

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes May 10th, 2022

At 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, David Keding, Monica Keding and Naomi Creech.

Other staff present were: Jamie Hubbell, Tim Ramerth, Nikki Johann, Mark Reichel, Damien Toven and Jason Minenko.

A **Motion** to approve the May Agenda by Houle; second by D Keding. All in favor, none opposed. Motion carried. **Motion** to approve the April Regular meeting minutes by M Keding and seconded by Creech. All in favor, none opposed. Motion carried. **Motion** to approve the April final claims totaling \$286,050.90 by M Keding with the second by Creech. All in favor, none opposed. Motion carried. Question regarding the AA Septic charges to Johann by M Keding, Johann confirmed it was preventative maintenance and a one time charge. May claims to date followed by a **motion** to approve all \$146,808.38 in claims to date by Frie. Second by M Keding. All in favor, none opposed. Motion carried.

Open Forum:

- a. None

Presentations, Announcements, Complaints and Requests:

- a. Mayor Frie made a request to amend the Mayor's term from two years to four years with the next election. **Motion** by Houle to amend the term by ordinance, with Frie making the second. All in favor, none opposed. Motion carried. Toven will draft the ordinance.
- b. David Oberfeld of Oberfeld Insurance presented the League of Minnesota Cities Insurance Trust renewal packet. Council approved the renewal of both the Liability/Property Policy and the Workman's Compensation Policies by **motion** from Houle and seconded by M Keding. All in favor none opposed. Motion carried.
 - I. A **Resolution 2022-05B** Not waiving monetary limits on tort liabilities was approved with a **motion** from Houle and a second by M Keding. All in favor, none opposed, motion carried.
- c. Oberfeld continued with the renewal recommendations for the Employee health benefits. The current provider MN PEIP had again significantly raised their premiums, so Oberfeld provided two other optional providers, Health Partners and BCBS. Council reviewed all of the options and voted to approve the change back to Blue Cross Blue Shield High Value Network policies for all eligible employees. \$0 deductible and 20% co-pay option at \$5462.88 per month cost to the city for the annual fees. D Keding made the **motion** to approve the BCBS policy as discussed, with M Keding making the second. All in favor, none opposed. Motion carried.
- d. Council reviewed the new quote from Illinois Casualty Co. Insurance for the annual renewal of the Liquor Liability policy verses the quote from Star Insurance provided by Oberfeld. The Star policy was only for \$1M coverage and not the \$2M quoted by ICC. M Keding made the **motion** to cancel the policy with Star and approved the policy with ICC with Houle making the second. All in favor, none opposed. Motion carried. M Keding asked how it is so inexpensive compared to previous years? The policy is for limited days

per week and the biggest factor was closing every night by 10:00 P.M. A midnight closing policy will double the premiums.

Public Hearings: The public hearing was opened by **motion** by Houle at 6:42 P.M. with a second by M Keding. The public hearing was then closed by **motion** by Houle at 6:54P.M. with a second by M Keding.

- a. Special Use Permit application for short term vacation rental property use by Martha Brennan at 455 Lake St. was presented and approved.
- b. Special Use Permit application for short term vacation rental property use by Bea Gone Fishing LLC at 1140 Malone Park Rd. was presented and approved.
- c. Special Use Permit application for short term vacation rental property use by Chris Bering at 1865 White Cloud Dr. was presented and approved.
- d. Special Use Permit application for short term vacation rental property use by Isle Harbor Lodge LLC at 380 Main St. W. was presented and approved all four permits **motion** by Creech with a second by M Keding. All in favor, none opposed. Motion carried.
- e. A final **Ordinance 194** reading of the Repealing Lodging Tax Ordinance 113 Ch. 179. Approved by **motion** by Houle and seconded by D Keding. All in favor, none opposed. Motion carried. Summary Ordinance will be published and recorded by the clerk's office.
- f. A first reading of **Ordinance 195** Establishing a Water Meter Fine and Install Fee was reviewed and approved by **Motion** by Houle with a second by D Keding. All in favor, none opposed, motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for April. A lot of site preparation work is being completed for the projects. They had a lot of lift station alarms throughout the month which repairs were completed. A main wiring terminal needed to be replaced on the Railroad lift that was causing the unit to overheat. Started the pond transfers. Creech asked Minenko if he could get the dirt patches from the winter breaks fixed. Minenko said they are on schedule with the asphalt company. Creech then asked if they still had to drive samples verses overnight shipping them, Minenko explained that it is possible with some samples, but the time sensitive ones must be driven. \$39400.31 in total receipts for April water and sewer bills received. PW Expense budget at 28% YTD. Water Department 37% YTD and Sewer Department at 27% YTD.

Police Department- Chief Reichel presented his April report of 287 calls for service. Reichel highlighted a few incidents of importance, then reported that the 2018 Charger was in for service and repairs due to an incident that occurred during a post maintenance test drive. Chief Reichel presented an opportunity to get in on a government purchase of a new squad for 2023. Leasing a single vehicle is no longer an option with the dealer, so a request to put in an order for a new Chevy Tahoe was discussed. The vehicle would cost approximately \$40,000 and Reichel stated that he would recommend a 3-4 year loan to break down the upfront costs. Motion by D Keding to order the vehicle with Houle seconding. M Keding was also in favor, with Frie and Creech opposing. Frie wanted Reichel to research better deals on used vehicle options before going

forward with a purchase agreement. See packet full summary ICR report. Police Department expense budget was at 366% YTD.

Liquor Store Operations- April sales report was presented by Manager Johann. April revenues were down \$43.79 from 2021 with \$53,364.52 in total sales revenue; expenses were also down by \$6,780.18 with \$51,783.26 in total expenses for the month. Total profit for April was \$1581.26 with a year to date net effect of a loss of -\$7131.69. Johann stated She continues to prepare for the fishing opener and the official reopening of the bar. Johann requested the council to approve a purchase of a new POS system for the off sale and on sale; Total Register at \$9592.00 paid over 60 months at 5.06%. Motion by M Keding with Creech seconding. D Keding in favor while Houle opposed. Motion carried by majority vote. Monthly budget transfer was not approved by motion by M Keding and second by D Keding. Month to date expense budget at 25%.

Fire Department- Chief Miller was absent, but requested Hubbell to review the department activities for April. The Rosenbauer pumper truck will need multiple repairs for service. The new tanker needs to go back for warranty work on the tank, possible non-warranty fees will be incurred. Raffle tickets for sale for the motorcycle ride. Isle Days Fun Run route and waiver reviewed and approved. (see new business) **Motion** by D Keding to approve new hire Patricia Kingsley by Resolution 2022-05C. Houle seconded. All in favor, none opposed. Motion carried Fire Department expense budget was at 19% YTD. Fire Relief fund updates reviewed in packet provided by Luke Schumer; Financial Advisor.

Planning Commission – Commissioner Houle reported on the May meeting. Houle requested volunteers for the annual clean-up day June 4th at 12:30 - 3P.M. Dave Keding offered for one position. Houle stated that First National Bank donated \$250 for clean-up day. Reviewed two land use permits that were approved. Reported that blight properties are back on the Spring inspection schedule. The EDA Board along with council voted and approved **Resolution 2022-05A** to approve the BDPI application submission by Widseth on behalf of the Industrial Park project funding request from EDA. The board also approved the quoted services from Bear Creek for the Agricultural Survey needed for the project award.

Airport Committee – Houle stated that she did not approve of how the Saturday meeting with the flying club conducted itself. Patrick Moenkhaus stated that Don Dahlen has resigned from the Airport Committee. Tony Brumm stated that he apologized for putting up his fence on city property without permission and that he did not do it initially. After much discussion D Keding ultimately declared for Brumm to remove any fencing that is on city property. Houle seconded with M Keding agreeing. Frie and Creech opposed. Motion carried with majority vote. Moenkhaus requested for camping to be allowed for more than one (1) night for their Isle Days pancake breakfast event and Council did not approve. Frie stated that camping on Saturday night only would be allowed. (event approved under New Business)

City Engineer –Tim Ramerth presented his April report. Water and sewer main project will be starting at the Industrial park and work north. Isle St. East and Maben will be set up with temporary water lines and the dewatering process has begun. The water meter project is delayed.

Meters did not ship in April. Notices will go out in June to schedule installs. The water tower demo is slated for completion prior to May 31st. Payment request #4 for MBI for \$67,327.98 was approved pending USDA Rural Development approval by **motion** from Frie, with a second by Creech. All in favor, none opposed. Motion carried. Well House #3 rehab is under way, Minenko provided photos in his report. State Park Inflow & Infiltration analysis was completed and Ramerth is not concerned about the volume to the city holding ponds once all sewer connections are sealed. Bear Creek needed to add THPPO reporting to their agricultural review reports per the requirements of the EDA project. Additional fees will apply.

Unfinished Business:

- a. Final redistricting plan from Mille Lacs County was submitted to the city for review. No changes to the Isle district were noted.
- b. Review of the Public Works utility water and sewer ordinance was reviewed for amendment recommendation. Chapters 51.018 Installation of Service Connection and 51.038 Direct Connection Required, and 52.28 and 52.29 “Sewer disconnect” need amending to restrict any parcel to disconnect from the city water and sewer mains for non-use. **Motion** by Mayor Frie to amend the ordinance with Houle making the second. Toven will draft amended Ordinance All in favor, none opposed. Motion carried.
- c. Water and sewer rates were reviewed and discussed. Hubbell provided current shortfalls with revenues to the council for future considerations for establishing a water base and rate adjustments. Discussion will continue over the next few months for budgeting.

New Business:

- a. Isle Days Event Permit and Parade permits were submitted and approved by **Motion** by M Keding and Houle with the second. Request to waive the permit fees were denied. All in favor, none opposed, Motion carried.
- b. Isle Baseball Association temporary liquor license for Isle Days was reviewed and approved by **motion** by Mayor Frie with second by Creech. All in favor, none opposed. Motion carried.
- c. Isle Lions Club Off Site Gambling permit for Isle Days was reviewed and approved by **Motion** by Mayor Frie and second by Houle. All in favor, none opposed. Motion carried.
- d. Isle Airport Association Pancake breakfast and camping event permit reviewed and approved by **motion** from Houle, seconded by M Keding. Request to waive fees were denied. All in favor, none opposed. Motion carried.
- e. Isle Fire Relief Fun Run street closure request was reviewed and approved by **motion** Mayor Frie with the second by D Keding. All in favor, none opposed. Motion carried.
- f. Donation **Resolution 2022-05D** accepting donations from First National Bank of Milaca in the amount of \$250.00 for clean up day and from the Kedings in the amount of \$2300.00 for general fund use. Motion by Mayor Frie with a second from Creech to approve. All in favor, D Keding and M Keding abstaining. Motion carried by majority vote.

Clerk’s Report:

- a. LMCIT Loss Control Review was completed and it was determined that we need to have the Safety Committee Board meet at least bi-annually to be OSHA compliant.

b. Election Judges for the 2022 Primary and General elections are needed.

Financials:

- a. April 30th General bank balance: \$902,230.01 Liquor Fund bank balance: \$43,732.88
- b. (see bank balance statement sheet for Savings, Investments and Fund balances)

Adjourn Regular Meeting to sign claims at 9:02PM: **Motion** to adjourn Houle, seconded by D Keding. Next regular meeting, June 14th, 2022. All in favor, none opposed. Motion carried.

Dated on this 10th, day of May, 2022

APPROVED on this 14th, day of June, 2022

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE

NAY

<input type="checkbox"/>	NAOMI CREECH	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>