

CITY OF ISLE COUNCIL MEETING

Special Meeting Minutes – Thursday March 26th, 2020

At 4:00 pm the special meeting was called to order.

Council members present: Mayor Rodney Schultz, Robert Koelfgen, Ginger Houle and Monica Keding. Donald Dahlen was present via telephone.

Other staff present were: Jamie Hubbell and Damien Toven (via telephone)

Motion to approve the agenda by Houle; second by Koelfgen. All in favor, none opposed. Motion carried.

Open Forum: None

Public Hearings, Requests and/or Complaints:

- a. **Mayoral Declaration of Local Emergency** for the local status and concern of the COVID-19 Coronavirus Pandemic. Mayor Schultz declared the state of emergency under the authority by Minnesota State Statute 12.29 and directs all council and city staff to abide by all rules, regulations and precautionary measures ordered thereto. **Motion** to accept the declaration Keding, with Houle second. All in favor, none opposed. Motion carried
- b. **Ordinance 165 Emergency Declaration of Operations** was introduced, read and approved by **motion** from Houle, with Keding second. Verbal vote in favor by Keding, Houle, Koelfgen, and Dahlen. Motion carried.
 - I. City Emergency Plan was reviewed and delegations of duties in time of emergency confirmed.
 - II. Employee Compensation for COVID-19 Sick time pay verses Preventative paid time off was discussed. All employees are covered under the Federal “Families First Coronavirus Response Act”: FFCRA which grants any employee who contracts the virus, up to 80 hours of paid sick time. Expanded Family Medical Leave Act (FMLA) will apply to any employee who has worked for Isle for at least a minimum of 30 days and is eligible for up to 12 twelve weeks of job-protected leave. Ten 10 weeks of paid compensation at 2/3 the employee’s average wages. All full time employees can use their accrued sick time and hours of “donated” sick time in lieu of taking FMLA. All time off must be approved by department managers and council liaisons. All part time employees who need to remain on FMLA must apply for Minnesota Unemployment as COVID-19 layoff; if they need to remain quarantined past the FFCRA of two weeks paid time off. To date, the City has not been notified of any state or federal reimbursement programs to cover these potential paid leave wages. **Motion** to approve by Dahlen, second by Koelfgen, verbal vote to approve Houle and Keding. None opposed, motion carried.
 - III. Water and Sewer utility billing increases were set to take effect as of the April regular billing date. Clerk Hubbell recommended a postponement of these increases due to the current state of emergency and factored in the accounts of many who are currently out of work due to the pandemic.

Motion by Dahlen to postpone until June meeting, with Keding second.
Verbal vote in approval by Koelfgen and Houle. Motion carried.

Department Reports: None

Unfinished Business: None

New Business: None

Clerk's Report: None

Adjourn Motion to adjourn at 4:51 P.M.. by Dahlen, seconded by Houle. Next regular meeting, April 14, 2020. All in favor, none opposed. Motion carried.

Dated on this 26th day of March, 2020
APPROVED on this 14th day of April, 2020.

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer