

CITY OF ISLE COUNCIL MEETING
Regular Meeting Minutes July 11th, 2023

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Vice Mayor Ginger Houle, Donald Dahlen, and David Keding. Monica Keding was absent. Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, Noah Buecksler, Tim Ramerth, Thomas Rentz and Damien Toven.

A **Motion** to approve the July Amended Agenda by Houle; second by Dahlen. All in favor, none opposed. Motion carried. June Meeting Minutes to be presented at next meeting for approval. **Motion** to approve the June final claims totaling \$608,898.05 by Dahlen with the second by D Keding. All in favor, none opposed. Motion carried. July claims to date followed, Houle questioned the Bellboy vendor invoice, with a **motion** after confirmation by Hubbell to approve \$899,150.45 in claims by D Keding with the second by Dahlen. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. **Resolution 2023-07A Federal Funding Policy** OMB UG 2CFR 200. Policy required for all federally funded projects per City Auditor Molly Thompson. Approved by **motion** by Houle with second by D Keding. All in favor, none opposed. Motion carried
- b. Summary publication of the 2022 Financial Status reviewed and accepted for publication.

Public Hearings: None

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for June. Assisted with the sewer lateral line repairs for Spectrum. TNT determined that it was NOT damages from the project and found that it was caused by plugged lines from their product processes. Neither TNT or Isle will be liable for any of the costs of this repair. Rocon will start asphalt work on the 21st of July. Twenty-five work orders completed. \$56,679.86 in total receipts for June water and sewer payments received. PW Expense budget at 68.1% YTD. Water Department 34.8% YTD and Sewer Department at 43.1% YTD.

Police Department- Chief Reichel presented his June report with 282 calls for service. See packet full summary report. Presented Officer Noah Buecksler with his 15-year service plaque and appreciation recognition. Chief Reichel is working on getting quotes on a new 2024 Tahoe package through the GSA dealer. Officer Alex Thurber turned in his resignation July 9th, 2023. Received a demo and quote on new body cameras from Visual Labs \$8724. Other vendor quotes pending. Police Department expense budget 42.6% YTD. 809 Impound budget was at 0% YTD.

Liquor Store Operations- June sales report provided by Manager Johann, presented by Hubbell. June revenues were up \$9,336 from 2022 with \$117,244.92 in total sales revenue; Onsale was \$10,022 of that total; expenses were up by \$55,997.19 with \$159,905.36 in total expenses for the month. Total profit loss for June was \$42,660.44 with a year-to-date net effect of profit gain of \$20,077.91. Frie recommended that council consider getting a loan for the sewer project but tabled until next month to see how the month revenues end up. Resolution 2023-07B

to hire two new part time employees; Isabella Cemenski and Christopher Vanciu at starting wage of \$14.00 per hour. **Motion** to approve hires by Frie with second by D Keding. All in favor, none opposed. Tabled cannabis discussion until next month's work session. **Motion** by Frie with second by D Keding to make monthly budget transfer of \$1250.00. All in favor, none opposed. Expense budget year to date is at 42.8%

Fire Department- 9th Annual Fly Our Flags High Motorcycle ride July 1st with pancake breakfast success. List of raffle winners on Facebook page. Fire expense budget at 104.3% YTD.

Planning Commission – Commissioner Houle reported the July meeting notes. Committee recommended to issue Manning a final non-compliance violation letter and begin abatement process. **Motion** by Houle with second by D Keding, all in favor, none opposed. Houle stated that cleanup day was not well attended again this year and the committee voted to not participate in clean up day for 2024. Will revisit the following year. Brennhoffer/Lewicki violation at 630 Main St, was handed over to Saehr Consulting for further review. Haggberg/Pedersen property continues to show progress on their non-compliant blight issues. Committee discussed a potential “camping permit” option for 2024.

Airport Committee – Tony Brumm presented the June report. STOL competition turn out results; 100 airplanes and 1000 participants. Sunday pancake breakfast; served around 800 meals. Discussed some redline edits on the hangar lease; Frie recommends a five year lease with an automatic five year renewal if both parties agree and no amendments are necessary. New language from Toven requested on the chapter 11 Airport Closure clause to define the value of the hangar. Hubbell suggested the addition of the “Events” chapter #16 and use of property chapters 17 – 19A & B. Approval tabled until revised lease is presented during an airport work session with liaisons.

City Engineer – Ramerth gave updates on the project statuses. Final punch list items pending for MBI on the well house. TNT is wrapping up final project items. Pay application #9 approved for \$534,612.03 by **motion** by Houle and second by D Keding The state park has submitted a change order to keep their septic tanks which required a variance approval from the state. The Industrial Park project is still pending THPPO approval and Army Corps sign off regarding the wet land portions. **Motion** by Dahlen to approve Widseth as our Lead Pipe Inventory Contractor, second by Houle. All in favor, none opposed. Widseth Invoices totaling \$92,718.31 **Motion** by Houle and second by D Keding. All in favor, none opposed. Frie asked Ramerth to see if he could find any project investors for the library project.

Unfinished Business:

- a. Summary Publishing of the Short-Term Rental Ordinance reviewed and approved by **motion** from Frie and second by Houle. All in favor, none opposed. Motion carried.
- b. As discussed during the Planning and Zoning report; Manning property is still in violation and Frie made the **motion** to select a contractor and begin abatement process. D Keding with the second. All in favor, none opposed. Motion carried.

New Business:

- a. Donations approved by **Resolution 2023-07C** in the amount of \$3250.00. \$250.00 from the Drift Skippers to the Fire Department, and \$3000.00 from MSA for the Police dept. **Motion** by Frie with the second by Houle. All in favor, none opposed. Motion carried.

- b. **Resolution 2023-07D** Approving the sale of a city owned vehicle. **Motion** by Houle to sell the 2015 Dodge Police Charger for highest price vendor for scrap. Second by Dahlen. All in favor, none opposed. Motion carried.

Clerk’s Report:

- a. Regional Safety Committee group established by the League of Minnesota with Isle, Wahkon, Onamia and Ogilvie. **Motion** to approve by Houle and second by D Keding. All in favor, none opposed. Motion carried.

Financials:

- a. June 30th General bank statement balance: \$1,665,977.46 Liquor Fund bank statement balance: \$109,062.99 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 7:17 PM **Motion** to adjourn Dahlen, seconded by D Keding. All in favor, none opposed. Motion carried. Next regular meeting, August 8th, 2023.

Dated on this 11th, day of July, 2023

APPROVED on this 8th, day of August, 2023

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE **NAY**

<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>