

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes July 12th, 2022

At 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, Monica Keding, Dave Keding and Naomi Creech.

Other staff present were: Jamie Hubbell, Mark Reichel, and Tim Ramerth.

A **Motion** to approve the July Agenda by Houle; second by Creech. All in favor, none opposed. Motion carried. **Motion** to approve the June Regular meeting minutes by M Keding and seconded by Houle. All in favor, none opposed. Motion carried. **Motion** to approve the June final claims totaling \$1,407,597.05 by M Keding with second by D Keding. All in favor, none opposed. Motion carried. Question regarding the charges by Home Security by Creech and the Cintas charges by Keding on the July claims to date followed by a **motion** to approve all \$194,062.84 in July claims to date by D Keding with a second by Creech. All in favor, none opposed. Motion carried.

Open Forum:

- a. City of Wahkon Mayor; Rhonda Main; presented council with a request for mutual aid law enforcement services for enforcing Wahkon blight issues or ordinances. No fees have been established, but council would be interested to review a full contract provided by Wahkon when they are ready.

Presentations, Announcements, Complaints and Requests:

- a. FY2021 Financial Status report was presented to council. Official copies posted online and in three posting places for public review. City Auditor Molly Thompson presented the full 2021 financial report and city audit to council via Zoom. City finances were reported in good standing.
- b. **Resolution 2022-07B** Appointing Election Judges for the 2022 Primary and General Elections approved by **motion** from Houle with a second by D Keding. All in favor, none opposed. Motion carried.
- c. **Resolution 2022-07C** Paul and Rebecca Revak submitted a petition to annex their parcel #08-012-1001 from Isle Harbor to city limits to be able to connect to the city water and sewer mains in the fall. Houle made the **motion** to allow by public hearing set for August 16th, 2022 with a lump sum payment option to Isle Harbor Township. D Keding seconded the motion. All in favor, none opposed. Motion carried.
- d. Councilmember Creech declared her resignation from Council on or before December 31st, 2022. Creech is moving out of city limits and must resign her seat. Houle made the **motion** to declare the open seat for election with D Keding seconding. Three in favor, Frie opposed. Motion carried.
- e. D Keding requested that the city design and stock custom thank you cards for all departments to use. Houle made the **motion** to approve with D Keding with the second. All in favor, none opposed. Motion carried. Keding will check with Lakeland Printers for options and prices.

Public Hearings: The public hearing was opened by **motion** by Houle at 6:45 P.M. with a second by D Keding. The public hearing was then closed by **motion** by Houle at 7:02 P.M. with a second by D Keding.

- a. Special Use Permit for short term residential rental at Curtis 570 5th Ave S.. Reviewed and approved by **motion** by Creech and seconded by M Keding. All in favor, none opposed. Motion carried.
- b. Ordinance 196 Amend the Mayor’s term from four years to two years – First Reading. **Motion** by Mayor Frie to approve with no second. Motion failed.
- c. Declaration of all seat for the 2022 Election; Mayor – two years, two council seats of four years each and one council seat of two years. M Keding with the **motion** and Houle with the second. All in favor, none opposed. Motion carried.
- d. **Resolution 2022-07D** To approve a parcel subdivision of Parcel #20-011-4700 Hall/Dugdale owners. **Motion** by M Keding to approve the subdivide with the conditions that Hall agrees to the ingress egress for street access to Dorothy and utility easement through his parcel. All easement agreements with Hall and the city must be approved prior to the recording of subdivision approval. Creech seconded the motion. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for June. Received a revised [lower] quote for paving Scenic Drive from MN Paving and accepted it. Mowing and ditch mowing is well underway. Transferred the ponds to secondary pond but was not able to discharge yet. Need for public works assistance on all aspects of the project throughout the month. \$47,414.05 in total receipts for June water and sewer bills received. PW Expense budget at 48% YTD. Water Department 52% YTD and Sewer Department at 41% YTD.

Police Department- Chief Reichel presented his June report with 325 calls for service. See packet full summary report. Police Department expense budget was at 60% YTD. 809 Impound fund was at 30% YTD. Reichel stated that they have applied for additional grants for equipment and expenses and acquired an opportunity to sign a five year lease on the radios at \$8K a year verses having to purchase all up front. National Night Out August 2nd. Chief has been giving out Dairy Queen coupons for kids “caught doing good”.

Liquor Store Operations- June sales report was provided by Manager Johann and presented by Hubbell. June revenues were up \$20,339.48 from 2021 with \$107,908.18 in total sales revenue; expenses were also up understandably, by \$22,020.99 with \$103,908.17 in total expenses for the month. Total profit for June was \$4,000 with a year to date net effect of profit of \$38,390.88. Staffing issues still causing concerns for overall management. Drift Skippers have been unable to staff for meat raffles and bingo as contracted. Purchase of a new beer cooler tabled one more month to see if on sale revenues increase. Monthly budget transfer of \$2000.00 was passed by motion by M Keding and second by Creech. Request to hire two new part time employees, Laurie Stuart and Jeni Sunderman, at \$12.00 per hour effective June 27th and July 12th, respectively by **Resolution 2022-07E** approved by **motion** by Houle and seconded by D Keding. All in favor, none opposed. Motion carried. Expense budget year to date is at 39%.

Fire Department- Chief Miller sent a quote request for two more sets of turnout gear approved by motion from Frie and seconded by Creech. All in favor, none opposed. Motion carried. Miller let Hubbell know to let council know that the Relief will be hosting a pancake breakfast at McQuoids for the Veterans. Fire department expense budget is at 23% YTD.

Planning Commission – Commissioner Houle reported on the July meeting. Accepted a petition for annexation from Paul and Rebecca Revak and a resignation from committee member Chad Gross. Approved Land use applications and discussed the final choices for street names for the Industrial park. Reported progress on the Eli and Haggberg/Pedersen blight properties, but no

progress on the Mueller house. The EDA Board convened and approved the amended application resolution for the BDPI application for the Industrial Park; Resolution **2022-07A**.

Airport Committee – Tony Brumm presented with new Club President Tim Steil. Fly-In breakfast was most successful ever which gave them the opportunity to donate \$1000 each to the Police and Fire Departments. Brumm stated that they are looking to secure the airport property better with fencing and cameras due to recent activity around the hangars. They will submit their plans next month for approval. Brumm requested that the city consider a “Whole Summer permit for under wing camping” from May-October next year. They would like to sync up the airport lease timeframes with the hangar leases. Recommended that council forgo the \$100 per hangar reimbursement for the maintenance agreement with the lease agreements. (\$700 total). Six Life Flight landings have occurred since the new pad was improved.

City Engineer –Tim Ramerth presented his June report. Water and sewer main project is going strong. MBI Change Order #5 \$1161.50 approved by **motion** by Houle and seconded by Creech. MBI payment request #6 \$266,135.58 approved by **motion** by Creech and seconded by M Keding contingent on USDA RD approval. TNT Change order #1 \$34,526.72 approved by **motion** by Creech and seconded by D Keding. TNT payment request #2 for \$991,635.89 [adjusted after USDARD review] approved contingent on USDA RD approval by Creech and seconded by M Keding. Winwater Change Order #1for \$13,824.50 - \$17,824 max, approved by **motion** by Houle and seconded by Creech. Winwater payment request #1 \$232,302.50 approved by **motion** by Houle and seconded by D Keding. All motions were approved by all in favor, none opposed. All motions carried. Progress continues on schedule.

Unfinished Business:

- a. The Sewer Regulations Ordinance #51 and Water Regulations Ordinance #52 needs review and amendments. Council agreed to review and amend with a first reading next month as a public hearing, set for August 16th.
- b. Water rate schedule will be amended during the public hearing next month as well.

New Business:

- a. Second round of project interim financing options were reviewed. Minnesota Rural Water is offering 3.75% -3.90% and Northland Securities offered 2.85 -3.90% (both depending on date of closing) for the \$1,907,000 additional funding needed to finish the project. Council agreed that it would be easiest to continue with MRWA since they have the current temporary financing that to have loans with multiple firms. **Motion** by Frie, second by Houle to accept and approve the MRWA proposal. All in favor, none opposed. Motion carried.
- b. **Resolution 2022-07F** Accepting Donations from the Isle Lions in the amount of \$500 for the Police Dept. for new squad equipment. Also \$250 as a pass thru for the Isle Days Car show. \$100 from Linda Dahlen for the Fire Department. Another pass thru from the Isle Garden Club to Steele’s Nursery and \$400 from the Frie’s for a new park sign. Approved by **motion** from Houle, seconded by D Keding. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Reminder that the Primary Election is on August 9th from 7 A.M. to 8 P.M. which moves the regular council meeting to the following Tuesday on the 16th.

Financials:

- a. June 30th General bank balance: \$1,264,968.27 Liquor Fund bank balance: \$87,443.61
- b. (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 8:53 PM **Motion** to adjourn Houle, seconded by Creech. All in favor, none opposed. Motion carried. Next regular meeting, August 16th, 2022.

Dated on this 19th, day of July, 2022
 APPROVED on this 16th, day of August, 2022

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE		NAY
<input type="checkbox"/>	NAOMI CREECH	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>