

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – July 9th, 2019

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, and Ginger Houle. Monica Keding was absent.

Other staff present were: Jason Minenko, Jamie Hubbell, Monica Weets, Damien Toven (Attorney) and Tim Ramerth (WSN Engineer).

Motion to approve the agenda by Dahlen, second by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the June Regular meeting minutes by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried. Dahlen made the **motion** to approve the June final claims totaling \$217,966.61 with Houle seconded. All in favor, none opposed. Motion carried. **Motion** by Dahlen to approve the July month to date claims totaling \$176,868.95, was made with Houle seconded. All in favor. None opposed. Motion carried.

Open Forum: None

Public Hearings, Requests and/or Complaints:

- a. Friends of the Soo Line presented a request to City Council to allow Public Works staff to assist in trail cleanings. Request approved to allow staff to assist during regular business hours by unanimous verbal vote in favor from Schultz, Koelfgen, Houle and Dahlen

Department Reports:

Public Works – Supervisor Minenko presented the monthly department report. Continuing repairs on lift station pumps. Discharged the secondary pond and transferred one and two into the secondary for September discharge. Minenko presented the KLM quote for the large water tower mixer. Questions about sediment issues without a secondary filter and what the electrical expenses would be per month to run the mixer. Council determined unanimously to not entertain this quote at this time. Water and Sewer revenue totals for the month were \$37,533.69.

Police Department- Chief Reichel presented his report to council covering 223 incident reports for the month. Summary of the calls for the month reviewed and highlighted.

Liquor Store Operations- Clerk Hubbell presented the Liquor Department report. Revenues were up \$29929.41 from 2018 and expenses were down by \$17,208.33 from 2018. Net effect for June was at a profit of \$4,285.23 with total revenue at \$90,094.78 and total expenses at \$84,586.67. June sales were good, but not as profitable as forecasted with the May sales totals. The change in the fishing regulation as of May 31st made a significant decrease in traffic. Tobacco sales continue to decline with a year to date difference in sales at \$3,682.45 less than 2018. Staff are preparing for Isle Days weekend. Clerk Hubbell recommended waiting until after summer to consider a fund transfer.

Fire Department- No report

Planning Commission – Houle reviewed the agenda items from the last meeting including Clean Up day totals and the on going blight notifications. Houle noted that they have two new applications that will be discussed in the coming months for Hunter Winfields and McCartney. A final reminder that there is still a vacant seat on the commission.

Airport Committee – Dahlen reported the minutes of the last Flying Club meeting. Discussion about tree height safety concerns addressed. Runway conditions being maintained by the club and plans to install a new well this summer. Clerk Hubbell stated that the well application must come from the City with approval from Council prior to the well being drilled. Multiple members of the Flying Club were present for comment regarding the removal of the tree line on the south end of the flight airspace easement. Patrick Moenkhaus requested Council to allow the removal of the trees and stated that, “the city would be negligent if they do not address these concerns”. Moenkhaus said that the Flying Club will “chip-in” to cover the expenses so that it would not be solely on the property owners. They offered to replace the trees with a fence or shrubs that could grow to a max of 23’ feet. Mayor Schultz asked for Toven’s opinion on forcing the property owners to remove their trees and airport buffer. Toven stated that the judgment gives 1300 ft height declaratory judgment for anything obstructing the air easement. Toven suggested an owners and encumbrance notification search and requested that the Council direct the engineer to determine the obstruction by completing an air space survey to identify exactly what is encroaching the easement. Each property owner shall be identified and each obstruction shall be identified. Leo Voss of the Milaca Airport Commission suggested consulting with the Minnesota State Aeronautics Commission to determine the slope requirements and then identify the obstructions in relation to those slope requirements. Mayor Schultz made the motion to table any decisions until the engineer can provide the council with the survey of the airspace and air easement diagrams. Koelfgen and Houle agreed. Greg Fradette then stated that “people won’t use the airport due to the risks of the runway. He asked the council to put safety over one person’s yard aesthetics.”

City Engineer –Tim Ramerth was present, to review his report. Final SHPO and THPO amendments submitted to USDA Rural Development for approval. Pathfinder CRM submitted their report on the historical merits of the old water tower. Ramerth said he was in communication with Red Stone regarding the final landscaping questions and the possible removal of the construction silt fencing. A meeting has been set for July 31st to meet with the State Park representatives for a proposal for water and sewer infrastructure. Hubbell, Minenko and Ramerth had a meeting with DEED and all of the utility providers for the Isle Industrial Park plan. Council discussed the final old tower historical report. Questions were asked for price differences between preservation verses demolition. Dahlen made the **Motion** to approve demolition with Houle seconded. Koelfgen opposed with Schultz approving demo. By 3-1 vote motion carried. Suggestion to request an RFP to include “scrap value” of the steel on the tower.

Unfinished Business:

- a. Records retention list and destruction request submitted for approval. **Motion** by Dahlen to approve with Houle seconding. All in favor, none opposed; motion carried. (see list in packet)
- b. Interfund Transfer to close the Temporary Construction Fund in the full amount of \$243,949.15 from Fire Fund 225 to Fund 425. **Motion** from Dahlen with second from Houle. All in favor, none opposed. Motion carried.
- c. Interfund Transfer to close the TIF Fund in the full amount of \$26,617.34 to the General 100 Fund to apply to the Streets and Bridges budget offsets for expenses not budgeted with the bridge project. **Motion** by Houle with Koelfgen seconding. All in favor, none opposed. Motion carried.

New Business:

- a. National Night Out is planned for August 6th at Lakeview Park from 5-7:00 P.M. Police, Fire and EMS hosting.

Clerk’s Report:

- a. 2020 Clean up day reserved with City of Wahkon for May 2nd, 2020 from 1-3:00 P.M.

Financials:

- a. General Fund balance: \$994,432.16 Liquor Fund balance: \$48,665.96

Adjourn:

Motion to adjourn at 6:57 P.M.. by Dahlen, second by Houle. Next regular meeting, August 13th, 2019. All in favor, none opposed. Motion carried.

Dated on this 9th day of July, 2019

APPROVED on this 13th day of August, 2019

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>