

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – March 12th, 2019

At 6:30 pm the regular meeting was called to order with the Pledge of Allegiance.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, Ginger Houle and Monica Keding.

Other staff present were: Mark Reichel, Jason Minenko, Jamie Hubbell, Monica Weets (Interim Liquor Manager), Damien Toven (Attorney) and Tim Ramerth (Engineer).

Motion to approve the amended agenda by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the February Regular meeting minutes by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. Dahlen made the **motion** to approve the February final claims totaling \$185,984.98 with Houle seconded. All in favor, none opposed. Motion carried. **Motion** by Koelfgen to approve the March month to date claims totaling \$102,780.13, Dahlen seconded. All in favor. None opposed. Motion carried.

Open Forum:

- a. Tracy Gallati – Chamber of Commerce President, request the presence of Mayor Schultz or an alternate at the May Coffee and Commerce meeting. Schultz appointed Keding to attend and Tracy requested a “state of the city” report.

Public Hearings, Requests and/or Complaints:

- a. A **Motion** by Schultz to change the regular council meeting time to 5:00PM. Schultz stated that the earlier time would save significantly in manager wages and would get people home at a decent hour. Dahlen opposed the time change due to his work schedule, with Houle concurring. After citizen input, Houle made an amended **motion** to change the time to 6:00PM. Keding seconded the motion. **Resolution 2019-03A** to change regular meeting time approved, All in favor, none opposed.
- b. Project and Funding Agreement USACE Contract for the Water and Sewer System Improvement Project approved by **Motion** by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried.
- c. Municipal Trespass Notice approved– Jared Beamish violated the agreement of the terms of his previous trespass allowances. **Motion** by Houle, second by Keding to trespass Beamish from all municipal property for 365 days. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented the department report. Usual monthly duties were completed. Minenko reports multiple projects at the Muni and some minor repairs completed on equipment for the month. Extreme amounts of snow plowing all month.

Police Department- Chief Reichel presented his report for the month, reporting on 196 ICR reports to the council.

Liquor Store Operations- Mayor Schultz presented the Liquor Department report stating that February revenues were up \$2276.09 from 2018 and expenses were down, \$1224.42 from 2018. Net effect for February was still a loss of \$9000, but sales are improving. Interim Manager Weets and Clerk Hubbell will receive and interview applications for manager, bartenders and store

clerks with both liaisons. Final approval of the new manager will come before council for final approval. Clerk Hubbell presented council with the lease agreement and billboard design for the new advertising on Hwy 47. Hubbell and Weets recommended that council consider the 10x10 space at \$150 per month and to go with a simple design. Citizen Bob Peterson disagreed with that concept and urged the council to do a full 10x30 billboard to advertise for the whole Main St. business district. Houle made the **Motion** to approve the whole billboard, with Koelfgen seconding. All in favor, none opposed. Motion carried.

Fire Department- No report

Planning Commission – Houle reported that the Isle Clean up day will be May 4th from 1-3:00PM and the commission is looking for volunteers to help. Still looking for PZ commissioners to fill two open seats.

Airport Committee – No report, committee on winter break.

City Engineer –Tim Ramerth reported that he is still working on locating a historian to assess the water tower. Tim let council know that he, Hubbell, Minenko and Schultz would be meeting with USDA and USACE in two weeks prior to the scope of project public hearing. No other business to report at this time.

Unfinished Business:

- a. Isle Industrial Park Annexation, Public Use Acquisition Parcel Annexation and Scope of Project Public Hearing Notices presented for public knowledge.

New Business:

- a. Beckham’s Bar & Bistro Liquor License presented for renewal. **Motion** by Houle, second by Keding. Koelfgen abstained, All in favor, none opposed. Motion carried.
- b. McQuoids Inn Consumption Liquor License presented for renewal. **Motion** by Houle, second by Keding. All in favor, none opposed. Motion carried.
- c. Resolution 2019-03B accepting donation from Drift Skipper of \$500 for the Fire Department by **Motion** by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.
- d. Full time Officer Thurber requested to waive medical coverage and receive the medical stipend in lieu. He confirmed coverage through parent’s employment. Approved by **Motion** by Houle, seconded by Dahlen. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. 2018 Financial audit with Althoff and Nordquist will be presented in May.
- b. Hubbell will be out of office for the Clerk’s Conference in St. Cloud March 20-22nd
- c. Request from Hubbell to send Deputy Clerk Pancake to the Clerk’s Institute through St Cloud State University. Pancake stated her commitment to stay with the City for at least three years. **Motion** by Houle, second by Koelfgen. All in favor, none opposed. Motion carried.

Financials:

- a. General Fund balance: \$1,158,308.35 Liquor Fund balance: \$57,795.13

Adjourn:

Motion to adjourn at 7:18pm. by Dahlen, second by Houle. Next regular meeting, April 9th, 2019. All in favor, none opposed. Motion carried.

Dated on this 12th day of March, 2019

APPROVED on this 9th day of April, 2019

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

Donald Dahlen

Ginger Houle

Monica Keding

Robert Koelfgen

Rodney Schultz