion to adjourn at 8:35pm. with Ginger Houle seconding. All in Favor, motion carried.

Dated on this 9th day of May, 2017
 Approved on this 13th day of June, 2017

 Ernie Frie - Mayor

ATTEST:

 Jamie Hubbell –City Clerk

Motion	_____	
Second	_____	
AYE		NAY
<input type="checkbox"/>	Ernie Frie	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Bob Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Bridgett Donahue	<input type="checkbox"/>
<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>