

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – September 11th, 2018

At 6:30 pm the regular meeting was called to order with the Pledge of Allegiance, followed with a moment of silence in honor of those lost during September 11, 2001.

Council members present: Mayor Ernie Frie, Donald Dahlen, Bridgett Donahue, Robert Koelfgen and Ginger Houle.

Other staff present were: Jason Minenko, Shannon Brown, Jamie Hubbell, Damien Toven and Tim Ramerth.

Motion to approve the amended agenda by Donahue and seconded by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the August Regular meeting minutes by Donahue and seconded by Dahlen. All in favor, none opposed. Motion carried. Donahue made the **motion** to approve the August final claims totaling \$257,053.09 with Houle seconded. All in favor, none opposed. Motion carried. **Motion** by Donahue to accept the September month to date claims totaling \$131,443.82 to date, Houle seconded. All in favor. None opposed. Motion carried.

Open Forum:

- a. Jared Beamish arrived after open forum, Mayor Frie addressed him directly regarding his request to enter the Isle Municipal Liquor store and bar after previous no trespass was ordered by years previous council. Mayor Frie granted Beamish permission to return to the “Muni” as a customer, but stated that there is a customer code of conduct policy in place now that must be followed. Beamish agreed to abide. Council did not oppose.
- b. Margie Christensen was not present.
- c. Henry Remer addressed the council with some questions and concerns about his water quality and the base cost of sewer. Mr. Remer stated that he has taste and smell issues with his water even though his lines have been tested and comes back clean. Remer wants the council to do something about the rates for sewer and that there should be different rates between single family, multiple line accounts and commercial high use accounts. Mayor Frie invited Remer to attend the budget workshop meetings to see what solutions council comes up with for this request.
- d. Although he missed open forum call, Mayor Frie addressed Jeremy Schultz, Isle High School Principal, requested permission from council to sell “Huskie Paw” print paintings on Main St. property owner and resident sidewalks. Council suggested painting in the street ROW areas instead of the brand new sidewalks that are currently in the MN Department of Transportation’s ROW easements.

Public Hearings, Requests and/or Complaints:

- a. The Preliminary 2019 Proposed Budget and Tax Levy was presented for council review and approval. With proposed General Revenue at \$685,770, proposed Fire/Relief contribution at \$210,000 and proposed TIF reimbursement at \$165,000; the expenses respectively at \$896,090, \$233,676 and \$162,000. GO Equipment Bond at \$5075 and GO Capital Improvement for Fire Hall \$31,323.60 left the budget at \$230,996 deficit. **Motion** made by Dahlen to approve the full \$230,996 increase at 29.230% increase, with Donahue seconding. Four in favor, Koelfgen opposed. Motion carried. **Motion** by Donahue to include both GO Bonds for levy, Dahlen seconding. All in favor, none opposed. Preliminary 2019 Budget and Tax Levy **RESOLUTION 2018-09C** in the amount of \$800,373.60 passed by **motion** form Donahue and second by Houle. All in favor, none opposed. Motion carried.
 - I. Budget Work session declared by **Motion** by Houle on November 13th, 2018 at 4:30pm prior to regular council meeting; seconded by Donahue. December 11th at 6:30pm Truth

in Taxation public hearing declared by **Motion** by Houle and seconded by Donahue. Both motions passed by unanimous vote in favor.

- b. Lowell Hillbrand's tabled request for reimbursement for personal property flood damages reopened for discussion. Hillbrand provided council with his damages and Service Master quote in the amount of \$15,827.10. Donahue declared that the insurance already determined that the flood event was not due to city equipment malfunction or neglect. Frie also noted that Hillbrand's property was eligible for personal insurance for such damages and that it was not the city's responsibility to provide coverage for private property. **Motion** by Donahue to deny reimbursement to Hillbrand for his personal damages, second by Houle. All in favor, none opposed. Motion carried.
- c. Mayoral Proclamation recognizing National Pregnancy and Infant Loss Awareness Day declared by Mayor Frie and witnessed by full council.
- d. Public Notice that Mille Lacs County hosting a waste tire collection on September 20th in Milaca and September 27th in Wahkon. All county residents welcome to participate.

Department Reports:

Public Works – Supervisor Jason Minenko presented the department report for council's review. Usual monthly duties were completed. Minenko stated that due to multiple thefts, he had to replace a few stop signs and street signs and poles.

Police Department- Chief Reichel was not present, but provided his report for the month to council. Reichel reported 197 incident calls for the month of August.

Liquor Store Operations- Manager Brown presented the Municipal report for August and reviewed sales and expenses for 2017 verses 2018 to date. Stated that sales are up \$7543 from last year and expenses were up \$50,328 from August 2017 due to bulk buys for summer, Work Comp insurance renewal, the general transfer and multiple unscheduled repairs. August ended with a loss of \$32,027.67 for the month. Brown reviewed the Isle Stock festival outcomes with a net profit of \$1645.00. Brown then proposed new seasonal hours of operation for the on-sale only as of October 1st thru May 1st. Donahue opposed the new hours and had concerns that if "we have a good winter, you need to be open". Brown stated that it can be revised if things turn around. With that, Dahlen made the **Motion** to approve the new hours, Houle seconded. Koelfgen and Donahue opposed, Frie approved. Three to two vote, motion passed. Clerk Hubbell then read a resignation letter by Lead Bartender Jeni Sunderman. **Motion** to accept her resignation by Donahue and seconded by Houle, all in favor, none opposed. Motion carried. Frie then made a **Motion** to hire a new Full Time Lead Bartender/Assistant Manager at \$15.00 per hour. Dahlen seconded the motion, Houle agreed, silent vote by Donahue and Koelfgen. Monthly budget transfer not recommended for September. Brown shared the invitation to join the Isle Muni March motorcycle ride September 22nd to raise proceeds for the food shelf.

Fire Department- Co-Chief David Miller was not present to discuss August events, but submitted a request for motion to order the lighted signage for the final completion of the fire hall. Mustang Signs quote of \$6395 was presented. **Motion** by Donahue, seconded by Houle, all in favor, none opposed. Motion carried.

Planning Commission – Commissioner Houle reported on the last meeting where they filled one empty committee seat with Jeremy Bineick, and now has another seat open with the resignation of Scanlon. Reported that the Comprehensive committee is finishing the city survey and will have it live in two weeks. All applications for land use and interim use permit renewals completed. Blight issues continue to be addressed.

Airport Committee – Dahlen submitted the minutes for the August meeting. Discussed ongoing air easement concerns with neighboring property tree and obstacle concerns. Both new hangars are completely done. The club is discussing the need for drilling a new well and septic system. Dahlen will discuss with city attorney before moving forward.

City Engineer –Tim Ramerth was present to review the construction progress on Malone Island Bridge. He stated that the bridge project was on task for an on time completion. Ramerth submitted supplement charges for

the council to approve due to additional engineering services rendered for the boring of the city utility infrastructure and bridge design changes. The additional \$13,500 requested is only partial of their actual expenses. Thus bringing the city's full engineering fee responsibility to \$23,500. Donahue made the motion to approve with Koelfgen seconding. Houle opposed. Four in favor, motion carried. A request for motion was presented to upgrade the lighting options for the final bridge at additional expense to the city. Six options provided to council with council opting for the option C; a maximum of four lights at \$6300 plus conduit charges. **Motion** by Frie to approve change order, Houle seconded. All in favor, none opposed. Motion carried. Tim reported that the final punch list for the fire hall was completed and final payment request was submitted by Project One. The PER for the water and sewer project with USDA Rural Development is in its final draft and will be submitted by September 30th.

Unfinished Business:

- a. **RESOLUTION 2018-09A** approving the decertification of tax increment financing district 3-1 Pinz estates. **Motion** Dahlen and seconded by Donahue. All in favor, none opposed. Motion carried.
- b. Request for motion for tabled discussion on Road Improvements was opened back up for decision. Completion of the Decertification of the TIF District 3-1 will create a reimbursement from the county. Meanwhile, Minenko requests a motion to approve the use of General funds to complete the Malone Island Dr. and White Cloud Dr. resurfacing and paving. Tri City Paving quote of \$161,753; and refunded with the TIF reimbursement; approved by **Motion** by Houle, seconded by Donahue. All in favor, none opposed. Motion carried.

New Business:

- a. **Motion** by Houle to approve RESOLUTION 2018-09B opposing the concept of allowing alcohol to be sold at any outlet other than a municipal liquor store; seconded by Dahlen; all in favor, none opposed. Motion carried.
- b. Tabled discussion about setting date for bridge dedication and ribbon cutting.
- c. Public Hearing set for October 9th, 2018 to approve the annexation of the Industrial Park Property. Approved by **motion** by Donahue and seconded by Dahlen. All in favor, none opposed. Motion carried.
- d. Street closure request for September 29th at Second Avenue North for Fall Festival weekend, car show. **Motion** by Donahue, seconded by Dahlen. All in favor, none opposed. Motion carried.

Clerk's Report:

Clerk will be out of office September 20-21st for Capital Improvement Planning sessions. Transportation Resources Open House September 18th at Wahkon Inn from 5-7pm to recruit new drivers. Reviewed tablet options found so far for Council tablets. Hubbell stated that she will continue to attend Drift Skipper meetings to request donations.

Financial Statements: General Fund statement at \$1,607,756.91. Liquor Fund statement at \$85,011.60 as of September 3rd, 2018. Third quarter budget status reports provided at the October regular council meeting.

Adjourn:

Motion to adjourn at 7:56pm. by Donahue, second by Dahlen. All in favor, none opposed. Motion carried.

Dated on this 11th day of September, 2018

APPROVED on this 9th day of October, 2018

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, Clerk-Treasurer

Motion		
Second		
AYE		NAY
<input type="checkbox"/>	Ernie Frie	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Bob Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Bridgett Donahue	<input type="checkbox"/>
<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>