

CITY OF ISLE COUNCIL MEETING

Regular Council Meeting May 14th, 2024.

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, Donald Dahlen, David Keding, and Monica Keding.

Other staff present were: Jamie Minenko, Mark Reichel, Jason Minenko, David Miller, Damien Toven and Tim Ramerth.

A **Motion** to approve the May Agenda by Houle; second by M Keding. All in favor, none opposed. Motion carried. **Motion** by M Keding with the second by Dahlen, to approve the April regular meeting minutes. All in favor, none opposed. Motion carried. **Motion** by Houle with the second by M Keding, to approve the April special meeting minutes. All in favor, none opposed. Motion carried. **Motion** by M Keding with the second by D Keding, to approve the April final claims totaling \$149,607.91. All in favor, none opposed. Motion carried. May claims to date followed, with a **motion** by Frie to approve \$186,813.33 in claims, with the second by M Keding. All in favor, none opposed. Motion carried. **Motion** by Dahlen to approve the April voided checks and D Keding with the second.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. **Resolution 2024-05A** Off Premise gambling permit for the Isle Lions Club approved by **motion** by Frie, with Houle making the second. All in favor, none opposed. Motion carried.
- b. Temporary Liquor License **2024-02A & 2024-02B** Isle Baseball Association approved by **motion** by Dahlen, second by D Keding. All in favor, none opposed, motion carried.
- c. Isle Days Event and Parade Permits approved by **motion** by Houle, second by M Keding. Frie agreed that Public Works will prepare all of the street signs and barricades the Thursday prior and will not be available for traffic control on Saturday to reduce OT wage expense. All in favor, none opposed. Motion carried.

Public Hearings: None

Department Reports:

Public Works – Supervisor Minenko provided his department activities for April. The Street department received two quotes for priority paving for 2024. Council awarded Minnesota Paving and Materials the work and eliminated the Maben Ave. N portion. \$164,600 for Malone Park, Grace and Grand [gravel streets] to be graded and paved. Fourteen work orders completed. \$52,146.43 in total receipts for April water and sewer payments received. PW Expense budget at 28.8% YTD. Water Department 23.4% YTD and Sewer Department at 11.0% YTD.

Police Department- Chief Reichel presented his April ICR report with 257 calls for service. See packet full call summary report. Retirement of Officer LaSart and resignation of full time Officer Buecksler approved by Motion by Frie with the second by Houle, all in favor. Motion carried. Resolution 2024 05B Approving the transfer of all funds in the 809 Fund to the General 100 Police Reserve fund passed by motion from Frie, second by M Keding. All in favor none opposed. Motion carried. Clerk Minenko will close fund 809. Police Department expense budget 29.1% YTD. 809 Impound budget was at 0% YTD.

Liquor Store Operations- April sales report provided by Manager Johann, Minenko reported. April revenues were up \$10,822.34 from 2023 with \$69,969.34 in total sales revenue; Onsale was \$10,989.95 of that total; expenses were down by \$6702.19 with \$63,335.58 in total expenses for the month. Total profit for April was \$6,633.76 with a year-to-date net effect of profit loss of \$12,306.97. **Resolution 2024-05C** Approving two new hires, Lynda Long and LuAnn Payne. **Motion** by M Keding, second by Frie. All in favor, none opposed. Motion approved. Council discussed obtaining a second quote for painting the exterior of the building. **Motion** by Frie if quote received by end of the week, Johann has authorization to go with lowest bid. D Keding seconded. All in favor, none opposed. Motion carried. Tabled approval of \$1800 for decorative fish for the off sale. **Motion** by Houle to make monthly budget transfer of \$1250.00 with a second by M Keding. All in favor, none opposed. Expense budget year to date is at 24.6%

Fire Department- Chief Miller was present to discuss the April and May activities. The department completed burn structure training. Chief Miller requested to start looking for quotes for new Jaws of Lift equipment. Stated that he would like to use some of the public safety funds. The Relief will be hosting the annual motorcycle ride and ending at the Muni where the department will grill burgers and dogs and the muni will provide salad and chips. Looking for entertainment at \$500.00. The department will be hosting the annual fun run and kids color run for Isle days. Fire expense budget at 14.2% YTD.

Planning Commission – Commissioner Houle reviewed the May agenda items and recommended approval of the Terry Towey parcel combine, **motion** by M Keding to approve, second by Dahlen. All in favor, none opposed. Motion carried. Subdivision and parcel combine requests by RNJB Holdings reviewed and recommended for approval. **Resolution 2024-05D** and **2024-05E** approved by **motion** by M Keding, second by D Keding. All in favor, none opposed. Motion carried. **Resolution 2024-05F** Approving a variance for RNJB Holdings property to allow an existing building to remain legal non-compliant set back on the east and south property line. Allowing a seven (7) foot set back instead of the required fifty (50) foot set back. Also allowing the south parking lot area to remain at six (6) foot set back instead of the full ten (10) foot set back required.

Airport Committee – No Meeting

City Engineer – Ramerth was present and provided updates on the April project statuses. MBI is now eligible for reduction in their retainage. Tim will review. TNT continues wrapping up final project items and submitted a retainage payment #11 request for \$59,390.32 **Motion** by Houle with the second by M Keding to approval payment contingent on USDARD approval and grant reimbursement. All in favor, none opposed. Motion carried. Ramerth is ready to publish the Bid for the state park sewer project. Bid will run three weeks and bid opening is scheduled for June 12th. Project completion set for October 2024. This project is a design and service cooperative agreement with the State Minnesota Department of Natural Resources and the Father Hennepin State Park. **Motion** by Dahlen, second by Houle to approve the cooperative agreement contract and all bid award decisions by the State. All in favor, none opposed. Motion carried. The EDA and MN DEED letters were sent for final Industrial Park approval. Industrial Park bid award is ready for approval. The state has started the regulation notification process for the lead pipe inventory project. Industrial Park bid award still pending EDA approval. Minnesota State lead pipe inventory project will start next month. Reports due 7/16/2024.

Unfinished Business:

May 14th, 2024 – Regular Meeting Minutes

- a. Airport leased property at 05-035-0500 for legal non-conforming septic system. Council determined they would sell the approximate 4800 square feet of property to the property owner of deed. Buyer must pay all fees and closing costs for the total transaction. **Motion** by Dahlen with the second by Houle. All in favor, none opposed. Motion carried.

New Business:

- a. Donations approved by **Resolution 2024-05G** in the amount of \$750.00. \$500 from Pond Fest for the Fire Department. \$250 from the Mille Lacs Drift Skippers for a \$250 pass thru for the Isle Days Committee. **Motion** by Frie with the second by Houle. All in favor, none opposed. Motion carried.

Clerk’s Report: Clerk Minenko requested the council authorize an increase in the First National Bank of Milaca ACH Transaction agreement from \$35,000 to \$50,000 per month. Motion by Dahlen with a second by Frie to approve the increase. All in favor, none opposed. Motion carried.

Financials:

- a. April 30th General bank statement balance: \$901,872.11 Liquor Fund bank statement balance: \$99,670.83 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 7:01 PM **Motion** to adjourn Dahlen, seconded by Frie. All in favor, none opposed. Motion carried. Next regular meeting, June 11th, 2024

Dated on this 14th, day of May, 2024

APPROVED on this 11th, day of June, 2024

Ernie Frie - Mayor

ATTEST:

Jamie Minenko, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:		
Motion		
Second		
AYE		NAY
<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>