

CITY OF ISLE COUNCIL MEETING

Pre-meeting Budget Work Session – November 14th, 2023

Called to order by Mayor Frie at 5:00 P.M. All members present.

A **Motion** to approve the agenda by Houle, with the second by Dahlen. All in favor, none opposed. Motion carried

Presentation for the 2024 Water and Sewer Enterprise Fund budget. Discussion on updated rates and Water and Sewer connection ordinance. No voting took place.

Motion by Houle to adjourn to the regular meeting at 5:56 P.M., seconded by Dahlen. All in favor, none opposed. Motion carried.

Regular Council Meeting

At approximately 6:05 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, Donald Dahlen, David Keding, and Monica Keding.

Other staff present were: Jamie Hubbell, Mark Reichel, David Miller, Jason Minenko, Damien Toven, and Nikki Johann.

A **Motion** to approve the November Agenda by Houle; second by M Keding. All in favor, none opposed. Motion carried. **Motion** by Houle with the second by M Keding, to approve the October regular meeting minutes. All in favor, none opposed. Motion carried. **Motion** by Houle with the second by M Keding, to approve the October special meeting minutes. All in favor, none opposed. Motion carried **Motion** to approve the October final claims totaling \$4,529,139.59 by M Keding with the second by D Keding. All in favor, none opposed. Motion carried. November claims to date followed, with a **motion** by Frie to approve \$381,040.98 in claims, with the second by Houle. All in favor, none opposed. Motion carried.

Open Forum: None

Presentations, Announcements, Complaints and Requests:

- a. Request by Pearl Crisis Center for donation from the December public safety state aid denied by motion by M Keding, none opposed the motion.
- b. Wilson request – 1480 White Cloud Circle – to waive his permit fine issued for work without a permit on his property. Request unanimously denied.
- c. O’Neil request – 360 Lake St. – request to reduce or waive the charges issued to their property for the damages to the city curb stops. Request unanimously denied.

Public Hearings: Motion by Houle at 6:08PM to open the public hearing. Second by M Keding all in favor, none opposed. Motion carried.

- a. 2023 Delinquent Utilities and Services Property tax roll **Resolution 2023-11A** approved as listed \$10,440.88 Utility and \$5400.00 City service charges by **motion** from Frie with the second by Houle. All in favor, none opposed. Motion carried.
- b. Ordinance #199 Cannabis Licensing first reading and fee setting.
 - I. Frie suggested a limit of four (4) total licenses for the city and implementing the same fees as a liquor license.
 - II. D Keding would like to see what the state rolls out for licenses and fees
 - III. Houle does not agree with the City selling it, but is ok with us creating rules.
 - IV. Hubbell stated that this ordinance needs to be very detailed to give the city and law enforcement exact tools and regulations for enforcement. The fees will have to be determined by the maximums set by the state. Edibles can be licensed now, but the organic leaf products are still pending until 2025.

- V. Dahlen opposes it due to it being still Federally illegal.
Motion by Frie to make suggested edits and continue to the second reading next month.
Second by M Keding. Four in favor, with Dahlen opposed. Motion carried.
- c. Parcel Split approval for Brown – 1315 Berky Road Parcel ID# 20-011-6401 motion by Frie to approve with conditions that all current easements remain with the new parcel.
Second by Houle. All in favor, none opposed. Motion carried.
- d. Parcel Split approval for Haggberg, G. – 1925 State Highway 47 South Parcel ID# 20-011-6300 motion by Frie to approve with the conditions that the new parcel will connect as a commercial connection as already pre-installed on behalf of Haggberg’s original request. Second by Houle. All in favor, none opposed. Motion carried.

Department Reports:

Public Works – Supervisor Minenko provided his department activities report for October. Completing final punch-list inspections with MBI and TNT. Thirty four work orders completed. \$51740.98 in total receipts for October water and sewer payments received. PW Expense budget at 116.8% YTD. Water Department 85.9% YTD and Sewer Department at 88% YTD.

Police Department- Chief Reichel presented his October report with 274 calls for service including a false call for noise complaints from neighbors of AirBnB. See packet full summary report. Police Department expense budget 79.7% YTD. 809 Impound budget was at 2.5% YTD.

Liquor Store Operations- September sales report provided by Manager Johann. September revenues were down \$2621.08 from 2022 with \$103506.21 in total sales revenue; Onsale was \$11800.87 of that total; expenses were down by \$11712.38 with \$96498.70 in total expenses for the month. Total profit for September was \$7007.51 with a year-to-date net effect of profit of \$63484.05. **Motion** by M Keding to approve the purchase of a new POS system for the bar; Skytab, Frie with the second. Three in favor, Houle and Dahlen opposed. Motion carried. Resolution 2023-10B to hire a new part time store clerk, Jayden Biros approved by Motion from Houle and second by Frie. All in favor, none opposed. Motion carried. **Motion** by M Keding with the second by Frie to make monthly budget transfer of \$1250.00. All in favor, none opposed. Expense budget year to date is at 73.2%

Fire Department- Chief Miller presented the September events report. 89 calls for service to date for the year. The heavy rescue brakes went out on the way back from a call. Repairs completed in house at the fire hall. Chief Miller requested a relief pension increase voted on by the relief board of \$350, bringing the pension total to \$2000 per service year. Frie made the motion to approve \$1700 pension with no second. Frie amended his motion to \$1800 per service year with D Keding making the second. All in favor, none opposed. Motion carried. Fire expense budget at 133.6% YTD.

Planning Commission – Commissioner Houle reported the October meeting notes. The appointment and oath of Trevor Courtney completed. Land use permits reviewed and approved. Approval of the Zoning Compliance requests for Teals market and Family Dollar. Continued blight properties progress plans discussed. Library plans reviewed with a private contractor for suggestions.

Airport Committee – Tony Brumm presented the September airport report. Discussed a wedding event proposal requested by Kirsten Hahn for August 24, 2024. Motion by Frie to allow the event permit with catering, alcohol and closing the runway for the event. Houle seconded the motion. No camping will be allowed except the underwing tent camping. Event permit to include

a copy of the caterer's MN department of health food license and a Temporary one day liquor license will have to be issued.

City Engineer – Ramerth provided updates on the September project statuses. Final punch list items completed by MBI on the well house. TNT continues wrapping up final project items on their punch list. Change order 8 to cut down and remove trees that died on the project route on Hwy 47S. (Haggberg/Ebert). An agreement to take the additional costs out of the total for water usage fees owed to the city approved by **motion** by Houle and second by D Keding. All in favor motion carried. An extended contract for the MN DNR for the state park sewer project reviewed and approved by motion from Frie and second by Houle. All in favor, none opposed. The Industrial Park project plan is completed and ready for bid advertisement. Motion by Frie, second by Houle to move forward with bidding. All in favor, none opposed. Motion carried.

Unfinished Business:

- a. Resolution 2023-10C final purchase agreement for the original Well One parcel at 760 Scenic Ave S. Sold to Harley Sawatzky for \$5000.00 approved by motion by Houle with the second by Frie. All in favor, none opposed. Motion carried.
- b. Draft sample of a new Cannabis Retail licensing Ordinance and Permit approved for first reading and public hearing for November 14th, 2023.
- c. City Drug and Alcohol policy updates discussed for review.

New Business:

- a. City Attorney Retainer contract reviewed and approved by motion by Houle and second by Frie. All in favor, none opposed. Motion carried.
- b. Donations approved by **Resolution 2023-10D** in the amount of \$5500. \$500.00 from the Mille Lacs Drift Skipper to the Fire and Police Department. \$5000 from MSA for the Police department. **Motion** by Frie with the second by Houle. All in favor, none opposed. Motion carried.

Clerk's Report: None

Financials:

- a. October 31st General bank statement balance: \$1,068,601.93 Liquor Fund bank statement balance: \$125,745.64 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

Adjourn Regular Meeting to sign claims at 6:50 PM **Motion** to adjourn M Keding, seconded by Frie. All in favor, none opposed. Motion carried. Next regular meeting, December 12th, 2023.

Dated on this 14th, day of November, 2023

APPROVED on this 12th, day of December, 2023

Ernie Frie - Mayor

ATTEST:

Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion _____

Second _____

AYE NAY

DONALD DAHLEN

ERNIE FRIE

GINGER HOULE

DAVID KEDING

MONICA KEDING