

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF ISLE,
CROW WING COUNTY, MN. OCTOBER 10, 2017 6:30 PM**

CALL TO ORDER: The meeting was called to order by Mayor Ernie Frie at 6:30 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: Council members present: Donahue, Dahlen, Koelfgen and Houle

APPROVAL OF THE AGENDA.

MOTION: A motion was made by Houle and seconded by Dahlen to approve the agenda as presented. All in favor. Motion carried.

MINUTES:

MOTION: A motion was made by Donahue and seconded by Dahlen to approve the minutes from the Regular Meeting held on September 12, 2017. All in favor. Motion carried.

MOTION: A motion was made by Donahue and seconded by Houle to approve the minutes from the Special Meeting held on September 28, 2017. All in favor. Motion carried.

CLAIMS: The final September claims list totaled \$193,194.35.

MOTION: A motion was made by Houle and seconded by Dahlen to approve the final September claims as presented. All in favor. Motion carried.

The October month to date claims list totaled \$87,219.56

MOTION: A motion was made by Donahue and seconded by Houle to approve the October month to date claims list as presented. All in favor. Motion carried.

AMENDMENTS/AGENDA: There were no changes to the Agenda included in the Council Packet.

MOTION: A motion was made by Donahue and seconded by Dahlen to approve the agenda. All in favor. Motion carried.

OPEN FORUM: None.

PUBLIC WORKS: Jason Minenko, Supervisor, presented his written report which was included in the Council Packet.

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POLICE REPORT: Chief Mark Reichel's presented the department's written report which was included in the Council Packet. The Chief went over each item of the report and asked for questions. There were none.

MUNICIPAL LIQUOR STORE: Manager Shannon Brown presented her written report. There were questions about finances and the monthly transfer. The City Clerk – Treasurer reminded the Council that he did not recommend making any transfers until all the bank reconciliations were complete and all accounting from the past 5 months was reviewed. No transfer was made.

FIRE DEPARTMENT: Co-Chief David Miller was reported that the members of the department are still working on some of the finalities of the new building. Miller also reported that it has been quiet recently, although the department participated in a training burn.

ENGINEER'S REPORT: Mike Rude of Widseth Smith Nolting was present to report the he and the new City Clerk – Treasurer met at the WSN office in Brainerd to review current projects. He also stated that bid for the Malone Island Bridge Project could not go out because the City had not received a permit from the DNR that was needed. The permit is in process and once received, bids will be advertised.

AIRPORT REPORT: Don Dahlen reported that the Airport Committee was requesting that the City Attorney write demand/eviction letters to certain unpaid hangar lessees. The Council agreed with the request.

MOTION: A motion was made by Donahue and seconded by Houle to allow the City Attorney to draft content specific letters to the aforementioned certain hangar lessees at the Airport. All in favor. Motion carried.

PLANNING AND ZONING: Ginger Houle presented the Planning and Zoning Committee's written report.

GENERAL GOVERNMENT:

RESOLUTION 2017-10 was presented for consideration.

MOTION: A motion was made by Houle and seconded by Donahue to adopt **Resolution 2017-10 Regarding the Establishment and Operation of Bank Accounts.** All in favor. Motion carried.

MOTION: A motion was made by Dahlen and seconded by Donahue to amend Resolution 2017-10, section six, stating that investments require the City Council's approval. All in favor. Motion carried.

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LEGAL SERVICES AGREEMENT: City Attorney presented and overview and three year legal services agreement to the Council for approval.

MOTION: A motion was made by Dahlen and seconded by Houle to enter into the three-year legal services agreement as presented by the City Attorney. All in favor. Motion carried.

CREDIT CARD LIMIT: The City Clerk – Treasurer asked the Council for permission to acquire two credit cards with separate limits instead of one card with a large limit. The cards will be in the name of Jeffrey Turk with a limit of \$3,000 and Jason Minenko with a limit of \$2,000.

MOTION: A motion was made by Dahlen and seconded by Donahue to approve the City having two credit cards with limits of \$3,000 and \$2,000 in the names of Jeffrey Turk and Jason Minenko, respectively.

There being no other business to come before the Council, a motion was made by Houle and seconded by Dahlen to adjourn the meeting at 7:35 p.m. All in favor. Motion carried.

Signed: _____
Jeff Turk, City Clerk/Treasurer

Signed: _____
Ernie Frie, Mayor