

## CITY OF ISLE COUNCIL MEETING

### Regular Council Meeting

At approximately 6:00 PM the regular meeting was called to order with the Pledge of Allegiance followed by roll call. **Council members present:** Mayor Ernie Frie, Ginger Houle, and Donald Dahlen. David Keding, and Monica Keding were absent.

Other staff present were: Jamie Hubbell, Mark Reichel, Jason Minenko, Damien Toven, and Tim Ramerth.

A **Motion** to approve the December Agenda by Houle; second by Dahlen. All in favor, none opposed. Motion carried. **Motion** by Houle with the second by Dahlen, to approve the November regular meeting minutes. All in favor, none opposed. Motion carried. **Motion** by Dahlen with the second by Houle, to approve the November final claims totaling \$452,770.36. All in favor, none opposed. Motion carried. December claims to date followed, with a **motion** by Dahlen to approve \$103,643.26 in claims, with the second by Houle. All in favor, none opposed. Motion carried.

### Open Forum:

- a. Presentation by Brianna Heise to propose a dog park project for her Girl Scout Gold Award Project at Memory Lane Park. Heise must have her project completed by September 30<sup>th</sup>, 2024. Council approved her proposal.

### Presentations, Announcements, Complaints and Requests:

- a. Final 2024 Budget approved by **Resolution 2023-12A**. **Motion** by Dahlen, second by Houle, none opposed, motion carried.
- b. Amended 2024 Fee Schedule approved by **Resolution 2023-12C**. **Motion** by Houle, second by Dahlen, none opposed, motion carried.
- c. **Resolution 2023-12D** establishing water and sewer utility rates for 2024 approved by **motion** from Houle with a second by Dahlen. All in favor, none opposed. Motion carried.

**Public Hearings:** **Motion** by Dahlen at 6:24PM to open the public hearing. Second by Houle all in favor, none opposed. Motion carried.

- a. 2024 Truth in Taxation hearing presented for public in attendance. Mayor read the **Resolution 2023-12B** Tax Explanation, no comments made. Approved by **motion** from Dahlen with the second by Houle. All in favor, none opposed. Motion carried.
- b. **Ordinance #199** Cannabis Licensing Second Reading and fee setting.
  - I. Hubbell reviewed the strikethrough edits of License to Registered ID on all counts.
  - II. Frie stated he wanted the fee to be higher than \$250.00
  - III. Hubbell explained that the registration fees are capped by the state.
  - IV. Dahlen still opposes it due to it being Federally illegal.

**Motion** by Frie to approve the ordinance and put into effect. Second by Houle. Only two in favor, with Dahlen opposed and Kedings' absent. Motion tabled until full council is in attendance.

- c. **Ordinance #201** Amending Title V Chapter 51 Sewer Regulations reviewed. "Nonuser" definition added, and subchapter 51.19 "Use Required and defined added. **Motion** by Houle to approve second by Frie. Dahlen opposed and Kedings' absent. Motion tabled until full council is in attendance.

**Motion** to close the public hearing at 6:37PM by Dahlen with the second by Houle. All in favor, none opposed. Motion carried.

### **Department Reports:**

**Public Works** – Supervisor Minenko provided his department activities report for November. Project punch lists still pending with both MBI and TNT. Twelve work orders completed. Multiple seasonal shut-offs. \$38,083.24 in total receipts for November water and sewer payments received. PW Expense budget at 122.8% YTD. Water Department 92.2% YTD and Sewer Department at 100.4% YTD.

**Police Department-** Chief Reichel presented his November report with 258 calls for service including an increase in medicals. Winter parking enforcement has begun. See packet full summary report. Police Department expense budget 86.4% YTD. 809 Impound budget was at 10% YTD.

**Liquor Store Operations-** November sales report provided by Manager Johann presented by Hubbell. November revenues were down \$224.68 from 2022 with \$66,506.49 in total sales revenue; Onsale was \$8752.67 of that total; expenses were up by \$30,413.49 with \$104,673.54 in total expenses for the month. Total loss for November was \$-38,167.05 with a year-to-date net effect of profit of \$28,718.07. Promotion to Anthony Mellema to Lead Clerk with increase in pay to \$16.00 per hour approved by **Motion** by Houle with the second by Dahlen. All in favor, none opposed. Motion carried. Manager request to start retail sales of legal THC/CBD products provided by Bernicks. Houle approved by **motion** with the conditions that every employee is personally trained by Bernicks and that the starting inventory is less than \$1000. Frie made the second with Dahlen opposed. Motion carried. **Motion** by Houle to make monthly budget transfer of \$1250.00 with a second by Frie. All in favor, none opposed. Expense budget year to date is at 88.7%

**Fire Department-** Chief Miller requested approval of the 2024 Fly Your Flags Fire Relief Raffle for June 29<sup>th</sup> ride. **Motion** by Dahlen to approve with second by Houle. None opposed. Motion carried. Fire expense budget at 149.9% YTD.

**Planning Commission** – Commissioner Houle reported no meeting for November.

**Airport Committee** – No Meeting for November.

**City Engineer** – Ramerth was present and provided updates on the November project statuses. Final punch list items still pending for MBI on the well house. TNT continues wrapping up final project items on their punch list and continues to have issues with Lift #10 leaking. Bid opening for The Industrial Park project was conducted and eleven (11) eligible bidders were noted. All bids came in over budget, Ramerth recommended amending the plan to remove the stormwater ponding system and see if the lowest bidder would accept the amended plan. He also stated that he will have his team request to speak with DEED and EDA for more funds. Dahlen made the **motion** to approve a new resolution for grant authorization with Houle making the second. All in favor. Motion carried. Ramerth will update at the next meeting.

### **Unfinished Business:**

- a. 2024 Cigarette License renewals received and approved except for Mora Tobacco and ECig. No application or fees received. **Motion** by Houle with the second by Frie. All in favor, none opposed. Motion carried.

**New Business:**

- a. Clerk Treasurer Hubbell recommended a new Certificate of Deposit with \$200,000 of reserved funds in the sewer 602 fund for investment income towards the future debt payments due. Spire Credit Union offered 5.3% APY and First National bank offered 5.1% APY. Frie approved by **motion** to go with First National Bank with the condition that they match Spire’s rate. Second by Dahlen. All in favor, none opposed. Motion carried.
- b. Donations approved by **Resolution 2023-12E** in the amount of \$6,847.04 from Isle Lions, Mille Lacs Drift Skippers, Veteran’s Club, Mielke Development and Holden Lutheran Church to the Police (\$6250.00) and Fire (\$597.04) Departments. **Motion** by Houle with the second by Dahlen. All in favor, none opposed. Motion carried.

**Clerk’s Report:**

- a. A new auditing firm must be selected with Schlenner Wenner cancelling their contract with the city for 2023 auditing services. Hubbell is requesting the approval of Hoffman, Philipp and Martell for \$19,750.00. Council approves Hubbell to agree to engagement letter of contract.

**Financials:**

- a. November 30th General bank statement balance: \$885,265.70 Liquor Fund bank statement balance: \$111,215.47 (see bank balance statement sheet for Savings, Investments and Fund balances) unreconciled.

**Adjourn Regular Meeting** to sign claims at 7:14 PM **Motion** to adjourn Dahlen, seconded by Frie. All in favor, none opposed. Motion carried. Next regular meeting, January 9<sup>th</sup>, 2024

Dated on this 12th, day of December, 2023

APPROVED on this 9<sup>th</sup>, day of January, 2024

\_\_\_\_\_  
Ernie Frie - Mayor

ATTEST:  
  
\_\_\_\_\_  
Jamie Hubbell, MCMC Clerk-Treasurer

CERTIFIED BY VOTE:

Motion \_\_\_\_\_

Second \_\_\_\_\_

AYE NAY

<input type="checkbox"/>	DONALD DAHLEN	<input type="checkbox"/>
<input type="checkbox"/>	ERNIE FRIE	<input type="checkbox"/>
<input type="checkbox"/>	GINGER HOULE	<input type="checkbox"/>
<input type="checkbox"/>	DAVID KEDING	<input type="checkbox"/>
<input type="checkbox"/>	MONICA KEDING	<input type="checkbox"/>