

**CITY OF ISLE COUNCIL MEETING**  
Regular Meeting Minutes March 14<sup>th</sup>, 2023

At 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Vice Mayor Ginger Houle, Donald Dahlen, David Keding and Monica Keding. Mayor Frie present via Zoom. (Twisted Palms Resort, 13948 River Rd Pensacola, FL 32507) Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, Nikki Johann, Tim Ramerth and Damien Toven.

A **Motion** to approve the March Agenda by Dahlen; second by D Keding. All in favor, none opposed. Motion carried. **Motion** to approve the February Regular meeting minutes by M Keding and seconded by Dahlen. All in favor, none opposed. Motion carried. **Motion** to approve the February final claims totaling \$350,198.01 by Dahlen with a second by D Keding. All in favor, none opposed. Motion carried. March claims to date followed with a **motion** to approve \$136,477.80 in claims to date by D Keding with the second by M Keding. All in favor, none opposed. Motion carried.

**Open Forum:** None

**Presentations, Announcements, Complaints and Requests:** None

**Public Hearings:** None

**Department Reports:**

**Public Works** – Supervisor Minenko provided his department activities report for February. Lots of snow plowing and some minor in shop repairs. Couple of grave openings that went ok; ground was not frozen too far down. Took delivery of the Widseth GMC Sierra pick up from Enterprise. Backhoe repair was completed and re-delivered. Fifteen work orders completed. \$41,912.75 in total receipts for February water and sewer payments received. PW Expense budget at 17.4% YTD. Water Department 8.3% YTD and Sewer Department at 10% YTD.

**Police Department-** Chief Reichel presented his February report with 197 calls for service. See packet full summary report. Police Department expense budget was at 13.5% YTD. 809 Impound budget was at 0% YTD.

**Liquor Store Operations-** February sales report presented by Manager Johann. February revenues were up \$11,850.60 from 2022 with \$66,442.26 in total sales revenue; Onsale was \$7,164.28 of that total; expenses were up by \$15,485.01 with \$72,989.70 in total expenses for the month. Total loss for February was \$-6547.44 with a year to date net effect of profit of \$29,974.55. Johann reported that she would like councils approve for purchasing a new POS system from RITE Cloud systems. Looking to do a street dance event in May for Memorial Day weekend with approval to hire Smokin' Guns band for \$1250.00. Motion by M Keding with the second by D Keding. All in favor, none opposed. Also, she approved a new food truck ODB's Meat N Greet for the dance and for fishing opener. Johann will set up the porta potty and hand washing station. Budgeted transfer of \$1250.00 requested by Johann with approval by M Keding and D Keding. **Resolution 2023-03A** to hire one part time employee; Terry Markgraf approved by **motion** from M Keding with the second by D Keding. All at the starting rate of \$12.60 per

hour. **Motion** to approve the purchase of the new Cloud POS system by M Keding with the second by Houle. Expense budget year to date is at 10.1%

**Fire Department-** Chief Miller provided his February report to Clerk Hubbell. A request to approve additional repairs, paint and new decals by Schneider Collision, on the Tender that is already in the shop for accident damages, at \$27,682.10 (broken down into 3-5 payments) was approved by **motion** by Dahlen with the second by D Keding. All in favor, none opposed, motion carried. Training on the new air packs is going well. Fire expense budget at 55.5% YTD.

#### **Planning Commission – No Meeting**

**Airport Committee –** Tony Brumm was present to give his February report. Airport was open all winter for emergency landings. A check for donation will come in May when Pat returns from Arizona. Final plans on the septic, bathroom and shower house will be provided for review and sent to Mille Lacs County for permitting. Lease amendments are pending until Frie gets back from Florida and can review with the Association.

**City Engineer –** Ramerth gave updates on the project statuses. Final punch list with MBI on the well house phase. He is wrapping up the bid specs for the Industrial Park and state park projects. Will go out for bid in April. Provided Owners Title Opinion paperwork for council review. Reviewed the Minnesota Department of Health Lead Service Line Inventory requirements noted by Bollig Engineering and confirmed grant services with Widseth would be matched. Council determined that they would like Widseth to apply for the free grant application and will conduct the implementation of inventory and records for the Oct 2024 deadline.

#### **Unfinished Business:**

- a. Final review and discussion on the Short Term Rental regulations. Discussion to leave the minimum age of renter at 21 years of age and keeping the maximum number of overnight guests per parcel at 15 people. Public Hearing for amended ordinance will be set for the May meeting.

#### **New Business:**

- a. Donations approved by **Resolution 2023-03B** in the amount of \$15,000. \$5000 from Military Service Association for the police department and \$10,000 from the Milaca Fire Relief for the fire department. **Motion** by M Keding with the second by D Keding. All in favor, none opposed. Motion carried.
- b. A Request to renew the Revolving Loan CD #4720 for a Six (6) month term at 3.99% and a second new CD from the Revolving Loan Savings account for \$50,000 for six (6) months at 3.99%. [verses a 1-year term @ 2.90%]. **Motion** by Dahlen with the second by M Keding. All in favor, none opposed. Motion carried.

**Clerk's Report:** Hubbell presented the quotes and proposal from GWorks Accounting software in comparison to all of the previous quotes. Council approved the purchase of the requested Gworks packet minus the 311 app for a total purchase of annual payment of \$10,675 and one time payment of \$10,839. Motion by Houle with the second by M Keding. All in favor, none opposed. Motion carried.

#### **Financials:**

- a. February 28th General bank statement balance: \$1,018,410.40 Liquor Fund bank statement balance: \$88,717.28 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

**Adjourn Regular Meeting** to sign claims at 6:49 PM **Motion** to adjourn Dahlen, seconded by M Keding. All in favor, none opposed. Motion carried. Next regular meeting, April 11th, 2023.

Dated on this 14<sup>th</sup>, day of March, 2023  
 APPROVED on this 11<sup>th</sup>, day of April, 2023

\_\_\_\_\_  
 Ginger Houle - Vice Mayor

ATTEST:  
 \_\_\_\_\_  
 Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

**Motion** \_\_\_\_\_

**Second** \_\_\_\_\_

AYE		NAY
<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>