

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ISLE, CROW WING COUNTY, MN. SEPTEMBER 12, 2017 6:30 PM

CALL TO ORDER: The meeting was called to order by Mayor Ernie Frie at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council members present: Donahue, Dahlen, Koelfgen and Houle

APPROVAL OF THE AGENDA.

MOTION: A motion was made by Houle and seconded by Dahlen to approve the agenda as presented. All in favor. Motion carried.

MINUTES:

MOTION: A motion was made by Dahlen and seconded by Houle to approve the minutes from the Special Meeting held on August 24, 2017. All in favor. Motion carried.

MOTION: A motion was made by Donahue and seconded by Houle to approve the minutes from the Regular Meeting held on August 8, 2017, with typographical corrections. All in favor. Motion carried.

CLAIMS: The final August claims list totaled \$348,413.19.

MOTION: A motion was made by Dahlen and seconded by Houle to approve the final August claims as presented. All in favor. Motion carried.

MOTION: A motion was made by Houle and seconded by Dahlen to approve the September claims to date as presented. All in favor. Motion carried.

OPEN FORUM: None.

SPECIAL MEETING: A Special Meeting was set for September 28, 2017 at 6:30 p.m. to discuss the 2018 Budget.

PUBLIC WORKS: Jason Minenko, Supervisor, included his written report in the Council packet. Minenko also asked the Council for authorization to pave a north-south alley between Isle Street West and Main Street. The cost will be \$12,000 and the work will be performed by North Central Paving.

MOTION: A motion was made by Dahlen and seconded by Houle to authorize Public Works to pave the aforementioned alley. All in favor. Motion carried.

SEPTEMBER 12, 2017

POLICE REPORT: Chief Mark Reichel's written report was included in the Council Packet. The Chief went over each item of the report and specifically discussed a cat problem in the City and will be looking for ways to solve it. Reichel also asked the Council for permission to post a part-time officer position.

MOTION: A motion was made by Houle and seconded by Donahue to approve the posting of a part-time police officer position. All in favor. Motion carried.

AIRPORT REPORT: Don Dahlen presented the airport's written report. He also informed the Council that there is an interested party who wants to build a hangar at the airport. He stated that the leases are up in February of 2018 and the lease agreements should be reviewed. He mentioned that the airport is being used more than in the past. Dahlen asked that a copy of a lease be included in next month's Council Packet.

ENGINEER'S REPORT: Mike Rude of Widseth Smith Nolting was present to report that they will be advertising for bids for the bridge job in the near future. Mayor Frie indicated that he would like updates on the Malone Island Bridge Project provided to citizens during the job. Rude also informed the Council that the new Fire Hall septic system is functioning and he had visited the site prior to this meeting to review the punch list.

FIRE DEPARTMENT: No report. The Council asked that a written report be provided by the department every month.

MUNICIPAL LIQUOR STORE: Manager Shannon Brown presented her written report and informed the Council that the liquor store will be fully staffed upon approval of a new hire. Resolution 2017-09B was presented for consideration.

MOTION: A motion was made by Houle and seconded by Dahlen to adopt **Resolution 2017-09B Approving new PT Municipal Liquor Department Employees**. All in favor. Motion carried.

The City Clerk – Treasurer asked the Council to wait until finances were thoroughly reviewed before making a decision on the monthly transfer.

MOTION: A motion was made by Houle and seconded by Dahlen to not make the monthly transfer from the Liquor Fund to the General Fund. All in favor. Motion carried.

PLANNING AND ZONING: Ginger Houle informed the Council that recent discussion included the Comprehensive Plan, blight letters and a request to build a bridge from the Drift Skippers.

MOTION: A motion was made by Dahlen and seconded Koelfgen to approve the Drift Skipper's request. All in favor. Motion carried.

SEPTEMBER 12, 2017

GENERAL GOVERNMENT:

MERIT PROPERTY: Stephen Jansen of Braun Intertec provided a report to the Council on the Merit Enterprises property southeast of City Hall on Hennepin Avenue. Remediation efforts for subsurface contamination of the site were undertaken in the past, but substantial contamination exists on the property. Depending on the intended use, substantial remediation efforts will be necessary prior to the redevelopment of the property. Financial aid in the form of loans and grants may be available to cover a portion of the remediation costs.

RESOLUTION 2017-09C was presented for consideration.

MOTION: A motion was made by Houle and seconded by Donahue to adopt **Resolution 2017-09C Accepting Donations**. All in favor. Motion carried.

RESOLUTION 2017-09D was presented for consideration.

MOTION: A motion was made by Houle and seconded by Donahue to adopt **Resolution 2017-09D Accepting Donations**. All in favor. Motion carried.

PERMISSION FORM: The Drift Skippers presented a letter and permission request that will be presented to landowners on which the group's trails cross their properties for Council approval.

MOTION: A motion was made by Houle and seconded by Dahlen to approve the letter and landowner permission form from the Drift Skippers. All in favor. Motion carried.

BANKING AUTHORIZATION: Resolution 2017-9 was presented for the Council's consideration. With the hiring of a new City Clerk – Treasurer, the First National Bank of Milaca requires new signing documentation.

MOTION: A motion was made by Houle and seconded by Donahue to adopt **Resolution 2017-9 Adding New Clerk-Treasurer to the City's Depositories Corporate Authorizations**. All in favor. Motion carried.

CITY CLERK – TREASURER REPORT: The City Clerk – Treasurer made a brief statement about the upcoming budget process.

There being no other business to come before the Council, a motion was made by Donahue and seconded by Dahlen to adjourn the meeting at 7:55 p.m. All in favor. Motion carried.

Signed: _____
Jeff Turk, City Clerk/Treasurer

Signed: _____
Ernie Frie, Mayor