

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes October 12th, 2021

At 5:04 PM Mayor Frie called the 2022 Budget work session to order. Houle made the **motion** to approve the work session agenda D Keding with the second. All in favor, none opposed. Water and Sewer Departments revenue and expense budgets were reviewed and discussed; including the Water and Sewer Infrastructure project. At 5:50 PM D Keding made the **motion** to adjourn the work session, with Creech making a second. All in favor, none opposed. Motion carried.

At 6:07 pm the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, David Keding, Monica Keding and Naomi Creech.

Other staff present were: Jamie Hubbell, Jason Minenko, David Miller, Tim Ramerth and Damien Toven.

COVID Social distancing protocols followed.

A **Motion** to approve the October Agenda by M Keding; second by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the September Regular meeting minutes by M Keding and seconded by Creech. All in favor, none opposed. Motion carried. **Motion** to approve the September Special Meeting minutes by M Keding and seconded by Houle. **Motion** to approve the September final claims totaling \$170,901.69 by M Keding with second by Houle. All in favor, none opposed. Motion carried. **Motion** by D Keding to approve October claims to date totaling \$128,619.27 with Creech making the second. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. Council was connected via Zoom Meeting ID: 84727552542 with the City Auditor; Molly Thompson of Schlenner Wenner & Co. Thompson gave the 2020 Financial Audit report and Auditors statement presentation. Reporting that the city is in better financial status this year, over last year.
- b. Mayoral Proclamation recognizing October 15th as National Pregnancy and Infant Loss Remembrance Day for The City of Isle.
- c. The tabled discussion regarding the status of the on sale at the Isle Municipal was reopened. Although revenues are starting to improve for the Liquor Fund, the recommendation to keep the on sale portion closed for 2022; passed with a motion from Mayor Frie, second by Houle. Four members in favor with Creech opposed. Motion carried.

Public Hearings: Opened Public Hearing by **motion** at 6:45 PM by Houle, second by Frie. All in favor, none opposed. Motion carried.

- a. First Reading of Ordinance 191/192 amending the zoning Ordinance 151 regarding “home business” to include short term residential rentals. (AirBnB, VRBO, Bed and Breakfast business). Discussions to add the Special Use permitting policy to all residential owners that host short term rentals in their private residential properties. Special Use permit fee of \$250.00

Public Hearing was closed at 6:47PM by **motion** made from Houle, second by D Keding. All in favor, none opposed. Motion carried. **Motion** by Houle to approve proposed amendments as stated; with D Keding making the second. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko presented his department activities report for September. A few lift station alarm calls continued throughout the month. Started fall clean up and maintenance of vehicles and equipment. Repaired the vandalism in City hall restroom. Provided barricades for Fall fest. Submitted 21-22 MN DOT snow contract at \$105 per loading hour. Seven (7) work orders processed. \$40,749.99 in water and sewer receivables for September.

Police Department- Chief Reichel provided his September summary report of 287 calls for service. Part Time on call Officer Martin provided the council with his letter of resignation. Increase for Part Time Officer LaSart approved by **motion** by M Keding and second by D Keding. All in favor, none opposed. Motion carried.

Liquor Store Operations- September report provided by Manager Graber, reviewed by Hubbell. September revenues were down from 2020, with \$83,287.00 total sales; \$11,823.63 difference from 2020; expenses were down by \$26,398.72 with \$65,696.53 in total expenses. Total profit for September was \$17,590.47 with a year to date net effect of profit at \$55,044.05. Lower profits for September than expected, but inventory continues to remain well stocked. Monthly scheduled transfer of \$1000; approved by **motion** from M Keding and second by D Keding. All in favor, none opposed. Motion carried.

Fire Department- Chief Miller was present to review his September activities. Request to approve three new hires, L Paulsen, M Pederson and D Young by **Resolution 2021-10A**; approved by **motion** from Houle with second by D Keding. All in favor, none opposed. Brings total members to 28. Reported that the Rescue Ambulance was sold at auction for \$3600. Request to approve a quote for new tires for the tender truck at \$3613.25 at Glen's Tires. **Motion** by Houle with second by D Keding to approve quote. All in favor, none opposed, motion carried. Review of the Mille Lacs Health System Ambulance and Crew Lease agreement, an increase recommended for \$800.00 per month from the current \$650.00 due to increase in utilities, trash services and repairs. Reminder that they need to provide their own refrigerator to be installed in their designated space. **Motion** by Creech with a second by D Keding to approve increase and facilities uses as stated. All in favor, none opposed. Motion carried. Miller reported that Fire Prevention week went very well at the school. Stated that there will be a meeting with the townships, band and Wahkon on the 18th at the fire hall and requested approval of the Midwest Fire invoice for the new tanker chassis for \$78,386.00. Creech made the **motion** to approve payment to Midwest, with M Keding second. All in favor, none opposed. Motion carried.

Planning Commission – Commissioner Houle reviewed the September meeting agenda. The land split final approval for council recommendation for Denise Snyder POA Dolores Haggberg property at 1010 Hwy 47. Land Inspector reports reviewed along with blight extensions for Eli and Pedersen/Haggberg properties who are making progress without abatement.

Airport Committee – No report

City Engineer –Tim Ramerth was present and discussed his September activities report. The meter bid awards were discussed prior to approving **Resolution 2021-10F**; Ramerth received communication from the lowest approved bidder; Core & Main the night before the meeting. Their bid submission was not all inclusive of the requirements and they requested the council allow them to withdraw after the 24 hr. deadline without penalty. Motion by Houle with a second by D Keding to allow the bid withdrawal. Therefore, the bid award will go to the next lowest bidder; Winwater at \$74,9634 more. **Resolution 2021-10FA** awarding Winwater Company at \$267,282.99 approved by **motion** by M Keding and seconded by D Keding. All in favor, none opposed. Motion carried. Well, Well House and Water tower bid award will be announced at the November meeting. Ramerth suggested that council request a short extension to that award announcement since it will be a few days past the 60 day notice agreement on the original bid. Council agreed. Ramerth stated that he will absolutely have the third bid packet completed for bidding approval the next meeting for the main water and sewer infrastructure portion of the project. Toven stated that the eminent domain process is completed and the reports will be sent to the judge for final review on the condemnation parcel.

Unfinished Business:

- a. A final **Resolution 2021-10B** to approve the parcel split of the Isle Industrial Park was discussed. Mid-North Development dba Doppler Gear requested a 2 acre parcel split from the 75 acre parcel #20-013-0902. M Keding made the **motion** to allow the split with the condition that Doppler combine their existing parcel #08-013-0605 with the new parcel and annex into Isle city limits creating one parcel #20-013-0605. Houle seconded; all in favor, none opposed. Motion carried.

New Business:

- a. **Resolution 2021-10C** to prepare an assessment roll to Mille Lacs County Auditor for all delinquent unpaid utilities and services. Full listing of all 60-90 day overdue accounts and invoices presented for review. All 90 day accounts will be presented for public hearing in November. **Motion** by Houle with second by M Keding to prepare public hearing notices. All in favor, none opposed. Motion carried.
- b. Accepting Donations in the amount of \$1324.24 by **Resolution 2021-10D** \$1200 from Kedings for General fund to use for new accounting software and reduce each department share of the budget towards that purchase. \$83.54 from Coors Brewing for the Fire Department and \$40.70 from Coors Brewing for the Police Department; approved by **Motion** by Houle, second by Frie. All in favor, none opposed. Motion carried.
- c. **Resolution 2021-10E** authorizing application to the Economic Development Administration for grant request for the Isle Industrial Park Phase I project. Obligating the 20% share of the project by motion by Houle with second by D Keding. All in favor, none opposed. Motion carried.
- d. City Attorney Damien Toven presented a revised civil and criminal services contract for approval. Paul Dove of the Dove Fretland LLP is retiring and Toven will continue our services contract attorney under Damien Toven & Associates LLC. As of January 1, 2022, a two (2) year services contract approved by motion by M Keding and second by Creech. All in favor, none opposed. Motion carried.

Clerk's Report:

- a. Reviewed the quarterly budget status summary with council. Currently the Police department is the only fund over budget slightly at 80% in expenses. All other department funds are under budget for third quarter.

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Financials:

- a. September General bank statement balance: \$1,237,302.79 Liquor Fund bank statement balance: \$76,969.69
- b. Provided all account balances and Fund Balances with council in detail. (see bank balance statement sheet for Savings and Investments)

Adjourn Regular Meeting to sign claims at 7:39 PM **Motion** to adjourn D Keding, seconded by M Keding. Next regular meeting, November 9th, 2021. All in favor, none opposed. Motion carried.

Dated on this 12th, day of October, 2021
APPROVED on this 9th, day of November, 2021

Ernie Frie – Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:		
Motion	_____	
Second	_____	
AYE		NAY
<input type="checkbox"/>	NAOMI CREECH	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>