

City of Isle Council Meeting

Special Meeting Minutes – May 18th, 2017

At 5:00 pm the special meeting was called to order with the Pledge of Allegiance. First order of business was roll call of council members present: Robert Koelfgen, Ernie Frie, and Ginger Houle. Donald Dahlen was present via Skype on line from the Holiday Inn at 1240 Dement Rd. Rochelle, IL. In the publicly accessible computer/business room on the main floor. Other staff present were: Jamie Hubbell, Damien Toven. Citizens presents: None

The meeting began with a motion to approve the agenda by Ginger Houle; Bob Koelfgen seconded the motion. All in favor, motion carried.

**Open Forum:** None

**Public Hearings:** None

**Requests and/or Complaints:** None

**Department Reports:** None

**Unfinished Business-** Mayor Fire suggested that a motion be made to appoint to fill Terry Coe’s vacant council seat in lieu of opening it to application. Ginger Houle made a motion to appoint Bridgett Donahue. Don requested more information on Bridgett and her reasons and qualifications for filling the seat. Bridgett respectfully responded and introduced herself to the council and requested their appointment. Damien explained to the full council their options to appoint today or open to application and with that Bob Koelfgen made the second. All members were in unanimous agreement, no one opposed. Motion was carried. **Resolution 2017-05AS** was passed to appoint Bridgett Donahue as councilmember.

**New Business** – Bridgett Donahue took her oath and then took her seat at the council desk. Next the council accepted the resignation of Erica Peterson, the Utility Billing Clerk. Bridgett Donahue made the motion with Ginger Houle seconded. All in favor, none opposed. Motion carried. Then by **Resolution 2017-05CS**, Bridgett Donahue made the motion to approve the hire of an Interim Deputy Clerk; Michelle Pancake, while the position is posted for applicants. Bob Koelfgen seconded the motion. All in favor, none opposed. motion carried. Council determined a closing date of 5/31/2017 at 4:00pm for the open position of Deputy Clerk. Council ordered the Clerk to post and publish for two weeks. Ginger Houle made the motion with Bridgett Donahue seconding. All in favor, none opposed. Motion carried. Lastly the council was presented with an option of Contract for Services by the Clerk Jamie Hubbell to train and assist the Interim Deputy Clerk and incoming City Clerk for the time frame of six months’ time. Ginger Houle made the motion to accept the contract at \$25.00 per hour and Bridgett Donahue seconded. All in favor, none opposed. Motion carried.

**Clerk’s Report** – Jamie just wanted to state for the record on behalf of the Police Chief that new hire Lee Solomon resigned and thanked the council for the opportunity.

**Adjourn** – Ginger Houle made the motion to adjourn at 5:17pm. with Bridgett Donahue seconding. All in Favor, motion carried.

Dated on this 18<sup>th</sup> day of May, 2017

Approved on this 13<sup>th</sup> day of June, 2017

\_\_\_\_\_  
Ernie Frie - Mayor

ATTEST:

\_\_\_\_\_  
Ginger Houle – Vice Mayor

Regular Council Meeting – May 18th, 2017

<b>Motion</b>	_____	
<b>Second</b>	_____	
<b>AYE</b>		<b>NAY</b>
<input type="checkbox"/>	Ernie Frie	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Bob Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Bridgett Donahue	<input type="checkbox"/>
<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>