

## **CITY OF ISLE COUNCIL MEETING**

Regular Meeting Minutes – February 11<sup>th</sup>, 2020

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance and roll call.

**Council members present:** Mayor Rodney Schultz, Donald Dahlen, Robert Koelfgen, Ginger Houle and Monica Keding.

Other staff present were: Mark Reichel, Jason Minenko, Jamie Hubbell, Tim Ramerth, Tim Schug, David Miller, Jason Amundson and Damien Toven (Attorney).

**Motion** to approve the February amended agenda by Houle; second by Keding. All in favor, none opposed. Motion carried. **Motion** to approve the January Regular meeting minutes by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried. Keding made the **motion** to approve the January final claims totaling \$144,934.34 with Houle seconded. All in favor, none opposed. Motion carried. **Motion** by Houle to approve the February month to date claims totaling \$109,598.38 was made with Keding seconded. All in favor. None opposed. Motion carried.

**Open Forum:** None

### **Public Hearings, Requests and/or Complaints:**

- a. Mary Vanciu requested a water bill refund in writing, of her over payment in the amount of \$746.95. The request was denied by **motion** from Keding, seconded by Houle, following City Ordinance 52.54. All in favor, none opposed. Motion carried.
- b. A written complaint was addressed regarding the Council and Planning Commissions process for the Hunter Winfield's Variance application in preparation for their Planned Unit Development plans. Mayor Schultz made the **motion** to send the complaint back to Planning and Zoning to review and confirm all future processes are followed accordingly. Unanimous verbal vote in approval.
- c. Houle made a **motion** to update Ordinance Chapter 115 Tobacco Regulations; state regulations increased the legal age to 21 from 18. Dahlen seconded and Toven stated he would have the amended ordinance prepared for a first reading next month.
- d. Airport Insurance renewal was reviewed. Rates increased for 2020, but will be held for three years. TRIA and War premium coverage was declined. \$1105.00 approved by **motion** by Houle and seconded by Dahlen. All in favor, none opposed. Motion carried
- e. Dahlen raised concerns about the validity of the "Airport Question Survey" generated by city hall. Dahlen declared that council should have reviewed the survey first before going public. Mayor Schultz stated it could be added to the back of the water bill so that every citizen would have access to it. Keding agreed. 4-1 verbal vote with Dahlen opposing, to put the survey on the back of every water bill and to mail it to those without water services.

### **Department Reports:**

**Public Works** – Supervisor Minenko presented the January department activity report. Minenko reported snow plowing occurred 17 days of 31 for the month. A couple of weekend emergency calls occurred on the RailRoad lift. The lift station needs a new pump. Two quotes were submitted for review; one to repair for \$7171 or replace for \$12516. Houle made the **motion** to replace the pump and get the

warranty. All in favor by unanimous verbal vote. Motion carried. \$41783.68 in water and sewer revenue for the month.

**Police Department-** Chief Reichel was present, and reviewed his report to council covering 249 incident reports for the month. Summary of the calls for the month reviewed and highlighted. Reichel stated that his department completed all of the Cigarette retailers' compliance checks and everyone passed. He visited with each location to inform them of the new age restrictions and informed them that it was enforceable immediately.

**Liquor Store Operations-** Manager Monica Weets submitted her letter of resignation with **Motion** from Houle, second by Keding accepting it. All in favor, none opposed. Motion carried. **Motion** by Dahlen to post the manager position, seconded by Keding. All in favor, none opposed. Motion carried. Clerk Hubbell presented the report for monthly sales. January revenues were at \$59281.57. Expenses were at \$65329.22 Month end net effect was at a loss of -\$6047.65 YTD total sales \$59281.57. Monthly beer, wine and liquor specials; Busch beer by the case, Tosti wine and Stolie Vodka.

**Fire Department-** Chief Miller and Chief Schug were present, Miller requested approval to replace the tires on the Rescue at Isle Automotive for \$1875.00. **Motion** by Dahlen, seconded by Koelfgen, all in favor, none opposed. Motion carried. Miller presented the quote from Alex Air Apparatus for the full department turn out gear replacement. Quote came to \$65,175.00; knowing that we only budgeted for \$30,000 this year; the Co-Chiefs requested that council consider allowing them to use both the \$30K for capital gear and the \$18K for capital equipment and the remaining balance paid out of general fire fund. Miller proposed to put the AirPacks on the FEMA grant request to free up the \$18K from equipment. Motion by Dahlen to approve the purchase at \$65,175 for turn out gear. Second by Houle. All in favor, none opposed. Motion carried. Miller reported that the leak in the pumper truck was repaired by Kirvada at \$3000.00. Miller reported that the Vintage Ride was this weekend and the Fire Relief would be hosting the pancake breakfast. The department received donations from the Department of Natural resources, of blankets and emergency equipment for shut offs. They also received 30 smoke detectors and carbon monoxide detectors that the department will give away and install to anyone who calls for them. A request for a motion to approve the resignation of Co-Chief Miller was rescinded. Mayor Schultz was not prepared to appoint a Chief request by Firefighter Jason Amundson due to no prior knowledge of this candidate. Neither Miller nor Schug were prepared to resign at this time. Schultz stated that he was tabling this request until he has a chance to meet Amundson personally. New hire candidate to be appointed next month. FIT tests are scheduled for 3/17/2020 for all fire fighters. All fire contracts were sent out by city hall.

**Planning Commission** – January meeting was brief. Water and sewer rate definitions were rereviewed and approved as is from the council approval last month. 320 Lake St. application for demo and land use permits were pending. Right of way permit approved for Center Point Energy. Blight conditions remain the same due to the winter season.

**Airport Committee** – No meeting

**City Engineer** –Tim Ramerth was present to discuss January with the council. State park contract was approved and funding secured. Scheduled meeting with Mille Lacs Band Development and DNR did not occur as planned due to no officials from MLBO in attendance. Water and Sewer plans continue to progress closer to finalization. Ramerth, Minenko and Hubbell met with MNDOT to review the Highway 47 Summer/Fall 2020 project and correlate it with the city's project dates. Airport review is waiting on the MNDOT Department of Aeronautics economic impact report for 2019, scheduled for next month. Industrial Park plans are progressing. Preliminary planning meetings with DEED, Great River Energy, East Central Regional Development Commission, East Central Energy and Mille Lacs County. Met with new Mille Lacs County Engineer and discussed concerns for 395<sup>th</sup>/CR131 not being paved in 2020.

Ramerth and Minenko reviewed the “center line” of Isle Street, Maben Ave S, Oak Street, and Superior Street E., concerns about diminished center of the street with the project was discussed, but determined that it was cost prohibitive to move the streets to actual center. Council agreed to leave the center of the lanes as is and replace the same.

(Audio Recorder died)

**Unfinished Business:**

- a. Final Comprehensive plan and City commercial is completed and uploaded to the city website for viewing.
- b. Records reviewed for scheduled retention schedule destruction. **Motion** to approve files by Dahlen, seconded by Houle. All in favor, none opposed. Motion carried.

**New Business:**

- a. New Economic Development Board needs to be established by Ordinance. Motion to proceed by unanimous verbal vote. All in favor. Toven to prepare ordinance for first reading in March.
- b. Houle is hearing some concerns about the recycling bins, stating that people have approached her they are too high. Minenko stated that it is 100% the county and people need to contact them for any questions or complaints.

**Clerk’s Report:** None

**Financials:**

- a. General Fund balance: \$1,317,368.31 Liquor Fund balance: \$35,743.58

**Adjourn:** **Motion** to adjourn at 7:16 P.M.. by Dahlen, seconded by Houle. Next regular meeting, March 10<sup>th</sup>, 2020. All in favor, none opposed. Motion carried.

Dated on this 11<sup>th</sup> day of February, 2020  
APPROVED on this 10<sup>th</sup> day of March, 2020

CERTIFIED BY VOTE:

**Motion** \_\_\_\_\_

**Second** \_\_\_\_\_

**AYE**

**NAY**

- Donald Dahlen
- Ginger Houle
- Monica Keding
- Robert Koelfgen
- Rodney Schultz

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Rodney Schultz - Mayor

ATTEST:

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Jamie Hubbell, MCMC Clerk-Treasurer