

## CITY OF ISLE COUNCIL MEETING

Regular Council Meeting March 12<sup>th</sup>, 2024.

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Donald Dahlen [presiding], David Keding, and Monica Keding. Houle absent and Mayor Frie on vacation. Quorum present.

Other staff present were: Jamie Minenko, Mark Reichel, Jason Minenko, David Miller, Walt Thompson, Damien Toven, Nikki Johann, and Tim Ramerth.

A **Motion** to approve the March Amended Agenda by M Keding; second by D Keding. All in favor, none opposed. Motion carried. **Motion** by M Keding with the second by D Keding, to approve the February regular meeting minutes. All in favor, none opposed. Motion carried. **Motion** by D Keding with the second by M Keding, to approve the February final claims totaling \$209,387.98. All in favor, none opposed. Motion carried. March claims to date followed, with a **motion** by D Keding to approve \$97,641.32 in claims, with the second by M Keding. All in favor, none opposed. Motion carried.

**Open Forum:** None

### **Presentations, Announcements, Complaints and Requests:**

- a. Dan Snider from Colonial Life Insurance gave a presentation on a proposal to offer Group Accident coverage for the Fire Department staff. Policy per member is \$15.67 per month, totally approximately \$5000 per year. **Motion** by D Keding with the second by M Keding, all in favor. None opposed. Motion carried.
- b. Scenic byway map donation request presented by Marge Agnew. D Keding requested to table Resolution 2024-03D until next month to review options.
- c. Presentation of updated Conflict of Interest/Code of Ethics Policy for council and boards approved and adopted by **motion** by M Keding and second by D Keding. None opposed. Motion carried.

**Public Hearings:** **Motion** by M Keding at 6:22PM to open the public hearing. Second by D Keding all in favor, none opposed. Motion carried.

- a. Short Term Rental renewal application, Klipstein 630 Meadow Ln. residential property, owners not present and no public comment. Application reviewed and approved by **Motion** by M Keding with the second by D Keding. All in favor, none opposed. Motion carried.
- b. Short Term Rental application, Lapinski 135 Main St. residential property, owners present and neighbor present did not oppose. Application reviewed and approved by **Motion** by D Keding with the second by M Keding. All in favor, none opposed. Motion carried.
- c. Parcel Subdivide permit reviewed and approved by **Resolution 2024-03A** for 1445 White Cloud Dr. Patrick Noble. **Motion** by M Keding with the second by D Keding. All in favor, none opposed. Motion carried.
- d. Ordinance 202 Amending Zoning Ordinance 151.90 tabled due to full council not being present.

**Motion** to close the public hearing at 6:28PM by M Keding with the second by D Keding. All in favor, none opposed. Motion carried.

### **Department Reports:**

**Public Works** – Supervisor Minenko provided his department activities for Walt Thompson to present for February. Thompson stated that spring flushing began citywide and that he completed his sewer certification and testing. Results will be mailed in two weeks. Twenty work orders completed. \$38617.24 in total receipts for February water and sewer payments received. PW Expense budget at 19.9% YTD. Water Department 11.5% YTD and Sewer Department at 7.90% YTD.

**Police Department-** Chief Reichel presented his February ICR report with 248 calls for service, medicals continue to increase for this month. See packet full call summary report. Police Department expense budget 13.2% YTD. 809 Impound budget was at 0% YTD.

**Liquor Store Operations-** February sales report presented by Manager Johann. February revenues were down \$7295 from 2023 with \$59,151.67 in total sales revenue; Onsale was \$8479.49 of that total; expenses were also down by \$14282 with \$61,758.16 in total expenses for the month. Total profit loss for February was \$2606.49 with a year-to-date net effect of profit loss of \$8017.08. **Motion** by M Keding to make monthly budget transfer of \$1250.00 with a second by D Keding. All in favor, none opposed. Expense budget year to date is at 11.9%

**Fire Department-** Chief Miller presented his February service report. Miller stated that the tanker is still at Midwest for tank work. He informed council that the department has trainings scheduled for April, EMR and MLEC. Fire expense budget at 8.4% YTD.

**Planning Commission** – Clerk Minenko presented the March meeting summary. Patrick Noble submitted a revised preliminary parcel subdivide plat that was reviewed and approved for council recommendation. Schmidt at 1175 Maben St requested a minor variance approval for an 8ft high fence due to traffic issues on his street. Blight property checks we discussed. Industrial Park Project grant awards accepted. Lions Club will present park plans next month.

**Airport Committee** – No Meeting for February.

**City Engineer** – Ramerth was present and provided updates on the February project statuses. Final punch list items for MBI were completed will accept final pay requests next month. TNT continues wrapping up final project items. Ramerth is expecting to Bid the state park project in April and have their project completed by next spring. The EDA and MN DEED letters were sent for final Industrial Park approval. Industrial Park bid award is ready for approval. The state has started the regulation notification process for the lead pipe inventory project.

**Unfinished Business:**

- a. **Resolution 2024-03B** Accepting Bids and Issue of Award. **Motion** by M Keding to award the project bid to the lowest eligible bidder; Landwehr Construction Inc. at \$706,776.70. Second by D Keding. All in favor, none opposed. Motion carried.

**New Business:**

- a. Donations approved by **Resolution 2024-03C** in the amount of \$600. From Mille Lacs Drift Skippers for a \$250 pass thru for the Isle Days Committee and \$250 for the Isle Fire Department. A donation of \$100 from Jim's Eastside Electric to the Isle Police Department. **Motion** by D Keding with the second by M Keding. All in favor, none opposed. Motion carried.

**Clerk's Report:**

March 12th, 2024 – Regular Meeting Minutes

- a. **Resolution 2024-03E** Authorizing Jamie Minenko; City Clerk-Treasurer to update her name on all city bank accounts and funds approved by motion from D Keding and second by M Keding. All in favor, none opposed. Motion carried.
- b. Clerk Minenko reviewed the status of the Revolving Loan CD accounts with council. Minenko’s recommendation was to renew both CDs for another six months at 4.99%, 5.11% at maturity. Council approved.

**Financials:**

- a. February 29th General bank statement balance: \$920,502.64 Liquor Fund bank statement balance: \$105,561.92 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

**Adjourn Regular Meeting** to sign claims at 6:53 PM **Motion** to adjourn D Keding, seconded by M Keding. All in favor, none opposed. Motion carried. Next regular meeting, April 9th, 2024

Dated on this 12th, day of March, 2024

APPROVED on this 9<sup>th</sup>, day of April, 2024

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Ernie Frie - Mayor

ATTEST:

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Jamie Minenko, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:			
Motion			
Second			
AYE		NAY	
<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>	
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>	
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>	
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>	
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>	