

CITY OF ISLE COUNCIL MEETING

Regular Meeting Minutes November 15th, 2022

At 5:00 PM the Budget work session started with Water, Sewer, Fire and Police discussions.

At 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, Monica Keding and David Keding. Appointed member Donald Dahlen present.

Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, David Miller, and Tim Ramerth.

Member Dahlen took his oath of office for the appointment until December 31st, 2022. No signing authority.

A **Motion** to approve the November Agenda by M Keding; second by D Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the October Regular meeting minutes by M Keding and seconded by Houle. All in favor, none opposed. Motion carried. Then a motion to approve the November Special Meeting Minutes by Houle with the second by M Keding. All in favor, none opposed. Motion carried. **Motion** to approve the October final claims totaling \$687,568.88 by M Keding with second by Houle. All in favor, none opposed. Motion carried. November claims to date followed with a **motion** to approve \$548,835.66 in claims to date by Dahlen with the second by D Keding. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. 2022 General Election Canvassing Board oath recited by full council.
- b. **Resolution 2022-11A** certifying the election results read by Mayor Frie; declaring Ernie Frie as Mayor with 257 votes, Ginger Houle (212) and Monica Keding (180) for the four year seats and Donald Dahlen (254) for the two year seat. Approved by **motion** from Houle and seconded by M Keding. All in favor, none opposed. Motion carried.
- c. A request presented to council for a reimbursement to BFK Management for the remainder of 6 months liquor license pro-rated payment; was denied by a **Motion** by Frie, second by M Keding. All in favor, none opposed. Motion carried.

Public Hearings: Public hearing was opened at 6:20 PM by motion by Houle and second by M Keding.

- a. 2022 Utility and Services delinquent bill tax roll to the county for assessments. No one was present to contest their charges. **Resolution 2022-11B** Approved all residents listed to be assessed to their property taxes through Mille Lacs County Auditor's office. **Motion** by Houle with a second by Dahlen. All in favor, none opposed. Motion carried.
- b. Special Use Permit for short term rental at 670 Meadow Lane reviewed and approved. Effective January 1, 2023. Motion by D Keding with a second by Frie. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for October. Discharged and transferred ponds again. Reported that Well #1 has been completing decommissioned. Well #3 and #4 are up and functioning. 30 work orders for the month. Minenko stated that City of Wahkon is looking for mutual aid with their Main St. plowing and snow

hauling for 22-23 winter. With council's approval; Minenko will get more details from Clerk Roeschlein and let them know. \$47,469 in total receipts for October water and sewer bills received. PW Expense budget at 74.1% YTD. Water Department 90.6% YTD and Sewer Department at 52.6% YTD.

Police Department- Chief Reichel presented his October report with 254 calls for service. Officer Thurber submitted his resignation notice to demote from Full Time to Part Time Casual service effective 10/25/22. Motion to accept the employment status change by Houle with the second by M Keding. See packet full summary report. Police Department expense budget was at 92.2% YTD. 809 Impound fund was at 30% YTD.

Liquor Store Operations- October sales report provided by Manager Johann, presented by Hubbell. October revenues were up \$10,476.16 from 2021 with \$73,727.96 in total sales revenue; Onsale was \$8,527.53 of that total; expenses were up by \$865.57 with \$84,687.04 in total expenses for the month. Total loss for October was \$10,959.08 with a year to date net effect of profit of \$56,697. The bar will be open Wednesday 11/23 for a "Friendsgiving" dinner. Request to host a New Year's party was declined by majority vote. A quote from SCR to repair the defective beer cooler in the bar was declined, but approval to purchase a new one with a maximum price of \$2200 delivered. Frie also stated that Johann needs to get the hand washing sink in the bar and get it installed as well. A resignation by Laurie Stuart was accepted by **Motion** by Frie and seconded by Houle. All in favor, none opposed. Motion carried. Resolution 2022-11C to hire one new part time off sale clerk; Hailey Gardner approved by motion by Houle with the second by M Keding. All in favor, none opposed. Motion carried. Total budgeted transfers met for the year with no approved further transfers. M Keding made a request for motion to increase Manager Johann's wage again in the amount of \$.50 per hour in addition to a retroactive payment of said raise back to her six month probationary period end, effective 7/22/22. Seconded by D Keding. Four in favor, Houle opposed. Motion carried. Expense budget year to date is at 80.9%

Fire Department- Chief Miller was present to discuss department events. Fire safety week and October open house went well with approximately 175-200 guests. Tanker repair quote will be presented in December. Department auto extraction training tomorrow and the Fire Fighter II certified training will continue next month. Fire expense budget at 29.3% YTD. 2021 Fire Relief Audit presented for review.

Planning Commission – Houle presented the November meeting agenda items. Eight permits for approval in Oct-Nov. and a possible subdivide inquiry for 910 Evergreen St. After review it was determined that it would become non-compliant and therefore denied. Vacant Seat still open.

Airport Committee – Tabled lease agreement for Tony Brumm was revisited. Motion by Frie to approve with second by Houle. Two in favor, three opposed. Motion failed. Frie then tabled further discussion on the Airport and Hangar lease amendments.

City Engineer –Tim Ramerth presented his report for October. MBI payment request #10 \$84,156.70 for some final work completed up to retainer agreement approved, by **motion** by Houle and seconded by Dahlen; contingent on USDA RD approval. TNT payment request #6 \$916,670.26 approved by **motion** by Houle and seconded by M Keding approved; contingent on

USDA RD approval. Wideseth invoices totaling \$214,427.39 approved by **motion** by Houle with the second from M Keding; contingent on approval by ACE and USDA. All motions carried.

Unfinished Business:

- a. MN DEED BDPI Grant \$201,022 Award accepted by motion by Frie and second by Houle, for the Industrial Park Phase I project. All in favor. Motion carried.
- b. **Resolution 2022-11D** agreement for civil police services with the City of Wahkon contact approved by **motion** by Dahlen with the second by D Keding. All in favor, none opposed. Motion carried.

New Business:

- a. **Resolution 2022-11E** Accepting Donations from the Mille Lacs Drift Skippers of \$250.00 for Isle Days pass thru. And J Salmela donation of \$150.00 to the Isle Food Shelf. Approved by **motion** from Houle, seconded by M Keding. All in favor, none opposed. Motion carried.

Clerk's Report:

- a. Resignation of the Deputy Clerk; Michelle Peterson, due to taking the Onamia City Clerk position. Effective 11/25/22. Accepted by motion by Houle and seconded by M Keding. All in favor, none opposed. Motion carried.
- b. Hubbell to report to court 11/17/22 for Weets sentence hearing. City Hall will be closed.

Financials:

- a. October 31st General bank balance: \$1,093,291.63 Liquor Fund bank balance: \$95,123.57
- b. (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 7:18 PM **Motion** to adjourn M Keding, seconded by Houle. All in favor, none opposed. Motion carried. Next regular meeting, December 13th, 2022.

Dated on this 15th, day of November, 2022
APPROVED on this 13th, day of December, 2022

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE		NAY
<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>