

CITY OF ISLE COUNCIL MEETING

Regular Council Meeting

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, and Donald Dahlen. David Keding, and Monica Keding attended via Zoom from a publicly accessible location at: The American Legion Post 363, Rockport TX 78382

Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, Nikki Johann, Damien Toven, and Tim Ramerth.

A **Motion** to approve the January Agenda by Houle; second by Dahlen. All in favor, none opposed. Motion carried. **Motion** by Dahlen with the second by Houle, to approve the December regular meeting minutes. All in favor, none opposed. Motion carried. **Motion** by Frie with the second by Houle, to approve the December final claims totaling \$260,630.15. All in favor, none opposed. Motion carried. January claims to date followed, with a **motion** by Frie to approve \$41,755.99 in claims, with the second by Dahlen. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. New Auditing Firm three-year contract at \$19,750 per year and engagement letter approved by **Motion** by Houle, second by Dahlen, none opposed, motion carried.
- b. 2024 City Designations and liaison assignments approved by **Resolution 2024-01A**. **Motion** by Dahlen, second by Houle, none opposed, motion carried.
- c. **Resolution 2024-01B Electronic payment authorization** approved by **motion** from Frie with a second by Houle. All in favor, none opposed. Motion carried.

Public Hearings: **Motion** by Dahlen at 6:10PM to open the public hearing. Second by Frie all in favor, none opposed. Motion carried.

- a. **Ordinance #201** Final Reading and adoption amending Title V Chapter 51 Sewer Regulations reviewed. “Nonuser” definition added, and subchapter 51.19 “Use Required and defined added. Summary publishing approved by **Motion** by Frie to approve second by D Keding. Four members in favor with Dahlen opposed. Motion carried.
- b. **Ordinance #199** Cannabis Licensing Final Reading and fee setting with no edits and no additions. **Motion** by Frie to approve the new ordinance and publish the summary with D Keding making the second. Four members in favor with Dahlen opposed. Motion carried.
- c. All submitted renewals for short term rental permits reviewed and approved. Owners with pending Minnesota Department of Health Lodging licenses, must provide to the city prior to first rental of the year. Approved by **motion** from Frie with the second by D Keding. All in favor, none opposed. Motion carried.
- d. Pojanowski annual Aggregate Extraction permit reviewed and approved by **Motion** by Houle with the second by Dahlen. All in favor, none opposed. Motion carried.

Motion to close the public hearing at 6:16PM by Dahlen with the second by Houle. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for December. Completed vehicle maintenance and replaced the cutting edge on the plows. Parts invoice approved for approximately \$1100.00 Staff will complete the labor. Project punch lists still pending with both MBI and TNT. Nineteen work orders completed. \$46,929.40 in total receipts

for December water and sewer payments received. PW Expense budget at 128% YTD. Water Department 103% YTD and Sewer Department at 102.6% YTD.

Police Department- Chief Reichel presented his December report with 258 calls for service including quite a few medicals again this month. See packet full summary report. Police Department expense budget 94.6% YTD. 809 Impound budget was at 10% YTD.

Liquor Store Operations- December sales report presented by Manager Johann. December revenues were down \$7228.32 from 2022 with \$74,873.81 in total sales revenue; Onsale was \$8784.71 of that total; expenses were down by \$46,347.53 with \$64,925.05 in total expenses for the month. Total profit for December was \$9948.76 with a year-to-date net effect of profit of \$38,666.83. Sales of the new THC and CBD products will begin this month. Training by the Bernick's sales representative was a success. All staff participated. New hire **Resolution 2024-01C**, Christine Lanphear as part time bartender with pay to start at \$14.00 per hour approved by **Motion** by Frie with the second by M Keding. All in favor, none opposed. Motion carried. Manager request to start discussions on the possibility of reopening for seven (7) days a week on or before Memorial Day weekend. **Motion** by Frie to make monthly budget transfer of \$1250.00 with a second by D Keding. All in favor, none opposed. Expense budget year to date is at 94.7%

Fire Department- Fire Fighter Roland "Butch" Karg submitted his retirement notice after 36 years and 7 months with the fire department. Appreciation and approval by **Motion** from Houle with second by Frie. None opposed. Motion carried. Relief pension report card from the state auditor's office provided for review. Fire expense budget at 181.2% YTD.

Planning Commission – Commissioner Houle reported no meeting for December.

Airport Committee – No Meeting for December.

City Engineer – Ramerth was present and provided updates on the December project statuses. Final punch list items still pending for MBI on the well house. TNT continues wrapping up final project items on their punch list and continues to have issues with Lift #10 leaking. Bid award 60-day extension request granted by both DE Chantel and Landweier (top two bidders). All bids came in over budget, Ramerth recommended applying for additional funds from DEED and EDA. Project increase of \$13,300 plus contingencies approved by motion by Frie and seconded by D Keding. All in favor, none opposed. Motion carried to apply for additional funding. Ramerth is still working on the state park plan and hopes to have bidding take place in March. Requested council to approve going out for bid when ready, motion by Houle and second by Frie to allow bid release. All in favor, none opposed. Motion carried.

Unfinished Business:

- a. 2024 Cigarette License renewals received for Mora Tobacco and ECig. **Motion** by Frie with the second by Houle. All in favor, none opposed. Motion carried.

New Business:

- a. **Resolution 2024-01D** Appointing election judges for the 2024 election events. Frie approved by **motion** second by Houle. All in favor, none opposed. Motion carried.
- b. Donations approved by **Resolution 2024-01E** in the amount of \$2500.00. \$2000 from Isle Lions for a pass thru for the Mille Lacs Library. Mille Lacs Drift Skippers \$500, \$250 each for pass thru Isle Days and Fire Department. **Motion** by Frie with the second by D Keding. All in favor, none opposed. Motion carried.

- c. **Resolution 2024-01F** for a Gambling Permit for Mille Lacs Drift Skippers at Smokin’ Mortars BBQ and Meat Market at 825 State Hwy 47S. approved by **motion** from Frie with the second by D Keding. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Clerk Hubbell announced that she will officially be changing her legal name with the state after the MN DPS approves her new identification to: Jamie R Minenko.
- b. Council unanimously agreed that they would like a letter sent to all state representatives, senators, and governor regarding their objection to the new state flag design. Frie will approve the final letter.

Financials:

- a. December 31st General bank statement balance: \$997,068.42 Liquor Fund bank statement balance: \$106,407.14 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 7:10 PM **Motion** to adjourn Frie, seconded by Houle. All in favor, none opposed. Motion carried. Next regular meeting, February 13th, 2024

Dated on this 9th, day of January, 2024

APPROVED on this 13th, day of February, 2024

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:		
Motion		
Second		
AYE		NAY
<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>