

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – October 8th, 2019

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance and roll call.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen and Ginger Houle. Monica Keding was absent.

Other staff present were: Mark Reichel, Jason Minenko, Jamie Hubbell, Monica Weets, Damien Toven (Attorney) and Tim Ramerth (WSN Engineer).

Motion to approve the amended agenda by Houle, second by Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the September Regular meeting minutes by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. Schultz asked what the \$700 payment to the airport association was for; with Clerk Hubbell responding that it was for the annual lease reimbursement for maintenance. Dahlen made the **motion** to approve the September final claims totaling \$179,000.84 with Houle seconded. All in favor, none opposed. Motion carried. **Motion** by Dahlen to approve the October month to date claims totaling \$98,340.04 was made with Houle seconded. All in favor. None opposed. Motion carried.

Open Forum: None

Public Hearings, Requests and/or Complaints:

- a. A complete list of delinquent utility accounts and public services fees presented to council for assessment to Mille Lacs county for none payment for more than 90 days; totaling \$6030.51. **Resolution 2019-10A** Ordering the Clerk to prepare assessment notices for public hearing on November 12th, 2019 at 6:00pm. **Motion** to approve by Houle, seconded by Dahlen. None opposed, all in favor. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented the monthly department report. Discussed the draining of the water tower for inspection and cleaning. Discharged secondary pond and transferred primary to prep for October discharge. Rebuilt two fire hydrants and finished fall ditch mowing. Water and Sewer revenue \$38,488.35 for month total.

Police Department- Chief Reichel presented his report to council covering the 211 incident reports for the month. Summary of the calls for the month reviewed and highlighted. Chief Reichel informed the council that he and his staff have completed their Narcan training and that he will get the protocol and policy in place in the coming months. **Motion** to accept the resignation of Officer Robert Cooper by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried. **Motion** by Houle to accept the motion by Chief Reichel to interview and offer conditional employment to a new part time on call officer; seconded by Koelfgen. All in favor, none opposed. Motion carried.

Liquor Store Operations- Manager Weets presented her report for the monthly sales. September revenues were up \$4571.56 from September 2018, at \$81920.43 total revenue. Expenses were down from September last year by \$19661.49 with \$80256.32 in total expenses. Month end net effect was a small profit at \$1664.11 YTD \$731528.32. A successful turn out for the Wine and Spirit night; patrons requested a second night of entertainment with them on the 26th of this month. Monthly beer, wine and liquor specials; Busch, Busch light, Josh Cabernet

and Fireball. November events for approval: Nov. 1st “90s night” with a DJ. Nov. 2nd Halloween Pub crawl with all local bars participating. Nov 16th Southern Express band for \$800.00 Motion by Houle, second by Koelfgen. All in favor, none opposed. Motion carried. Nov. 23rd Thanksgiving dinner with Mayor Schultz donating two turkeys. Nov. 28th request to be closed for staff to be with their families. Motion by Houle, seconded by Dahlen. All in favor, none opposed. Motion carried. December request to close Christmas Eve at 6pm thru Christmas day so that staff can be with their families. (State sec 340A.504 requires closing at 8pm 12/24 and closed all day 12/25). Motion by Houle, seconded by Dahlen. All in favor, none opposed. Motion carried.

Fire Department- Chief not present, but requested council approve the renewal of the Fire Relief gambling permit for raffling off a side-by-side at the annual “Fly your flags” motorcycle ride next summer. Motion by Dahlen, seconded by Koelfgen. All in favor, none opposed. Motion carried.

Planning Commission – Houle reviewed the agenda items from the last meeting. Blight issues and Land Use permits were reviewed and the Variance application from Christensen/Hunter Winfield’s was reviewed and denied by the commission. Discussion and review to council will continue next month when the Christensen’s return.

Airport Committee – No meeting for September

City Engineer –Tim Ramerth was present, to review his report. Water and Sewer project plan is awaiting final comments from SHPO on the historic values of the water tower. Plans to meet with the Mille Lacs Band Community Development director end of this month. Working on the next phase of project design and planning. Minnesota State Park engineering contract is still pending. Isle Airport surveying is completed and use of drone was utilized to get more details of easement encroachments. Final report will be submitted to council for the next regular meeting. A meeting is set up with the Industrial Park Board for October 23rd to discuss options for use of the parcels.

Unfinished Business:

- a. Airport Easement Survey reports were discussed by Ramerth. Final easement survey reports will be presented next month for approval and determination of encroachment issues.
- b. Comprehensive Plan Approved by **Resolution 2019-10B** approving the adoption of the final plan. **Motion** by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried.
- c. Hunter Winfield’s Variance Application discussion was tabled, due to request by Christensen’s being out of town. Will be brought to council next month.

New Business:

- a. Motion requested by Clerk Hubbell to all record retention scheduled destruction of listed files. **Motion** to approve by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried.
- b. Resolution 2019-10C Accepting Donations of \$156.00. \$56.00 from the Isle Municipal on behalf of the donations to the fire department through the Coors Fundraiser. \$100.00 donation to the Isle Food Shelf from the Isle Municipal fundraiser through the “Corn hole tournament.” Motion by Houle and seconded by Koelfgen. All in favor, none opposed. Motion carried

Clerk's Report:

- a. Ehlers Financial review of existing Outstanding Debts; no new financing opportunities at this time.
- b. Budget work session reports for Liquor Department tonight with Public Works, Fire and Police budgets next month after regular council meeting.
- c. Public hearing for Tax Assessments will be posted for November 12th, 2019 6:00pm.

Financials:

- a. General Fund balance: \$1,249,788.50 Liquor Fund balance: \$50,598.28

Adjourn: to Budget Work Session – Liquor Department 2020.

Motion to adjourn at 6:42 P.M.. by Dahlen, seconded by Houle. Next regular meeting, November 12th, 2019. All in favor, none opposed. Motion carried.

Dated on this 8th day of October, 2019

APPROVED on this 12th day of November, 2019

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

Donald Dahlen

Ginger Houle

Monica Keding

Robert Koelfgen

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer