

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes – July 14, 2020

At approximately 6:00 pm the regular meeting was called to order with the Pledge of Allegiance. Followed by roll call. Public seating was limited to social distancing.

Council members present: Mayor Rodney Schultz, Donald Dahlen, Ginger Houle, Monica Keding and Robert Koelfgen.

Other staff present were: Jamie Hubbell, Jason Minenko, Tim Ramerth, and Damien Toven.

A Motion to approve the July agenda by Houle; second by Keding. All in favor, none opposed. Motion carried. **Motion** to approve the June Regular meeting minutes by Keding and seconded by Houle. All in favor, none opposed. Motion carried. Dahlen made the **motion** to approve the June final claims totaling \$172,873.23 with second by Keding. All in favor, none opposed. Motion carried. **Motion** to approve July claims to date totaling \$273,905.40; by Keding, with Dahlen seconding. All in favor. None opposed. Motion carried.

Open Forum:

- a. Shaun Joy of 2016 Torchlight Road requested to review his concerns to the council regarding the Pojanowski Interim Use permit for Aggregate Extraction. Mr. Joy voiced his and his family's concerns about the speed of the hauling equipment, the dust created and that the road itself is not rated for heavy equipment. The Joys requested that the council reconsider the approved permit and revoke the Aggregate Extraction for their safety and enjoyment of their property located adjacent to the gravel pit. Council was advised by Attorney Toven to accept their complaint, but not to respond at this time due to the Joys pending threat of litigation.
- b. Anna Haggberg was not present to discuss her request for "Hunter's Hope" walk route. Tabled to address at next council meeting.

Public Hearings:

The Public hearing portion of the meeting was opened at 6:18pm by **Motion** made by Dahlen and second by Koelfgen. All in favor, none opposed. Motion carried.

- a. The McCartney MRM Investments, LLC Final Plat was discussed and approved.
 1. **Resolution 2020-07A** Vacating Original Platted Public Utilities and Drainage Easements for the original Maplewood Manor Townhouse approved by **Motion** from Dahlen, seconded by Houle; all in favor, none opposed. Motion carried.
 2. **Resolution 2020-07B** Final Plat PUD Design for Maplewood Twinhomes; including the variance for lots 5 and 6 for front set back allowance and new drainage and utility easements over the full PUD; approved by **Motion** from Dahlen, seconded by Houle; all in favor, none opposed. Motion carried.
- b. **Resolution 2020-07C** Final purchase agreement for Isle Industrial Park from the Isle Industrial Board approved by **Motion** from Dahlen, seconded by Keding. All in favor, none opposed. Motion carried.
- c. **Trinh Nghid 320 Lake Street W** – Minor Variance application reviewed at Planning Commission and recommended to council for approval with all findings of facts placed on the agreement to approve. **Resolution 2020-07D** approved by Motion from Keding and seconded by Koelfgen, all in favor, none opposed. Motion carried.

- d. **Special Assessment Policy** first reading. The city is updating the property assessment process for future city infrastructure improvements. First draft approved by motion from Houle and seconded by Dahlen. All in favor, none opposed. Motion carried.

The public hearing portion of the meeting was closed at 6:36PM by **Motion** from Dahlen and second by Houle. All in favor, none opposed. Motion carried.

Presentations, Announcements, Complaints and Requests:

- a. Mayor Schultz declared the open seats for the November General election; Mayor seat for a term of two years and two council seats for a term of four years each. Terms begin January 2021.
- b. Thad and Debra Walters submitted a petition to the city to annex their property in Isle Harbor into city limits. Parcel ID# 08-013-0602 with the purpose being to hook up to future water and sewer services. **Motion** to move forward with the annexation process by Houle, seconded by Keding. All in favor, none opposed. Motion carried.
- c. Minenko provided the final 2019 Consumer Confidence Drinking water report.

Department Reports:

Public Works – Supervisor Minenko provided the June department’s activity report verbally due to clerical error. Replaced the head on the Lapinski hydrant to a larger one to help draw down more build up on his Main St. dead end property service line. \$45,423.10 total receipts for June water and sewer bills.

Due to COVID restrictions – all other managers were excused from this meeting

Police Department- Chief Reichel provided his June report and Mayor Schultz reviewed his summary of 246 incident reports for the month. All officers continuing to practice all safety protocol measures for prevention of exposure. Personal Protective Equipment supplies remain available to date.

Liquor Store Operations- Report submitted by Hubbell due to Manager Weets being on leave. June revenues were down \$1141.65 from 2019 with \$89,278.79 in total revenue. June expenses were down by \$16,462.33 with \$71097.09 in total expenses. The difference mostly being due to the bar being closed for COVID reasons. Total profit for June was \$18,181.70 with a Year to date net effect profit at \$31,410.91. Currently Don Graber is tasked with Interim Manager duties until Weets return.

Fire Department- No report

Planning Commission – July 6th meeting was held at Memory Lane park with a tree planting and dedication to the late Dennis Trombley.

Airport Committee – No report, but Dahlen stated that the well drilling is under way.

City Engineer –Tim Ramerth was present to discuss the June project statuses. The Oak St./Torchlight crossing was completed. No utilities were placed in the casing to stay on time with the MNDOT Highway 47 project. Ramerth is still working on getting the final plans for the full project to Rural Development by month’s end. He and Damien are finishing up easement legals, and project notifications. Ramerth will send out notices to all easement property owners to meet at city hall on Aug 12th from 5PM to 7PM. Houle volunteered to represent the council at these meetings with the property owners. Ramerth and Minenko met with the MLBO Land development and band liaison to discuss their options for connecting to the water and sewer mains for the project. Ramerth will get them the information they requested and wait for further response.

July 14th, 2020 – Regular Council Meeting

Unfinished Business:

- a. Retention schedule presented to destroy old archive records approved by **motion** from Houle and seconded by Keding. All in favor, none opposed. Motion carried. Hubbell requested to hire shredding company with approval.

New Business:

- a. **Resolution 2020-07E** Accepting Donations approved by **Motion** from Houle, seconded by Keding for \$350.00 from Bernick’s Pepsi of St. Cloud to the Police Department. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Hubbell reviewed the completed 2020 Standard & Poor’s Report with a final grade of A+
- b. Copies of the letters sent to the MN Legislatures by the clerk to request relief for the city for COVID expenses provided. \$58,690.00 was received from the state for CARES Relief eligible expenses. **Motion** by Houle and second by Dahlen to accept the funds and use them per the state regulations. Including setting aside \$25,000 to grant to local businesses in need. Maximum grant loan of \$5000 per application. Loan terms to be set by Business Development committee.
- c. Next month’s meeting is currently cancelled due to the Primary Election being the same day. If items of council attention arise a special meeting date will be set.

Financials:

- a. General Fund balance: \$984,343.58 Liquor Fund balance: \$62,715.37

Adjourn: Motion to adjourn and sign claims at 7:02 P.M. by Houle, seconded by Keding. Next regular meeting, September 8th, 2020. All in favor, none opposed. Motion carried.

Dated on this 14th, day of July, 2020

APPROVED on this 8th day of September, 2020

Rodney Schultz - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>