

CITY OF ISLE COUNCIL MEETING

Pre-meeting Budget Work Session - August 8th, 2023

Called to order by Vice Mayor Houle at 4:30 P.M. Mayor Frie absent.

A **Motion** to approve the agenda by M Keding, with the second by D Keding. All in favor, none opposed. Motion carried

Bernick's Presentation on THC Products by representative Austin. Reviewed current laws and regulations on selling THC products in the off sale.

2024 Proposed Liquor department budget reviewed and approved by Manager Johann and Council.

Motion by Dahlen to adjourn to regular meeting at 5:54 P.M., seconded by M Keding. All in favor, none opposed. Motion carried.

Regular Council Meeting

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Vice Mayor Ginger Houle, Donald Dahlen, David Keding and Monica Keding. Mayor Frie was absent.

Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, Nikki Johann.

A **Motion** to approve the August Agenda by Dahlen; second by D Keding. All in favor, none opposed. Motion carried. June Meeting Minutes approved by **Motion** by M Keding and second by Dahlen. **Motion** to approve the July Meeting minutes approved by Dahlen with the second by D Keding. All in favor, none opposed. Motion carried. **Motion** to approve the July final claims totaling \$1,022,067.83 by Dahlen with the second by D Keding. All in favor, none opposed. Motion carried. August claims to date followed with a **motion** by D Keding to approve \$111,795.58 in claims, with the second by M Keding. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. Isle Elementary School playground donation request presented by Julie Morin.\$500 approved by **motion** by M Keding with second by Houle. All in favor, none opposed. Motion carried
- b. **Resolution 2023-08A** Calling a public hearing to discuss the proposal of imposing a moratorium on licensing cannabis retail sales. **Motion** to approve by M Keding and second by D Keding. All in favor, none opposed. Motion carried.

Public Hearings: Motion to open the public hearing at 6:12 P.M. by Dahlen and seconded by D Keding. All in favor, none opposed. Motion carried.

- a. Short Term Rental Application presented for Haslhofer property at 1725 White Cloud Drive.
 - I. Mary Ward - 1715 White Cloud and Sharon Stover - 1735 White Cloud both stated that they own the homes on either side of this property. "You have decided for us how we are supposed to live with this. You don't understand how it affects our neighborhood; its become a business district."
 - II. Jim Butler - 1750 White Cloud - requested that the city complete compliance checks, place signs/placards on the property, make a four car limit for parking, review the property again in one year, and is glad the ordinance has "teeth" in it for regulations. He felt that the owners should be here [at the public hearing] to present in person and that the city should not allow "long distance owners."

With no further comments, the public hearing was closed at 6:22 P.M. by **motion** from Dahlen and second by D Keding. **Motion** to approve the application and all neighbors receive the house rules handbook, by M Keding with the second by D Keding. Three approved, with Dahlen opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for July. Multiple vehicle maintenance work completed. The curb stop for the park bathrooms had to be replaced and the top of the manhole structure had to be dug out and cleaned due to a collapsed sewer pipe. Also repaired the storm sewer on Main Street in front of the muni. Lift station #10 at the industrial park was started up. Twenty-six work orders completed. \$56,973.47 in total receipts for July water and sewer payments received. PW Expense budget at 100.9% YTD. Water Department 62% YTD and Sewer Department at 36.1% YTD.

Police Department- Chief Reichel presented his July report with 317 calls for service. See packet full summary report. D Keding and Frie approved Mark to order the 2023 Tahoe prior to the meeting, which saved the department \$8000 versus the 2024 model. Police Department expense budget 56.1% YTD. 809 Impound budget was at 1.9% YTD.

Liquor Store Operations- July sales report presented by Manager Johann. July revenues were up \$4,317 from 2022 with \$155,210.27 in total sales revenue; Onsale was \$14,592.31 of that total; expenses were up by \$18,580.94 with \$127,740.66 in total expenses for the month. Total profit for July was \$27,469.61 with a year-to-date net effect of profit gain of \$41,450.99. **Motion** by M Keding to acquire a loan for the sewer repairs at \$29600 from First National. D Keding seconded. All in favor, none opposed. **Resolution 2023-08B** to hire one new part time employee; Anthony Mellema Sr. at starting wage of \$14.00 per hour. **Motion** to approve by M Keding with the second by D Keding. All in favor, none opposed. Tabled cannabis discussion until next month. **Motion** by M Keding with the second by D Keding to make monthly budget transfer of \$1250.00. All in favor, none opposed. Expense budget year to date is at 55.2%

Fire Department- Chief Miller provided the June report and August events list. Fun run financials reviewed and a request to get a new gas detector/multi-meter if theirs cannot be fixed. 8/13-Veterans breakfast, 8/16-fire meeting with rope training, 8/19-Wahkon Days parade, 8/25 - 8/27-Rural Ministries Music festival medical tent and security. 8/26-BBQ fundraiser at the muni. Fire expense budget at 121.9% YTD.

Planning Commission – Commissioner Houle reported the August meeting notes. Committee recommended Duane Raiche for the abatement contractor job for Manning property. All charges to be invoiced to Manning. Motion by D Keding to appoint Trevor Courtney as the new Planning Committee member to fill the vacant seat. Second by Dahlen. All in favor, none opposed. **Motion** by M Keding for issue the fine and fees of \$1993.71 to Brennhoffer/Lewicki violation at 630 Main St, with the second from D Keding. All in favor, none opposed. Motion carried. Haggberg/Pedersen property continues to show progress on their non-compliant blight issues.

Airport Committee – Tony Brumm presented the July airport report. \$700 donation to the Police department given by Tony from the Friends of the Isle Airport. He gave estimates of what the profit totals were for both the STOL and pancake breakfast were, but now stated that no donations would be made until they had a new lease agreement in effect. Brumm stated that the liaisons have not met with him to resolve the lease amendment issues to date. D Keding asked

questions regarding the status of their club and why all the changes. Brumm stated they had to change everything at the bank with all of the previous officers stepping down. The liaisons and Brumm set a date to meet to discuss airport issues further.

City Engineer – Ramerth provided updates on the July project statuses. Final punch list items pending for MBI on the well house. TNT is wrapping up final project items, mainly rocks, seeding and asphalt corrections. The state park variance request was approved by the state. Winter bidding will occur for this project once the MN DNR signs off on the new revised plans. The Industrial Park project is still pending THPPO approval and Army Corps sign off regarding the wet land portions. **Motion** by M Keding to approve **Resolution 2023-08C** Widseth as our Lead Pipe Inventory Contractor, second by D Keding. All in favor, none opposed.

Unfinished Business:

- a. As discussed during the Planning and Zoning report; Manning property abatement contract was awarded to Duane Raiche at \$4500. **Motion** by M Keding with the second by Dahlen to accept the bid and award the job. All in favor, none opposed. Motion carried.

New Business:

- a. Donations approved by **Resolution 2023-08D** in the amount of \$1950.00. \$250.00 each from the Drift Skippers to the Fire Department, Police Department, and the Isle Boy Scouts. \$200 pass thru from the Isle Lions to the 2024 Isle Fun Run and \$1000 from East Central Energy for the Police department. **Motion** by M Keding with the second by D Keding. All in favor, none opposed. Motion carried.

Clerk's Report: None

Financials:

- a. July 31st General bank statement balance: \$1,204,795.28 Liquor Fund bank statement balance: \$155,275.79 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 7:13 PM **Motion** to adjourn M Keding, seconded by Dahlen. All in favor, none opposed. Motion carried. Next regular meeting, September 12th, 2023.

Dated on this 8th, day of August, 2023

APPROVED on this 8th, day of August, 2023

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE NAY

<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>