

## **CITY OF ISLE COUNCIL MEETING**

Regular Meeting Minutes – August 7<sup>th</sup>, 2018

At 6:30 pm the Special date regular meeting was called to order with the Pledge of Allegiance. Meeting scheduled one week early due to the Primary Elections, by unanimous council vote.

**Council members present:** Mayor Ernie Frie, Donald Dahlen, Bridgett Donahue, Robert Koelfgen and late arrival by Ginger Houle at 6:50pm.

Other staff present were: Jason Minenko, Shannon Brown, Jamie Hubbell and Tim Ramerth. Mark Reichel and David Miller remained at City park for National Night Out.

**Motion** to approve the agenda by Donahue and seconded by Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the July Regular meeting minutes by Donahue and seconded by Dahlen. All in favor, none opposed. Motion carried. Donahue made the **motion** to approve the July final claims totaling \$290,177.13 with Koelfgen seconded. All in favor, none opposed. Motion carried. **Motion** by Donahue to accept the August month to date claims totaling \$157,046.67 to date, Koelfgen seconded. All in favor. None opposed. Motion carried.

### **Open Forum:**

- a. Lowell Hillebrand requested that the council consider compensating him for the damages from the July flood event that resulted in damages to his two properties. Council requested to table this decision until next month after more information could be gathered. **Motion** by Donahue to table.

### **Public Hearings, Requests and/or Complaints:**

- a. Clerk Hubbell reviewed the 2017 TIF District 3-1 Final Audit, prepared by Ehlers, with the council and public. With no questions or discussion a **Motion** by Donahue to approve the completed audit report, with Dahlen seconding. All in favor, none opposed. Motion carried.
- b. Mayor Frie declared the filing dates for City Council and Mayor seats for the November election. Affidavits of candidacy to be filed by 5:00 PM on August 14<sup>th</sup>.

### **Department Reports:**

**Public Works** – Supervisor Jason Minenko presented the department report for council's review. Usual monthly duties were completed. Minenko requested that the council determine if they would be in favor of proceeding with the milling and paving of Malone Island Drive and White Cloud Drive in conjunction with the completion of the bridge project this year. He stated that he received information from the county regarding the new spending limits for the requirements for bid proposals and stated that the city could approach the county with a possible change order request to move forward; so as to get the lowest price on the project since Tri-State was already doing the asphalt for the bridge approaches. Council requested that Jason get some firm confirmations from the Engineer and the contractor and they will decide next month. Mayor Frie tabled without a motion.

**Police Department-** Chief Reichel was not present, but provided his report for the month to council. Reichel reported on 214 incident calls for the month of July.

**Liquor Store Operations-** Manager Brown presented the Municipal report for July and reviewed sales and expenses for 2017 verses 2018 to date. Stated that sales are down 6% and expenses were down 27% from July 2017. July ended with a profit of \$26,293. Brown stated that there will be a few repairs coming and included that the AC unit needs to be replaced. It is the original unit from 1967 and will need to be on the 2019 budget. The new bar stools are in and Shannon decided to donate the Dick Mullen bar stool to his family. Donahue and Ginger agreed. Shannon requested to purchase a panini grill for the kitchen; cleared with MN Health

Regular City Council Meeting August 7<sup>th</sup>, 2018

Department representative that no ANSUL and No hood is required. Requested a cap of \$1000 to purchase and get started. Donahue and Frie brought up concerns about staff and cooking issues. Donahue made the motion to Table decision until after the MN Municipal Beverage Association meeting to decide. All agreed, no second, no vote. Manager Brown proposed a \$.25 increase on all domestic beers, bottle and tap and all rail drinks as of October 1<sup>st</sup> and requested the council reconsider the amount of “Happy Hours” currently in place. Donahue made the **Motion** to eliminate Saturday happy hours as of September 1<sup>st</sup>. with Houle seconded. All in favor, none opposed. Motion carried. The remaining happy hour discussion tabled by request of Ernie Frie; until MMBA meeting. **Motion** by Donahue to allow advertising to hire two more employees with Houle seconding. All in favor, none opposed. Motion carried. **Motion** by Donahue and seconded by Koelfgen to have “Stranded” perform Friday and Saturday of Labor Day weekend for \$1100.00. All in favor, none opposed. Motion carried. Brown requested permission to close the municipal for August 12<sup>th</sup> since she was short staffed and all staff has to work for the August 11<sup>th</sup> music festival. Council was not in favor and requested Brown to work it out.

**Fire Department-** Co-Chief David Miller was not present to discuss July events.

**Planning Commission** – Commissioner Houle reported there was no July meeting, although the Comprehensive Planning Committee was at National Night out doing surveys today.

**Airport Committee** – No report

**City Engineer** –Tim Ramerth was present to review the construction progress on Malone Island Bridge. He stated that the bridge project was on task. Tim reported that the final punch list for the fire hall was close to being completed; front entry and electrical inspection should wrap it up. The PER for the water and sewer project with USDA Rural Development is in its final stages and will be submitted in full next month.

#### **Unfinished Business:**

- a. Final Ambulance Lease agreement reviewed and approved by **Motion** from Donahue and seconded by Dahlen. All in favor, none opposed. Motion carried for the new lease at \$350.00 per month for a maximum of two ambulances.
- b. Road Improvements were opened back up for discussion from June’s meeting. Minenko’s request to add Lake Ave., Lake St., 4<sup>th</sup> Ave S. and Fredin Streets as quoted were approved with a \$685.00 overage of the maximum approved in June. Dahlen made the **Motion** with Houle seconding. All in favor, none opposed. Motion carried. The remaining \$77,983 in quotes will have to be tabled until the Budget hearing to schedule for 2019 improvements. Malone Island Dr. and White Cloud Dr. will be discussed in September. All members agreed.

#### **New Business:**

- a. **Motion** by Houle to pay the Flying Club lease reimbursements in August since all leases are paid in full. Seconded by Donahue; all in favor, none opposed. Motion carried.
- c. Donation **Resolution 2018-08A** Accepting donations in the amount of \$500 from Mille Lacs Driftskippers as a donation to General Fund for the purchase of Council tablets. Approved by **motion** by Houle and seconded by Donahue. All in favor, none opposed. Motion carried.
- d. Review of Resolution 03-11-14D Water and Sewer rates and historical rates to prepare for 2019 water and sewer rate discussion. Clerk Hubbell recommended consideration of CIC rates, conservation usage rates and possible storm sewer base rates.

#### **Clerk’s Report:**

Clerk Jamie Hubbell announced that Primary Election polls in City Hall will be open August 14<sup>th</sup> from 7:00AM until 8:00PM in the council chambers. Hubbell reminded all liaisons to set appointments with their department managers to review 2019 preliminary budgets.

Financial Statements: General Fund statement at \$1,659,034.97. Liquor Fund statement at \$125,054.16 as of July 31<sup>st</sup>, 2018.

**Adjourn:**

**Motion** to adjourn at 7:35pm. by Donahue, second by Houle. All in favor, none opposed. Motion carried.

Dated on this 7<sup>th</sup> day of August, 2018

APPROVED on this 11<sup>th</sup> day of September, 2018

---

Ernie Frie - Mayor

ATTEST:

---

Jamie Hubbell, Clerk-Treasurer

<b>Motion</b>	_____	
<b>Second</b>	_____	
<b>AYE</b>		<b>NAY</b>
<input type="checkbox"/>	Ernie Frie	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Bob Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Bridgett Donahue	<input type="checkbox"/>
<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>