

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes –November 10th, 2020

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Rodney Schultz, Donald Dahlen, Ginger Houle and Monica Keding. Robert Koelfgen was present via Zoom.

Other staff present were: Jamie Hubbell and Don Graber, and Damien Toven via Zoom.

A Motion to approve the November agenda by Dahlen; second by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the October Regular meeting minutes by Dahlen and seconded by Houle. All in favor, none opposed. Motion carried. Houle made the **motion** to approve the October final claims totaling \$307,939.09 with second by Keding. All in favor, none opposed. Motion carried. **Motion** to approve November claims to date totaling \$272,595.52 with Houle making the second. All in favor, none opposed. Motion carried.

Open Forum: None

Public Hearings:

The Public hearing portion of the meeting was opened at 6:08PM by **Motion** made by Houle and second by Dahlen. All in favor, none opposed. Motion carried.

- a. **Resolution 2020-11A** presented for open public comment on delinquent utility and public services fees for parcels in Mille Lacs County as listed; floor was open to comment with no one present requesting to speak. **Motion** by Dahlen with second by Houle to approve as listed. All in favor, none opposed. Motion carried.
- b. **Resolution 2020-11B** presented for open public comment on delinquent utility and public services fees for parcels in Aitkin County as listed; floor was open to comment with no one present requesting to speak. **Motion** by Dahlen with second by Houle to approve as listed. All in favor, none opposed. Motion carried.

The public hearing portion of the meeting was closed at 6:10PM by **Motion** from Houle and second by Dahlen. All in favor, none opposed. Motion carried.

Presentations, Announcements, Complaints and Requests:

- a. CARES Act grant loan application from Mike Reilly for Mike Reilly Laundry and Popcorn Video business for \$5000.00 recommended for approval by Business Development Liaisons Koelfgen and Houle. Unanimous vote of approval 5-0. None opposed. Motion carried.
- b. Mille Lacs Corporate Ventures representative Dustin Goslin and MN Initiative Foundation representative Jeff Wigg presented an entrepreneur opportunity at the Mille Lacs Band property on Highway 47 and small business entrepreneur academy invitation for February. Shared the project goals and anticipated participants to add jobs and business to the city; with either a startup bakery or microbrewery.
- c. Approval of a letter of support for the “Safe Routes to School and Parks” grant partnership with Scenic Byway, City of Wahkon, Isle Schools and Mn State Parks. Motion by Dahlen with second by Houle in favor of supporting the project grant. All in favor, none opposed. Motion carried. Letter of support to be sent to Minnesota Department of Transportation.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for October. Work order report reviewed and \$47,299.16 total receipts for October water and sewer bills received.

Police Department- Chief Reichel provided his summary October report of 302 calls for service.

Liquor Store Operations- Report presented and reviewed by Manager Graber. October revenues were up \$10,031.76 from 2019 with \$73,682.75 in total sales revenue; October expenses were up by \$3,392.58 with \$81,885.00 in total expenses. Total loss for October was \$8202.25 with a year to date net effect of profit at \$19,414.95. COVID regulations are making on sale business more challenging and positive patrons continue to enter the premises creating exposure issues to both staff and other customers. Manager Graber suggests closing the on sale until January 1st at the earliest. Mayor Schultz suggested staying closed until April 1st since January thru March are historically the slowest months for business. Council unanimously agreed by verbal after **motion** by Keding, second by Houle to close the on-sale business until at least April 1st and can review next year at that time if reopening should occur. Graber continued to report that he had made some big inventory buys and some holiday gift packs for off sale. Should see significant profit for November with the better buying options. Hubbell requested the council to approve an online and instore posting of the “Jackpot Game” drawing until we have a final winner. Discussion on changing the last three envelopes to “A-B-C” discussed, but determined it would be best to leave them as is. New ticket will be drawn every Thursday and posted until the jackpot envelope is won. Budget work session to continue after regular meeting.

Fire Department- Resolution 2020-11C to approve a new hire, Cory Gillett approved by Motion by Houle; second by Dahlen. All in favor, none opposed. Motion carried. Chief Miller submitted a request for motion to increase fire officer pay by \$100.00 each, and to establish Captain pay at \$100.00 each and increase the per call/meeting pay by \$5.00 each. Motion approved by motion by Houle and second by Dahlen. All in favor, none opposed. Motion carried. Miller will also get membership information for all active members to have access to the IREC Fitness Center for the next meeting.

Planning Commission – No meeting

Airport Committee – Work has begun on the easement clearing. No meeting.

City Engineer –Tim Ramerth provided the October report. Water and Sewer project continues to progress towards contract bidding status as we finish up easement acquisitions. Proposals have been sent to the State Park board for sewer connection. The MNDNR will review and contact him directly. Ramerth was present for the airport meeting on Saturday the 31st to meet with the tree contractor, property owners and Flying Association to confirm the removal project. He also confirmed that his firm has completed the ALTA survey for the final process in the closing of the industrial park. Plans have been submitted to the Planning Commission for review.

Unfinished Business:

- a. **Resolution 2020-11D** Allocating October Corona Virus Aid relief and economic security act funds to local government activities. CARES eligible relief for Public Health Expenses totaling \$16,116.08, including allocated small business grant payment of \$5,000 and telecommute/separation equipment for Police Department totaling \$7050.00;

approved by **motion** from Houle and seconded by Dahlen. All in favor, none opposed.
Motion carried.

New Business:

- a. **Resolution 2020-11E** accepting donations totaling \$40.00 and In-Kind equipment. Council accepted \$40.00 from the Isle Municipal for the Fire Department from a Fire Ball Promotion and MN DNR equipment donation to the fire department. **Motion** by Houle, second by Dahlen. All in favor, none opposed. Motion carried.
- b. **Resolution 2020-11F Accepting City Engineer Services for Economic Development and Industrial Park planning.** **Motion** by Dahlen, second by Houle. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Hubbell stated the Liquor Department budget work session would immediately follow and a Special Meeting would be necessary due to the mail in ballots to be received and counted at the county by the 10th and the Canvassing Board review on the 12th at 5:00PM.

Financials:

- a. October General Fund balance: \$1,116,362.63 Liquor Fund balance: \$45,895.26
- b. (see bank balance statement sheet for Savings and Investments)

Adjourn Regular Meeting to sign claims and start budget work session at 7:15PM: **Motion** to adjourn Houle, seconded by Dahlen. Next regular meeting, December 8th, 2020. All in favor, none opposed. Motion carried.

Dated on this 10th, day of November, 2020
APPROVED on this 8th day of December, 2020

CERTIFIED BY VOTE:

Motion _____

Second _____ Rodney Schultz - Mayor

ATTEST:

AYE **NAY**

<input type="checkbox"/>	Donald Dahlen	<input type="checkbox"/>
<input type="checkbox"/>	Ginger Houle	<input type="checkbox"/>
<input type="checkbox"/>	Monica Keding	<input type="checkbox"/>
<input type="checkbox"/>	Robert Koelfgen	<input type="checkbox"/>
<input type="checkbox"/>	Rodney Schultz	<input type="checkbox"/>

Jamie Hubbell, MCMC Clerk-Treasurer