

## CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes March 9<sup>th</sup> 2021

At 6:00 pm the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Vice Mayor Ginger Houle, Naomi Creech, David Keding, and Monica Keding. Mayor Frie absent.

Other staff present were: Jamie Hubbell, Tim Ramerth, Mark Reichel, Jason Minenko David Miller, and Michelle Pancake.

COVID 19 Social distancing protocols followed.

A **Motion** to approve the March Agenda by M Keding; second by D Keding. All in favor, none opposed. Motion carried. **Motion** to approve the February Regular meeting minutes by D Keding and seconded by Creech. All in favor, none opposed. Motion carried. **Motion** to approve the February final claims totaling \$200,156.95 by D Keding with second by Creech. All in favor, none opposed. Motion carried. **Motion** by M Keding to approve March claims to date totaling \$136,166.41 with D Keding making the second. All in favor, none opposed. Motion carried.

**Open Forum:** None.

### **Presentations, Announcements, Complaints and Requests:**

- a. Thin Ice Signs – Jurva complaint. Houle contacted Minenko to have thin ice signs put up next to the Malone Island Bridge. Houle stated snowmobiles were crossing on the thin ice. Minenko stated that it was a MNDNR jurisdiction to post the waterway, but put up 2 diamond shaped signs, one on each side of the Malone bridge, prior to the meeting.
- b. Peddler Merchant Permit fees – Vendor Setups. Houle read the vendor fees. Hubbell let council know that only 2 people had applied to be weekend vendors, both expressed they would only do it if it was held at the Muni. James Lease, and Christine Eggert. M Keding was concerned with drivers pulling into the Muni with boats. Creech would like to see vendors set up at the Muni. M Keding suggested Main Street. Hubbell informed Council that Jim Lease would like to set up on Fridays as well. Council discussed. M Keding made a **Motion** to have the vendors set up at the Muni Fridays and Saturdays from 8am to 8pm, behind the Bakery and approved the vendor fees for **Resolution 2021-03A**, seconded by D Keding. All in favor, none opposed. Motion carried.
- c. Amended Financial Procedures and Controls Policy pg. 6-7 Liquor Petty Cash. Hubbell explained to council that the Petty Cash section highlighted in yellow was added to the Financial Procedures and Control Policy, and was recommended by the new auditors. M Keding felt that \$4000.00 cash was too much money. Hubbell explained it is to make cash drawer bags. D Keding made a motion to accept the changes for the Financial Procedures and Controls Policy, seconded by M Keding. All in favor, none opposed, motion carried.
- d. Doppler Gear Request. Hubbell explained Doppler Gears Request of purchasing an extra acre. Hubbell has been in contact with Jim Bregi, who had indicated to her that they are making a final decision on if they will expand in Isle or another location. D Keding asked Hubbell her recommendation on what the City should charge Doppler Gear per acre. Hubbell responded her recommendation is to sell the lots for a minimum of \$7500 per acre and charge the existing water and sewer permit hookup fee. Hubbell stated that the City should sell no less than two (2) acres, and put the condition in there that if Doppler Gear sells the second lot undeveloped, they will have to pay the Water and Sewer Permit hookup fees before they can sell the property. Hubbell also stated that this price should only be for Doppler Gear, not the other undeveloped lots. Further review with the EDA Board will be needed to set future lot pricing. D Keding made a **Motion** to Offer the Bregi's a minimum of 2-acre lot at \$7500.00 per acre. WAC/SAC waived

for one connection, but must be connected through the industrial park parcel and an agreement that a second connection must be permitted and paid if the Hwy 47 building is ever sold separately. No PUD assessments to the Doppler Gear parcel for granting the three easements necessary to create the industrial park infrastructure plan. Closing costs are the Buyers responsibility. Request that the existing Doppler Gear lot be annexed into city limits. Seconded by M Keding, all in favor, none opposed, motion carried.

**Public Hearings:** None.

Hubbell let the council know that Damien Toven was working on the appraisal for the easement.

**Department Reports:**

**Public Works** – Supervisor Minenko provided his department report. Minenko let the council know that there was a watermain break near the Older’s property. The public works dept. is concerned about the bolts they found that were rotted off. The bolts are what held the joints together and they are concerned that it could be a sign of what is to come. Minenko also presented the council with a quote from Whitney Construction for repairs that are needed for the City Hall sidewalk. The quote came in at \$8065.00. M Keding made a **Motion** to accept the quote, seconded by D Keding, all in favor, motion carried.

**Police Department-** Chief Reichel presented his February report of 257 calls for service. See packet for summary report. Chief Reichel brought employment issues to the council’s attention. Police Department is down 3 officers, possibly 4. Chief Reichel requested Andrew Sammis become a full-time officer starting on March 16<sup>th</sup>. D Keding made a motion to approve

**Resolution No. 2021-03B**, M Keding seconded, all in favor, motion carried. Chief Reichel then asked if he could hire another part time officer to cover vacations and holidays, all council members agreed it would be a good idea.

**Liquor Store Operations-** Report presented by Hubbell. February revenues were down - \$11,650.89 from 2020 with \$55306.45 in total sales revenue; expenses were down by -\$2,422.15 with \$61,739.75 in total expenses. Total net loss for February was -\$6433.30 with a year-to-date net effect of profit at \$34,519.44 M Keding presented a request to council for starting off sale pay to be at \$11.50 an hour, and \$13.00 an hour at 18 months. Council didn’t think it would be feasible to bump the employees up to \$13.00 after 18 months. M Keding informed the Council that the Muni currently has 3 part time and one full time employee. M Keding also requested that the part time employee who had been there for 9 years get bumped up to \$14.00 per hour. Houle stated she didn’t see a problem with the request. Creech made a **Motion** for the Off sale starting employees to start at \$11.50 per hour and to have the one part time employee who has been there for 9 years to get a pay increase up to \$14.00 per hour effective 4/1/2021, seconded by D Keding, all in favor, motion carried.

**Fire Department-** Chief Miller presented his report. His guys did their MED Compass FIT Tests and physicals. The Fire Department received a 1200-gallon International Tanker from the DNR with normal maintenance being the only cost to the City. Chief Miller stated that the Fire Dept. is selling the 91 Old Ambulance Rescue, they are not sure what it is worth and are hoping to get \$3,000 from it. Chief Miller also informed the committee that the Fire Department is selling raffle tickets and the drawing will be at the pancake breakfast and motorcycle ride on July 3<sup>rd</sup>.

**Planning Commission** – Houle read the unofficial minutes to the council. Council discussed the Oberfeld volleyball court request. Tara Oberfeld requested a volleyball court be put up on the City lift station property located at 480 Lake Street. Houle brought up Mayor Fries concern on Insurance liability issues. Hubbell stated that the League of Minnesota Cities stated that the

liability would be the same as if it were a Park. Creech made a **Motion** to approve the volleyball court, seconded by D Keding, M Keding opposed, motion carried.

**Airport Committee** – Don Dahlen reported there was no meeting, but there is a well that was dug and pipes that needed to be put in. Dahlen stated that the owner of hanger 1 offered to have the piping go into his heated hanger from the well. Dahlen indicated that they needed to get utilities marked and having the pipes 7 feet down into the ground is the plan [Engineer Ramerth suggested that they go 8 ft or deeper]. Dahlen also stated that the Airport would cover all of the costs for the water piping project, and he was looking for the okay to begin the project from the City Council. All council members agreed that the project was okay to start.

**City Engineer** –Tim Ramerth presented his February report. He stated that not all of the contracts were out and that there will be contracts for (3) three phases. Water meters, demolition of well 1 and add to well 3, tear down the water tower, and the sewer project will go out this week too. Ramerth stated that he was still waiting for a response from the band on their language edits to their easement agreements.

#### **Unfinished Business:**

- a. Merit Lot. No discussion. Tabled.
- b. Trinh – 320 Lake Street ramp request – Release of Cease-and-Desist order. Mr. Trinh said that they made a mistake on where the house was put and requested 2 ½ inches more for the landing at the side of the house so his elderly parents could get in and out of the house. Mr. Trinh also requested a retaining wall. D Keding let Mr. Trinh know he can do a ramp in his garage since they already granted him a variance of a 5’ setback. Houle let the council know that PZ recommend releasing Trinh from the cease-and-desist order. M Keding made a **Motion** not to grant Trinh 2 ½ inches for his landing and to release Trinh from the cease-and-desist order, seconded by D Keding. All in favor. Motion carried. Trinh then asked the council if he could put deck board down to get to the ramp. Hubbell indicated that he needed to talk with Jason and Darrin for more pervious solutions.

#### **New Business:**

- a. Donations. The Mille Lacs Drift Skippers made a \$250 donation for a Pass thru for the National Fishing Championship. M Keding made a **Motion** to accept **Resolution 2021-03C**, seconded by D Keding. All in favor, motion carried.
- b. FNB CD Revolving Loan Renewal. Hubbell let the council know that she is trying to get the best rate possible. Hubbell recommended to renew for 18 months at a .45% rate. D Keding made a **Motion** to renew for 18 months at a .45% rate, seconded by Creech. All in favor, motion carried.
- c. Beckham’s Liquor License Renewal. Hubbell indicated that there were no issues with Beckham’s last year. Creech made a **Motion** to renew Beckham’s liquor license, seconded by Keding, all in favor, motion carried.
- d. Neumann’s Interim Use Permit Renewal. M Keding made a **Motion** to approve Neumann’s Permit Renewal Application, seconded by Creech. All in favor, motion carried.

**Clerk’s Report:** None.

#### **Financials:**

- a. February General bank balance: \$1108294.42 Liquor Fund bank balance: \$56655.46
- b. (see bank balance statement sheet for Savings and Investments)

**Adjourn Regular Meeting** to sign claims at 7:38PM: **Motion** to adjourn M Keding, seconded by D Keding. Next regular meeting, April 13th, 2021. All in favor, none opposed. Motion carried.

Dated on this 9<sup>th</sup>, day of March, 2021

APPROVED on this 13<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Ernie Frie – Mayor

ATTEST:

\_\_\_\_\_  
Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:		
Motion	_____	
Second	_____	
AYE		NAY
<input type="checkbox"/>	NAOMI CREECH	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>