

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – May 14th, 2019

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, Ginger Houle and Monica Keding.

Other staff present were: Jason Minenko, David Miller, Jamie Hubbell, Monica Weets, Damien Toven (Attorney) and Tim Ramerth (WSN Engineer).

Motion to approve the amended agenda by Dahlen, second by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the April Regular meeting minutes by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. Dahlen made the **motion** to approve the April final claims totaling \$184,249.00 with Houle seconded. All in favor, none opposed. Motion carried. Inquiry for May claims by Koelfgen regarding total for Breakthru Beverage and Houle questioned Mike O'Malley payment for entertainment for fishing opener and what the reimbursement to Rod Schultz was for \$178.48. With no further questions a **Motion** by Houle to approve the May month to date claims totaling \$188,151.80, was made with Koelfgen seconded. All in favor. None opposed. Motion carried.

Open Forum:

- a. Joe Ebenhoh Billboard Advertising opportunity was brought before the council for final review. Verbal agreement by Ebenhoh to allow weekend event banners posted to bottom of billboard. Dahlen disagreed with the city contracting with Ebenhoh because he felt it would be a conflict of interest; Damien did not agree with that statement. **Motion** by Keding to approve lease contract for one year at \$150.00 per month. No second, but council vote conducted with three ayes and one nay by Dahlen. Motion passed by majority vote.
- b. Henry Remer – not present
- c. Joy Kounkel 225 Hennepin; was present to request a reduction of her water and sewer billing due to a leaking facet/toilet in her home last month. **Motion** by Houle to not issue a credit was seconded by Schultz. All in favor, none opposed. Motion carried. Clerk Hubbell confirmed that Kounkel could come into city hall to set up a payment plan.
- d. Dale Dahlke 610 Main St. W; was not present, but submitted a letter of request to council to forgive a portion of his water and sewer billing due to a leaking toilet in one of his rental apartments. **Motion** by Houle to not issue a credit was seconded by Keding. All in favor, none opposed. Motion carried.
- e. James Larson 810 Main St. W; was not present, but submitted a letter of request to council to forgive only the sewer portion of his bill over and above his usual average usage due to an outdoor spigot leaking after winter thaw and the water only leaking onto his yard and not the sewer system. **Motion** by Dahlen to approve the pro-rated credit to Larson's next billing, with Koelfgen seconding. Also **motion** by Houle to apply the credit of \$84.07 with Keding seconding; since the account was already paid in full. All in favor, none opposed. Motion carried.

Public Hearings, Requests and/or Complaints:

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- a. David Oberfeld was present to present the League of Minnesota Cities Insurance Trust Policy renewal. Property and Liability policy was approved for renewal at \$34,225.00 with applying the \$1000 deductible again this year. Then the policy for the Workers Compensation policy (10% law enforcement and 2% fire increases) was approved for \$33,565.00, both by **Motion** from Houle with Dahlen second. All in favor, none opposed. Motion carried.
- b. Tort Limits option discussed with council approving **Resolution 2019-05A** to not waive the monetary tort limits on the city policy. **Motion** by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.
- c. Carl Nordquist was not present to present the 2018 Fiscal Year End Audit and Financial reports.
- d. Final approval of Amended **Ordinance 161 – Industrial Park Annexation** as amended last month. **Motion** by Houle with second by Koelfgen. All in favor, none opposed. Motion carried.
- e. Final approval of Amended **Ordinance 162 – CUD Parcel Annexation** as amended last month. **Motion** by Houle with second by Keding. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented the department report. Usual monthly duties were completed. Repairs on the aqua door on the main water tower were completed. Leak was repaired. Tower cleaning and inspection will take place this summer. Minenko presented a quote from North Central Paving for street repairs and patches totaling \$17,270.00 The option to simply just mill Isle Street East instead of repaving until after the water project is completed; was approved to save money. **Motion** to approve street repairs by Houle, seconded by Dahlen. All in favor, none opposed. Motion carried.

Police Department- Chief Reichel presented his report to council covering 187 incident reports for the month. Discussion on implementing a fee and requiring registration of all golf carts and utility type vehicles in city limits was had. Due to increased issues of citizens not complying with state traffic laws while using these vehicles in town, law enforcement required application and decal to enforce **City Ordinance 73.08**. A fee of \$15.00 annually was amended into the city fee schedule by **motion** from Dahlen, seconded by Houle. Three in favor with Koelfgen opposed. Motion passed with majority vote.

Liquor Store Operations- Clerk Hubbell presented the Liquor Department report stating that April revenues were down only slightly at \$393.23 from 2018 and expenses were up a bit, by \$10,372.59 from 2018 due to inventory restocking and OT wages. Net effect for April was a loss of \$8946.28, but sales are improving. First 14 days of the month was at a five year high with \$33,300 Liquor department and \$147,509.46 Off sale year to date totals for revenue. Lead Bartender applications and interviews completed. **Resolution 2019-05C** to hire Haley Weets was approved by **Motion** from Keding with Schultz seconding. Dahlen and Houle opposed and stated they felt that hiring Haley would be a conflict since she is current Manager's daughter. Schultz took a verbal vote with three ayes and two nays. Motion passed by majority vote. Entertainment will be Disco Nite May 18th with a DJ \$325.00, June 22nd Isle Muni Music Jam with Westside Band playing \$2500 and July 5th and 6th with Crooked Dice \$1200. **Motion** by Houle to approve all entertainment selections, with Keding making the second. All in favor, none opposed. Motioned carried. Cleaning staff submitted resignation, council approved Clerk to post position May 14th – Regular Council Meeting

opening. Smoking Mortars BBQ will be in the parking lot every other Saturday from 5/11 thru 9/28. Drinks and side specials available with every purchase.

Fire Department- Chief Miller was present to request a motion to approve a one day consumption and display liquor license for the annual bike ride hosted by the Isle Fire Relief. A **motion** from Houle and seconded by Dahlen to approve and authorized a discounted permit fee of \$50.00. All in favor, none opposed. Motion carried. Event Liquor liability insurance policy through the League of Minnesota Cities will be purchased for an additional \$250.00 paid for by the Fire Relief fund. Miller invited all to the MNATV ride and pancake breakfast May 18th and the weather spotter training at the school on 5/15 at 7:00PM at the school. Clarifications for the annual Fire Relief Bike ride for pancake breakfast at the fire hall, then the ride route and then return to the fire hall for BBQ dinner with no charge beverages available until around 8:00PM.

Planning Commission – Houle reported that the Isle Clean up day was slow only bringing in \$1281.00 in receipts. Dahlen, Houle and Jeremy Biniek volunteered their time and helped citizens unload their donations.

Airport Committee – Dahlen reported that with spring finally here the commission will start meeting regularly again. Spring and Summer plans for trimming trees and grass maintenance was discussed at their meeting along with new plans for a pilots shed.

City Engineer –Tim Ramerth was present, to review his report. He continues working with USDA Rural Development on the extension project plans. The old water tower assessment is progressing. Ramerth and Minenko met with representatives from the Mille Lacs Band to discuss proposed extensions to the east side properties. Malone Island Bridge will have final county inspection and final spring landscaping touches.

Unfinished Business:

- a. Mille Lacs County submitted an invoice for payment for bridge construction fees in the amount of \$18518.38. **Motion** by Houle to approve with Dahlen seconding. All in favor, none opposed; motion carried.
- b. Review and update of city fee schedule adding a \$35.00 Administrative fee for all land use permits, amending the animal license from lifetime to every three years and adding the Golf Cart annual permit fee of \$15.00. Also amended the 10.99 penalty for chapter 91.07 from “dog” to “animal” defecation removal. All approved by **motion** from Dahlen with second from Koelfgen. All in favor, none opposed. Motion carried.
- c. Retention Schedule Document Destruction list submitted for approval. (see list in packet) **Motion** by Dahlen to destroy permanently with Houle seconding. All in favor, none opposed. Motion carried.

New Business:

- a. Isle Baseball Association submitted application for a temporary liquor license for Isle Days July 12-July 14, 2019. Permit fee set at \$150.00 and approved by **Motion** from Houle and seconded by Koelfgen. All in favor, none opposed. Motion carried.
- b. Isle Fun Run route was reviewed and approved by **Motion** from Houle and seconded by Koelfgen. All in favor, none opposed. Motion carried.

- c. Isle Days parade permits and road closures submitted by Isle Days committee was reviewed and approved by **Motion** from Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.
- d. **Resolution 2019-05B** Accepting Donations was approved for \$4801.00 from Cast A Way cares to the Isle Fire Dept. \$250.00 from First National Bank to Clean up Day. \$300.00 for Isle Days activities. And \$400.00 from Mille Lacs Drift Skippers for Fire Department Annual bike ride. **Motion** by Houle to approve all donations, with second by Dahlen. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Hubbell MN Clerk’s Delegate recipients all expense paid trip to the International Clerk’s Conference in Birmingham, AL May 19th – 23rd, 2019.
- b. Mille Lacs County Hazardous waste clean up on June 6th, at 3PM at the Wahkon facility.

Financials:

- a. General Fund balance: \$1,132,222.16 Liquor Fund balance: \$49,647.97

Adjourn:

Motion to adjourn at 7:38 P.M.. by Houle, second by Dahlen. Next regular meeting, June 11th, 2019. All in favor, none opposed. Motion carried.

Dated on this 14th day of May, 2019

APPROVED on this 11th day of June, 2019

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>