

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – June 11th, 2019

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, Ginger Houle and Monica Keding.

Other staff present were: Mark Reichel, Jason Minenko, Jamie Hubbell, Monica Weets, Damien Toven (Attorney) and Tim Ramerth (WSN Engineer).

Motion to approve the amended agenda by Houle, second by Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the May Regular meeting minutes by Dahlen and seconded by Koelfgen. All in favor, none opposed. Motion carried. Dahlen made the **motion** to approve the May final claims as presented, totaling \$288,402.15 with Houle seconded. All in favor, none opposed. Motion carried. Inquiry for June claims by Schultz regarding payment to Ameripride services and question by Houle on “Rekeyed Lock” invoice from East Central Lock for the Police Department door. With no further questions a **Motion** by Houle to approve the June month to date claims totaling \$109,339.48, was made with Koelfgen seconded. All in favor. None opposed. Motion carried.

Open Forum: None

Public Hearings, Requests and/or Complaints:

- a. Carl Nordquist was present to review and discuss his findings for the 2018 Fiscal Year Audit. Carl expressed that he felt the City was in good standing in general, but a couple funds gave rise to concern to keep an eye on. General Fund balance is decreasing each year due to tight budget restraints. General fund should build up to around \$400-\$500K to be more stable. Fire Fund and Temporary Fire Fund should be reconciled and closed accordingly. 425 balance should be reconciled with 225 general checking funds by Council Residual Equity transfer. TIF funds 380 and 405 can be closed due to the decertification completion in 2018. Water and Sewer revenues should be reviewed and rebalanced thru rate adjustments. 602 revenue must continue to consider all outstanding long term debts. Liquor fund is still showing a small profit, but expenses need to get under control going forward if the Muni will be able to transfer funds to the General fund as budgeted. Overhead expenses are created a negative for the net effect. Annual PERA regulations were discussed in detail and the city’s requirements for pension responsibility. Overall standings of the City funds were satisfactory.
- b. Trespass Notice for Samantha Merrill was reviewed for the violation of public conduct on May 26th, 2019. Due to this violation council determined that Ms. Merrill will be trespassed for a full year; 365 days from the date of incident. Motion by Houle with second by Keding to approve trespass notice. All in favor, none opposed. Motion carried.
- c. Renewal of the Liquor Liability policy through Illinois Casualty Company was reviewed and approved at \$11,925 for the annual policy. Motion to accept the quote for policy by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented the department report. Usual monthly duties were completed. Completed multiple maintenance tasks at the municipal bar building. Prepared the parks for summer. Started a new flushing schedule with the hydrants across the whole city. A required increase in the daily chlorine input has created significant increases in the natural manganese mineral deposits to come loose and create some water discoloration in areas. 11 loads of gravel were hauled in and graded on non-paved streets and alleys. Houle asked if the beach and park were being maintained regularly. Minenko assured that the beaches were being raked and the weeds and leaves were being removed. The Isle Garden Club completed the mulching and planting of the hostas. Houle also requested an updated status of the band shell condition. Minenko stated that the corners are still the same as last year; no noticeable movement and the walls remain flush up against each other. Dahlen requested a timeframe on the service repairs to the water tower and Jason let them know that he decided to hold off on the cleaning and inspection until September when the water usage tends to drop off after summer use. Keding asked if Public Works knew where people could put trash that they pick up on the trails. Drift Skipper Tina Chapman stated that they have trash receptacles available as well.

Police Department- Chief Reichel presented his report to council covering 231 incident reports for the month. Reviewed highlights of the call reports for the council and public and discussed the terms of the golf cart permits again. Reichel reported that Officer Thurber was working on National Night Out donations and requests.

Liquor Store Operations- Clerk Hubbell presented the Liquor Department report stating that May revenues were up \$13,403.69 over 2018 May totals. Expenses were up by \$40,785.50 from May 2018 due to increase in sales and some minor maintenance repairs. 420 cases of Busch/Light alone which was a 12% increase over last year to this date. Net effect for the month was \$8195.23 profit after expenses. Although still in the red for the year to date at \$-25,279.46. Billboard design and order completed. Outdoor concert series planned for the summer with Westside Band June 22nd, Crooked Dice July 6th and Lake Effect July 27th. New Spot On computer POS system will be installed and live in the next week. Budweiser will be hosting Veteran donation buckets for the Muni to honor a local vet at the end of summer. Three new applications to review.

Fire Department- Chief Miller was not present but Fire Liaison Dahlen stated that they received their new pickup truck and discussed wanting to get it painted and decaled. No other fire agenda to discuss.

Planning Commission – Commissioner Houle recapped the May Planning Commission meeting and that the committee approved permits and issued blight warnings and fines. She reminded the public that there is still one vacant seat that needs to be filled.

Airport Committee – Dahlen presented the Airport Committee report for May meeting. The Flying Club addressed their concerns for the runway easement encroachments and would like to address the city council to step in to enforce the air easement in place. Flying club survey was completed which elaborated the benefits the airport provides to local city and businesses. They spent around \$10,000 in airport maintenance and up keep for the fiscal year. No council discussion.

City Engineer –Tim Ramerth was present, to review his report. He continues working with USDA Rural Development on the extension project plans. The old water tower assessment is completed and will be presented to council next month. Ramerth is working on final punch list items including erosion control and landscaping with Red Rock Construction on the Malone Bridge. Father Hennepin State Park is requesting a meeting to discuss the potential of connecting to city sewer infrastructure. Tim requested that the council determine if they would want to move forward with reviewing the feasibility of this additional project; by unanimous verbal vote all members agreed to allow WSN to research briefly if the city would have the capacity for the park’s volume and what it would cost the state to hook up to our mains. Ramerth concluded with a statement confirming that he would also follow up with Percy Benjamin of the Mille Lacs Band of Ojibwe on their status of connecting to the water and sewer system during the extension project of 2020.

Unfinished Business: None

New Business:

- a. Isle Bowl and Pizza (also known as Dad’s Endeavors) applied for their annual liquor license renewal. No changes. Motion to approve the renewal by Dahlen; seconded by Houle. All in favor, none opposed. Motion carried.
- b. **Resolution 2019-06A** Accepting Donations was approved for \$500.00 from the Drift Skippers for Police Department equipment request. **Motion** by Houle to approve donations, with second by Dahlen. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Final Draft of the block print Comprehensive Plan sent to all council for review and input before Final Edited draft is submitted for public hearing.

Financials:

- a. General Fund balance: \$1,025,584.33 Liquor Fund balance: \$57,418.24

Adjourn:

Motion to adjourn at 7:05 P.M.. by Dahlen, second by Keding. Next regular meeting, July 9th, 2019. All in favor, none opposed. Motion carried.

Dated on this 11th day of June, 2019

APPROVED on this 9th day of July, 2019

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>

