

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – April 9th, 2019

At 6:30 pm the regular meeting was called to order with the Pledge of Allegiance.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, Ginger Houle and Monica Keding.

Other staff present were: Jason Minenko, David Miller, Jamie Hubbell, Monica Weets, Damien Toven (Attorney) and Kevin Wernberg (WSN Project Engineer).

Motion to approve the agenda by Houle, Dahlen stated the date correction to April from March; then seconded by Keding. All in favor, none opposed. Motion carried. **Motion** to approve the March Regular meeting minutes by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. Houle made the **motion** to approve the March final claims totaling \$158,344.18 with Keding seconded. All in favor, none opposed. Motion carried. **Motion** by Dahlen to approve the April month to date claims totaling \$83604.21, Houle seconded. All in favor. None opposed. Motion carried.

Open Forum:

- a. None

Public Hearings, Requests and/or Complaints: The public hearing portion of the meeting was opened by **motion** from Dahlen and seconded by Koelfgen at 6:33 P.M. All in favor, none opposed. Motion carried.

- a. Kevin Wernberg presented the full scope of project for the Water and Sewer extension project. Wernberg reviewed the history of the systems and the elements that needed improvements. He was able to explain the estimated cost and funding options; stating that the total project estimate was \$6,315,470.00. \$3 Million in funding grant dollars from the United States Army Corps of Engineers and \$3,315,470 in United States Department of Agriculture Rural Development grants and loans. **Motion** by Houle to approve the project plan with Dahlen second. All in favor, none opposed. Five aye votes with zero nay votes. Public Comment:
 - I. Diane Neumeister – 1440 White Cloud Dr. “Can the project be done in incremental portions?”
 - II. Robert Peterson – “How many quotes have you received on removing the old water tower.”
 - III. Bob Koelfgen – “Will main breaks be addressed with this project?”
 - IV. Donald Dahlen – “The City shouldn’t pass up on the \$3.1 million in grants. When will we get this opportunity again?” Ginger Houle expressed agreement.
 - V. Rodney Schultz – “I agree with the grant dollars, but I don’t want to increase the water bills.”
 - VI. Ginger Houle – “Cant keep putting this project on the back burner”
 - VII. Thad Walters – “Will the base charges on our bills go down?”
 - VIII. Tina Chapman – “Is the [sewer] pond capacity ok to grow with this project?”

- IX. Jason Minenko – “If it is feasible [fiscally] I feel it is necessary.”
- b. Annexation of the Industrial Park property. Ordinance 161 second reading with amendments from the first reading. Council determined a lump sum payment to Isle Harbor Township in the amount of \$1120.00. Supervisor William Young was present for comment. **Motion** by Houle and seconded by Dahlen to approve amendments to Ordinance 161 as read. All in favor, none opposed. Motion carried.
 - c. Annexation of the Conditional Use Deed property granted by the county to the city. Council determined a lump sum payment to Isle Harbor Township in the amount of \$195.01 to compensate for the parcel transferring to city limits. Supervisor William Young was present for comment. **Motion** by Houle, seconded by Dahlen to approve amendments to Ordinance 162 as read. All in favor, none opposed. Motion carried.

Motion to close the public hearing portion of the meeting at 7:30 P.M. by Houle, seconded by Keding. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented the department report. Usual monthly duties were completed. Beginning spring maintenance and equipment preparations. Curb stops checks and sidewalk inspections completed. East Central Energy light inventory and condition updates. Minenko requested approval of \$2400.00 to repair the vent valve in the main water tower. **Motion** to approve repair by Houle, seconded by Dahlen. All in favor, none opposed. Motion carried.

Police Department- Chief Reichel was not present, but Mayor Schultz reviewed his report for the month, reporting on 199 ICR reports to the council.

Liquor Store Operations- Clerk Hubbell presented the Liquor Department report stating that March revenues were down \$7075.52 from 2018 and expenses were down, \$1799.46 from 2018. Net effect for March was still a loss of \$1376.84, but sales are improving. Koelfgen recognized Rod and Monica Keding for all of their hard work and hours of volunteer hours to keep the muni open and finishing the interior remodeling. Schultz stated that Sunday meet raffles will start the last Sunday in April. Applications continue to come in for Off Sale and On Sale positions. Weets and Council determined April 27th would be best for the Customer Appreciation day and offering a Yeti cooler prize package. Request for motion from Schultz to change operating hours back to seven days a week starting April 15th. **Motion** to approve by Houle and seconded by Keding. All in favor, none opposed. Motioned carried. **Resolution 2019-04A** Appointing new Full time Liquor Store Manager Monica Weets at the starting wage of \$18.00. Approved by **Motion** from Houle and seconded by Keding. All in favor, none opposed. Motion carried.

Fire Department- Miller was present to request approval of **Resolution 2019-04B** hiring two new volunteer firefighters, Bryan Heise and Jason Amundson. Approved by **motion** from Dahlen and seconded by Koelfgen. All in favor, none opposed. Motion carried. Next request by Miller was for the purchase of a used MN Department of Natural Resources surplus fire truck. The Quote for approval was \$8500.00 although the truck needs tires and some minor repairs. Miller stated that the fire department just recently received over \$6000.00 in donations to help offset the total price of the truck. Council had concerns with the MN DNR contract requirements that come

with possession of the truck. Toven stated that he would follow up with the MNDNR for clarifications. Approval to purchase the truck by **Motion** from Dahlen and seconded by Houle as long as the DNR agreed to the amended terms of the contract.

Planning Commission – Houle reported that the Isle Clean up day will be May 4th from 1-3:00PM and the commission is looking for volunteers to help. Still looking for PZ commissioners to fill two open seats.

Airport Committee – No report, committee on winter break.

City Engineer –Tim Ramerth was not present, but submitted his update report for review. Recapped the Scope of Project plans and stated that the Malone Island Bridge project will be completed come spring.

Unfinished Business:

- a. Billboard Lease discussion reopened. Reviewed pricing for 1/3 billboard verses the full billboard discussed previously. Clerk Hubbell recommend going back to the original design for the 10x10 sign. Dahlen stated that he had concerns that Joe Ebenhoh has expired his Interim use permit allowances, and has not removed his commercial vehicles from his property. Hubbell stated that is a separate item from the billboard approval. Schultz agreed that Ebenhoh was in violation of the Zoning regulations and stated that the billboard should be taken off the table for discussion until Ebenhoh gets his lot up to code.
- b. Record retention records to destroy list for approval. **Motion** by Dahlen to approve with Houle seconding. All in favor to destroy all files on the list. None opposed, motion carried.

New Business:

- a. Clean up day scheduled for May 4th, 2019 1:00P.M. to 3:00 P.M. Volunteers, Ginger Houle, Don Dahlen and Jeremy Bienick set. Fee schedule presented for approval by **Motion** by Dahlen, second by Houle. All in favor, none opposed. Motion carried.
 - I. Mille Lacs County clean up day notification announced June 6th in Wahkon at the county shop.
- b. **Resolution 2019-04C** accepting donation from Drift Skippers of \$300 for the Police Department for safety training and \$400 for the Isle Days kids events by pass thru, approved by **Motion** by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.

Clerk's Report:

- a. 2018 Financial audit with Althoff and Nordquist will be presented in May.
- b. 1st Quarter budget status reports submitted to council for review.
- c. Hubbell was chosen as the MN Clerk's Delegate recipients all expense paid trip to the International Clerk's Conference in Birmingham, AL May 19th – 23rd, 2019.

Financials:

- a. General Fund balance: \$1,167,376.00 Liquor Fund balance: \$54,017.84

Adjourn:

Motion to adjourn at 8:00 P.M.. by Houle, second by Dahlen. Next regular meeting, May 14th, 2019. All in favor, none opposed. Motion carried.

Dated on this 9th day of April, 2019
APPROVED on this 14th day of May, 2019

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

Donald Dahlen

Ginger Houle

Monica Keding

Robert Koelfgen

Rodney Schultz